

High School

Parent-Student Handbook and Athletic Handbook

2024-2025



Barnesville Exempted Village Schools Board of Education

Mrs. Leslie Shultz, Board President
Mrs. Tammy Wells, Board Vice President
Mr. Dennis Huntsman, Board Member
Mr. Ed Eberhart, Board Member
Mrs. Janice Milliken, Board Member

Barnesville Exempted Village Schools Leadership

Mr. Micah Fuchs, Superintendent
Mr. Adam Quirk, Treasurer
Mr. Clint Abbott, Director of Special Education/Student Service
Mr. John Blattler, Director of Transportation, Building, and Grounds
Mr. Brad Hannahs, Athletic Director/Dean of Students
Mr. Ron Clark, High School Principal
Mr. Casey Mayo, Middle School Principal
Mr. Zack Powell, Elementary School Principal

Barnesville Exempted Village Schools Counselors

Mr. Nathan Kearns, High School
Mr. Tom Porter, Elementary/Middle School

Barnesville Schools Website

www.bevsd.org

District Contact Information

District Administration – 210 West Church Street

Superintendent – Mr. Micah Fuchs (425-3615)

Treasurer – Mr. Adam Quirk (425-3615)

Director of Support Services (Transportation, Building and Grounds) –Mr. John Blattler (425-3615 X3004)

Director of Athletics and Dean of Students – (425-3617 X5111) - Mr. Brad Hannahs

Director of Student Services and Special Education –Mr. Clint Abbott (425-3617 X3224) located at Barnesville Elementary School 210 West Church Street

Building Administration

Elementary School Principal –Mr. Zack Powell (425-3639 X3128) 210 West Church Street

Middle School Principal – Mr. Casey Mayo (425-3116 X4128) 970 Shamrock Drive

High School Principal –Mr. Ron Clark (425-3617 X5102) 910 Shamrock Drive

School Counselors

High School –Mr. Nathan Kearns (425-3617 X5105)

Elementary (a.m.) & Middle (p.m.) School – Mr. Tom Porter

School Communication with Families and Students

Barnesville Schools has multiple ways of communicating with families and students. Please make sure anytime your contact information changes, you make the necessary changes on SCView or notify the school of the changes.

We use the Bright Arrow Notification system. Any time you have a change of phone number, please make the necessary changes on SCView or notify the high school secretary (X5100) so it can also be changed in the system.

All communication on the following social media accounts will be controlled and produced by building and district administrators.

BEVSD can be followed on twitter @BarnesvilleEVSD

BEVSD can be followed on facebook @BarnesvilleEVSD

BHS can be followed on twitter @BHSGoRocks

BHS Athletics can be followed on twitter @BHannahsRocksAD

Barnesville Exempted Village School District School Calendar 2024-2025

Aug 16	ASR (All Staff Report) Day
Aug 19	ASR (All Staff Report) Day
Aug 20	First Day for Students
Sept 2	Labor Day/No School
Sept 3	ASR (All Staff Report) Day - No School for Students
Sept 20	Interim Reports
Sept 25	*SR (Staff Report) Day - No School for Students
Sept 25-27	Pumpkin Festival/No School
Oct 17	2 Hour Early Dismissal
Oct 17	End of 1st Nine Weeks (38 Days)
Oct 18	ASR (All Staff Report) Day - No School for Students
Oct 25	Report Cards Issued
Nov 14	2 Hour Early Dismissal
Nov 15	Interim Reports
Nov 27-Dec 2	Thanksgiving Vacation/No School
Dec 3	Return to School
Dec 23-Jan 3	Christmas Vacation/No School
Jan 3	ASR (All Staff Report) Day - No School for Students
Jan 3	End of 2nd Nine Weeks (41 Days) End of 1st Semester
Jan 6	Students Return to School
Jan 10	Report Cards Issued
Jan 20	Martin Luther King Day/No School
Jan 29	2 Hour Early Dismissal
Feb 7	Interim Reports
Feb 17	President's Day/No School
Mar 13	2 Hour Early Dismissal
Mar 13	End of 3rd Nine Weeks (47 Days)
Mar 14	*SR (Staff Report) Day - No School for Students
Mar 21	Report Cards Issued
Apr 17	2 Hour Early Dismissal
Apr 17	Interim Reports
Apr 18-21	Easter Vacation/No School
Apr 22	Return to School
May 23	Last Day for Students - End of 4th Nine Weeks (48 Days)
May 27	ASR (All Staff Report) Day - No School for Students
May 28	Bus Drivers Report to Clean Buses (or alternate date scheduled by supervisor)

1st Nine Weeks August 20-October 17=38 Days (5)	3rd Nine Weeks January 6-March 13=47 Days (1)
2nd Nine Weeks October 21-January 3=41 Days (1)	4th Nine Weeks March 17-May 23=48 Days (1)

Total Student Days.....174 Days
Total Teacher Days.....184 Days

- Four 3-Hour p.m. conferences to be scheduled by individual buildings.
- LPDC Meetings will be the third Tuesday of each month.
- Calamity Days 1-5: No make-up necessary

Calamity Day 6: January 20	Calamity Day 10: May 27
Calamity Day 7: February 17	Calamity Day 11: May 28
Calamity Day 8: April 21	Calamity Day 12: May 29
Calamity Day 9: May 26	Calamity Day 13: May 30

Barnesville High School Staff Contact Information

Teacher	Room	Email	Ext.
Allen	214	blake.allen@bevsn.org	5214
Baum	131	keith.baum@bevsn.org	5131
Boger	231	lauren.boger@bevsn.org	5231
Blair	Band	devin.blair2@bevsn.org	5144
Crosier	235	jill.crosier@bevsn.org	5235
Eberhart	216	heather.eberhart@bevsn.org	5216
Gallagher	Media Center	lisa.gallagher@bevsn.org	5213
Hannahs	Athletics	brad.hannahs@bevsn.org	5111
Vinskovich	129	jamie.vinskovich@bevsn.org	5129
Clark	204	brian.clark@bevsn.org	5204
Hissom	171	matt.hissom@bevsn.org	5171
Huff	210	samantha.huff@bevsn.org	5210
Johnson	174	luke.johnson@bevsn.org	5174
Jones	170	liza.jones@bevsn.org	5170
McCrate	207	sean.mccrate@bevsn.org	5207
McEndree	Gym	nikki.mcendree@bevsn.org	5133/5166
Smith	Study Hall	christy.smith@bevsn.org	5127
Moyer	183	etta.moyer@bevsn.org	5183
Pack	209	chris.pack@bevsn.org	5209
Phalen	223	megan.phalen@bevsn.org	5233
Powell	202	corey.powell@bevsn.org	5202
Robinson	BVA	jerry.robinson@bevsn.org	5124
Saffield	168	nick.saffield@bevsn.org	5168
Seneff	Nurse	beth.seneff@bevsn.org	4133
Kearns	Guidance	nathan.kearns@bevsn.org	5105
Stafford	237	murray.stafford@bevsn.org	5237
Treherne	203	brady.treherne1@bevsn.org	5203
Zaccagnini	212	tricia.zaccagnini@bevsn.org	5212

**2024-2025 Student/Parent Handbook
BARNESVILLE HIGH SCHOOL**

Welcome to the 2024-2025 school year at Barnesville High School. Our learning community is dedicated to the success of each individual student.

We are very proud of the quality and enthusiasm of our students. We are grateful for an exemplary faculty and staff, the support and participation of our families, and the commitment to excellence by our greater school community.

This Student/Parent Handbook will serve as an introduction and guide to our school. It provides useful information about our academic program, student services, extra-curricular activities, expectations, and procedures.

Please remember that the faculty, staff, and administration are the best sources of detailed information about our school. We are here to help; feel free to contact us with any questions or suggestions.

You are now a part of our proud school tradition. We urge you to contribute to it through your achievements, participation, and conduct. Make a commitment to the highest standards of integrity and effort so that you can fully take advantage of all the opportunities here.

Have a Great Year!

Sincerely,

The High School Administrative Team

Principal: Mr. Ron Clark.....[(740-425-3617 ext.5102; ron.clark@bevsn.org)]

Athletic Director/Dean of Students: Mr. Brad Hannahs.....[(740)-425-3617 ext.5111; brad.hannahs@bevsn.org]

School Counselor: Mr. Nathan Kearns (740)-425-3617 ext.5105; nathan.kearns@bevsn.org

School Secretary: Mrs. Leanna Milhoan (740)-425-3617 ext.5100; leanna.milhoanr@bevsn.org

FOREWORD

This Student Handbook was developed to answer many of the commonly asked questions that you and your parents may have during the school year and to provide specific information about certain Board policies and procedures. Please take time to become familiar with the important information contained in this Handbook and keep the Handbook available for frequent reference by you and your parents. If you have any questions that are not addressed in this Handbook, you are encouraged to talk to your teachers or the building principal. This Handbook replaces all prior handbooks and other written material on the same subjects. This Handbook does not equate to an irrevocable contractual commitment to the student, but only reflects the current status of the Board's policies and the School's rules as of **AUGUST 2024**. If any of the policies or administrative guidelines referenced herein are revised the language in the most current policy or administrative guideline prevails. Copies of current Board policies and administrative guidelines are available upon request.

DISTRICT MISSION STATEMENT

The mission of the Barnesville Exempted Village School District is to provide all students with the opportunity for an excellent education. To fulfill this mission the BEVSD will not only teach students the academic knowledge and learning skills that will assist them in having successful and productive lives, but will help each student develop his or her own unique talents and potential. The BEVSD will become the model of a successful school district. The district will exemplify the highest levels of achievement in terms of academic success and the fulfillment of student potential. The district will reflect an administration, staff, students, and community who are united in their efforts toward a common goal. Learning will combine a rigorous emphasis on fundamental skills, the incorporation of innovative teaching strategies, and the meaningful use of technology. The district will provide a diverse curriculum that will prepare students for their futures and offer them the opportunity for success.

BELIEFS

1. Every individual has unique qualities and talents.
2. Every individual has the ability to learn.
3. It is the responsibility of the public schools to provide each individual with the opportunity to learn and to develop their unique talents.

OUR SCHOOL DISTRICT WILL:

1. Always strive for each student's success.
2. Never lower our academic standards.
3. Always promote high moral standards and proper social behavior.
4. Always promote academic and extracurricular diversity among all students in their quest for knowledge.
5. Always keep the education and well-being of the students our top priority.
6. Never cease looking for ways to improve our educational system.

Barnesville Exempted Village School's Portrait of a Graduate



SECTION I – GENERAL INFORMATION

ENROLLING IN THE SCHOOL

In general, State law requires students to enroll in the school district in which their parent or legal guardian resides.

- unless enrolling under another District's open enrollment policy.
- unless enrolling and paying tuition.

New students under the age of 18 must be enrolled by their parent(s) or legal guardian. When enrolling, parents must provide copies of the following:

- A. a birth certificate or similar document
- B. court papers allocating parental rights and responsibilities, or custody (if appropriate)
- C. proof of residency
- D. proof of immunizations

Under certain circumstances, temporary enrollment may be permitted. In such cases, parents will be notified about documentation required to establish permanent enrollment.

Students enrolling from another school must have an official transcript from their previous school in order to have credits transferred.

Homeless students who meet the Federal definition of homelessness may enroll and will be under the District Liaison Homeless Children with regard to enrollment procedures.

EQUAL EDUCATION OPPORTUNITY

This District provides an equal educational opportunity for all students.

Any person who believes that s/he has been discriminated against on the basis of his/her race, color, disability, religion, gender, or national origin while at school or a school activity should immediately contact the School District's Compliance Officer(s):

- **Mr. Clint Abbott**
- **Director of Student Services**
- **(740)-425-3617 ext.3224**

Complaints will be investigated in accordance with the procedures described later within this Handbook. Any student making a complaint or participating in a school investigation will be protected from retaliation. The Compliance Officer(s) can provide additional information concerning equal access to educational opportunity.

Title IX

The Title IX Coordinator serves as the grievance officers and coordinates the District's efforts to comply with and carry out responsibilities under Title IX, including any complaint under Title IX. He/She is vested with the authority and responsibility for investigating all sexual harassment complaints in accordance with the procedures set forth in the accompanying regulation and staff

and student handbooks. Any investigatory responsibilities of the Title IX Coordinator may be delegated to a designee trained in Title IX compliance and procedures.

Barnesville Schools' Title IX Coordinator:

Name: Mr. Clint Abbott

Title: Director Student Services

Address: 210 West Church Street

Phone number: (740) 425-3617 ext. 3224

Email: micah.fuchs@bevsn.org

Reports may be made in person or made 24 hours a day via email, phone, or mail.

BELL SCHEDULES

Green Day

Tardy Bell	7:50
Period 1	7:50-8:37
Period 2	8:40-9:25
Period 3	9:28-10:13
Green Period	10:16-10:51
Period 4 Class	10:54-11:39
Period 4 Lunch	10:54-11:28
Period 5 Class	11:31-12:16
Period 5 Lunch	11:42-12:16
Period 6	12:19-1:04
Period 7	1:07-1:52
Period 8	1:55-2:40

Red Day (End of Day Assembly/Pep Rally)

Tardy Bell	7:50
Period 1	7:50-8:37
Period 2	8:40-9:25
Period 3	9:28-10:13
Period 6	10:16-11:01
Period 4 Class	11:04-11:49
Period 4 Lunch	11:04-11:38
Period 5 Class	11:41-12:26
Period 5 Lunch	11:52-12:26
Period 7	12:29-1:14
Period 8	1:17-2:02
Red Period	2:05-2:40

2-Hour Delay Schedule (No Special Period)

Tardy Bell	9:50
Period 1	9:50-10:31
Period 2	10:34-11:03
Period 4 Class	11:06-11:55
Period 4 Lunch	11:06-11:40
Period 5 Class	11:43-12:32
Period 5 Lunch	11:58-12:32
Period 3	12:35-1:04
Period 6	1:07-1:36
Period 7	1:39-2:08
Period 8	2:11-2:40

2-Hour Early Dismissal (No Special Period)

Tardy Bell	7:50
Period 1	7:50-8:31
Period 2	8:34-9:03
Period 3	9:06-9:35
Period 6	9:38-10:07
Period 7	10:10-10:39
Period 4 Class	10:42-11:31
Period 4 Lunch	10:42-11:16
Period 5 Class	11:19-12:08
Period 5 Lunch	11:34-12:08
Period 8	12:11-12:40

STUDENT RESPONSIBILITIES

The School's rules and procedures are designed to allow students to be educated in a safe and orderly environment. All students are expected to follow staff members' directions and to obey all school rules.

Students must arrive at school on time, prepared to learn and participate.

- Adult students (age 18 or older) must follow all school rules.
- If residing at home, adult students are encouraged to include their parents in their educational program.

In order to keep parents informed of their child's progress in school, parents will be provided information on a regular basis and whenever concerns arise. **Many times it will be the responsibility of the student to deliver the information.** The School, however, may use the mail or hand delivery when appropriate. Parents are encouraged to build a two-way link with their child's teachers and support staff by informing the staff of suggestions or concerns that may help their child better accomplish his/her educational goal

STUDENTS WITH DISABILITIES

The Americans with Disabilities Act (A.D.A.) and Section 504 of the Rehabilitation Act (Section 504) prohibit discrimination against persons with a disability in any program receiving Federal financial assistance. This protection applies not just to students, but to all individuals who have access to the District's programs and facilities.

The laws define a person with a disability as anyone who:

- A. Has a mental or physical impairment that substantially limits one or more major life activities;
- B. Has a record of such an impairment; or
- C. Is regarded as having such an impairment.

The District has specific responsibilities under these two laws, which include identifying, reviewing and, if the child is determined to be eligible, affording access to appropriate educational accommodation.

Additionally, in accordance with State and Federal mandates, the District seeks out, assesses and appropriately services students with disabilities. Staff members use a comprehensive child study process to systematically screen, assess and, if appropriate, place students in special education and related services. Students are entitled to a free appropriate public education in the "least restrictive environment."

A student can access special education and related services through the proper evaluation procedures. Parent involvement in this procedure is important and required by Federal (IDEIA), A.D.A. Section 504) and State law. Contact Mr. Clint Abbott Director of Special Education at (740)-425-3617 ext.3224 to inquire about evaluation procedures, programs, and services.

HOMELESS STUDENTS

Homeless students will be provided with a free and appropriate public education in the same manner as other students served by the District. Homeless students are eligible to receive transportation services, participate in education programs for students with disabilities or limited English proficiency, participate in gifted and talented programs, and receive meals under school nutrition programs. Homeless students will not be denied enrollment based on lack of proof of residency. For additional information contact the Director of Student Services, Mr. Clint Abbott at (740)-425-3617 ext.3224.

CHILDREN AND YOUTH IN FOSTER CARE

Students who meet the Federal definition of "in foster care", including those who are awaiting foster care placement, will be provided a free appropriate public education (FAPE) in the same manner as all other students of the District.

PROTECTION AND PRIVACY OF STUDENT RECORDS

The School District maintains many student records including both directory information and confidential information.

Directory information can be provided upon request to any individual, other than a for profit organization, even without the written consent of a parent. Parents may refuse to allow the Board to disclose any or all "directory information" upon written notification to the Board. For further information about the items included within the category of directory information and instructions on how to prohibit its release you may consult the Board's annual *Family Education Rights and Privacy Act* (FERPA).

Other than directory information, access to all other student records is protected by FERPA and Ohio law. Except in limited circumstances as specifically defined in State and Federal law, the School District is prohibited from releasing confidential education records to any outside individual or organization without the prior written consent of the parents, or the adult student, as well as those individuals who have matriculated and entered a postsecondary educational institution at any age. The Board will provide access or release directory information to armed forces recruiters unless the parent or student requests that prior written consent be obtained.

Confidential records include test scores, psychological reports, behavioral data, disciplinary records, and communications with family and outside service providers.

STUDENT FEES AND FINES

Barnesville High School no longer collects lab fees for individual classes. Instead, students are expected to pay a yearly \$40.00 technology fee. This fee provides one-time coverage for replacement or repair of the iPad due to accidental damage. This fee will provide for parts and repairs related to damage incurred as part of that single accident. Any additional repair due to additional accidents and damage will cost the student/parent/guardian the cost of the repair. This fee does not cover replacement of the charger, but does cover its repair.

Any device replacement due to the following will cost the student/parent/guardian the replacement cost of an iPad.

- Loss, which is defined as: 1) the location of the device is unknown/misplaced or 2) the device cannot be returned to the district for any reason.
- Taking the iPad to an outside vendor for repair.
- Theft without a police report filed within 72 hours.
- Device damage through misuse, abuse, negligence, or intentional damage.

Grade transcripts will not be sent for those students with outstanding fines. Seniors must have all fees and fines paid prior to attending commencement exercises and should contact the Treasurer's Office as early as possible if there exists financial constraints.

Charges may also be imposed for loss, damage or destruction of school apparatus, equipment, musical instruments, library materials, textbooks and for damage to school buildings or property. Students using school property and equipment can be fined for excessive wear and abuse of the property and equipment.

Fees may be waived in situations where there is financial hardship.

Students can avoid late fines by promptly returning borrowed materials.

STUDENT FUND-RAISING

Students participating in school-sponsored groups and activities may solicit funds from other students, staff members, and members of the community in accordance with school guidelines. The following general rules apply to all fund-raisers:

In order to obtain approval for a fundraiser, the advisor responsible for the student activity must fill out the Fundraiser Proposal Form and submit it to the Principal.

Students may not sell any item or service in school without the prior approval of the Principal. Violation of this policy may lead to disciplinary action.

STUDENT VALUABLES

Students should not bring items of value to school. Items such as jewelry, expensive clothing, electronic equipment, and the like, are tempting targets for theft and extortion. **The School is not liable for any loss or damage to personal valuables.**

Lockers and Locks

- The lockers will be distributed on the first day of school. Locks are available in the office upon request and are encouraged to be used. All lockers on the premises are school property and, as such, are subject to inspection by the school authorities. **STUDENTS ARE RESPONSIBLE FOR THEIR OWN LOCKERS.** Barnesville High School is not responsible for lost items. Students **are strongly encouraged to keep their lockers locked and their combination privileged information. Locks will be provided to any student who requests one, free of charge.** Any student found damaging lockers will be held responsible for the repair and replacement cost and subject to disciplinary action.
- Students are to clean out their lockers regularly and also by the last day of school. **LOCKERS WILL BE EMPTIED AND CLEANED IMMEDIATELY AFTER THE LAST DAY OF SCHOOL, AND THE SCHOOL WILL NOT BE RESPONSIBLE FOR ITEMS REMAINING IN LOCKERS AFTER THE LAST DAY OF THE SCHOOL YEAR.**
- The following are some suggestions and rules that will keep lockers secure:
 - Do not exchange lock combinations with fellow students.
 - Do not trade lockers with fellow students. There will be times that we need to get into your locker, such as extended illness on your part. If you have traded lockers with another student, it will make the task difficult, if not impossible.
 - Only authorized school locks are permitted on lockers.
 - Be sure to check that your lock is secured as you leave your locker.
- Articles found in the building should be turned in to the main office where they will be held for a reasonable length of time. Because of lack of space, items cannot be held indefinitely. If you have lost an item, please check with the main office promptly. Periodically, unclaimed articles will be turned over to charity.

CAFETERIA/LUNCH & MEAL SERVICES

All BEVSD cafeterias operate on a cashless system for student lunches and kindergarten milk breaks. Students may not give money to the cafeteria staff when they go through the lunch line. A minimum of \$10.00 is required for each deposit. Parents wishing to put money in their child's account may report to one of the following locations: Central Office, Elementary School Office, Middle School Office, or High School Office. When depositing money, you must fill out a deposit slip, place money and deposit slip in an envelope, and into the locked box. The deposited money will be credited to your child's lunch account the following day. Parents may, also, mail a check to the Central Office or send money with their child for deposit in one of the assigned locations. Any child depositing money is required to do so before the beginning of 1st period. Money may also be deposited online using a debit or credit card and will be posted to your child's account immediately. PayForIt.net is a one-stop shop for your child's cafeteria account. You can add funds along with track spending.

Students will be allowed to charge up to 5 days. The cafeteria will attempt to keep students informed when their lunch account approaches a zero balance. **Parents have the ability to check their child's lunch account balance online at all times.**

We encourage all students to get breakfast at school on a daily basis. There will be a hot option and a grab and go option daily. Breakfast is free, supervised, and available to all students from 7:20–8:00 a.m. Any child that is on a bus that arrives late to school will have the opportunity to get breakfast when they arrive.

The cost of a school student lunch is currently set at \$3.10. Free and reduced priced lunches are available; a form for such must be completed and turned in to the office to determine student eligibility. Milk is \$0.50 and an adult lunch is \$3.80. A la carte items (extras) are also available for purchase at varying prices posted in the cafeteria.

It is the responsibility of the parent to notify the school of food allergies their child may have. This must be recorded on the emergency medical form.

Barnesville Schools operates a **closed lunch program**. Students are not permitted to leave school grounds or invite guests to visit at lunchtime. Students are not permitted to eat anywhere other than the cafeteria. No food or drink may be carried out of the lunchroom unless it is in a lunch box/bag. Students are not permitted to leave to eat with family members except under extraordinary circumstances. **LUNCH MAY NOT BE ORDERED FROM OUTSIDE VENDORS AND DELIVERED TO THE SCHOOL. There are two lunch options, a tray or a packed lunch. There will be no exceptions to this rule. Fast food or other food from outside restaurants is not permitted to be dropped off to students for lunch.**

***** Open Lunch may be granted during an approved Exam Schedule or other exception.**

Rules and regulations for the lunch period are as follows:

- Food is not permitted to be taken from the cafeteria unless approved by the administration. Tardiness to class from the cafeteria will be unexcused.
- Students will clean-up after themselves at lunch. Trays should be placed on the top of the trash cans while paper items and food are to be thrown into the trash cans.
- Backpacks and coats are not permitted to be worn or carried in the lunch line.
- Students are expected to be orderly in lines and at the tables.
- Respect should be shown to the persons serving food.
- Students should not throw food or other objects while in the cafeteria setting.
- Students are not permitted to use the vending machines during the school day. Lunch from outside vendors/restaurants is not permitted.
- No charging of lunches is allowed.
- **Students may not order food and have it delivered to the school.**

Applications for the School's Free and Reduced-Priced Meal program are easily obtained by logging into your SCView Account and completing them electronically.

MESSAGES

Delivery of messages to students during school hours causes disruption of classes. It is requested, therefore, that all family business (reminders of appointments, etc.) will be attended

to before the student leaves home in the morning. School personnel will deliver legitimate emergency messages from parents only, but these should be kept to a minimum.

WITHDRAWAL/TRANSFER FROM SCHOOL

No student under the age of eighteen (18) is allowed to withdraw from school without the written consent of his/her parents and in compliance with State law. A student who otherwise withdraws from school shall be reported to the juvenile judge of the county and to the Bureau of Motor Vehicles for suspension of their driver's license, if s/he is under the age of 18.

Parents must notify the Principal about plans to transfer their child to another school. School records, including disciplinary records of suspension and expulsion, will be transferred to the new school within 14 days of the parents' notice or request.

PARKING

Driving to school is a privilege, not a right. Driving to school will be considered a co-curricular activity. Students will park in student designated parking areas only. Student designated parking areas are located on the east side of the high school between the gymnasium and the bus garage and the lower lot by the track. Drivers are responsible for a vehicle's contents and the behavior of any passengers, just as on public thoroughfares. Vehicles may be towed at the owner's expense if reasonable requests to follow parking regulations and/or requests from any school personnel are not followed.

Student vehicles are subject to search by school officials whenever there is reasonable suspicion to do so. No expectation of a right of privacy is to be implied under any circumstances. In addition, state law allows the takeover or the search of a vehicle by police authorities when reasonable cause is established.

The following regulations apply to parking and driving on school property; those who cannot agree with the following should not drive to school.

1. Students will observe posted speed limits; if not posted, 10 MPH will be observed.
School personnel are the sole and final determiners of whether that limit is being observed or not.
2. Any vehicle will be registered regardless of the frequency it is driven to school.
3. Pedestrians and buses have the right-of-way.
4. No vehicle shall be occupied in excess of legal limits.
5. Students are not permitted in the parking lot during the day unless they have permission from an administrator or his/her designee.
6. Illegally or improperly parked vehicles may be towed away at the owner's expense. Violations of parking regulations may result in disciplinary action being taken including suspension of driving privileges and/or loss of driving privileges.
7. Students are prohibited from parking in any spaces marked as reserved for staff.

In order to be eligible to drive to school, students must have a history of attending school and arriving on time. Therefore, **students with 5 or more tardies or 10 or more absences from the previous semester will have their driving privileges revoked.** Students must complete a drivers form before the end of the first week of school or within a week of getting their driver's license to provide the license numbers of any vehicles that they may drive to school.

Drivers will leave their cars immediately upon parking and not return to the parking lot until the end of the day unless they have a pass. **This means loitering in the parking lot is forbidden before, during and after school hours.** Students must obtain a pass from the main office before going to the parking lot during school hours. No one is to leave school grounds at any time during the school day unless arranged through the main office. Anyone found in violation of this will be subject to discipline and/or lose their driving privileges.

DRIVING AND PARKING RULES & REGULATIONS

Reckless driving:

First offense: Loss of driving privileges for 1-10 days and parent contact Second offense: Loss of driving privileges for up to 40 days; Additional consequences may be imposed.

Loitering in parking areas:

First offense: Warning

Second offense: Loss of driving privileges for three days and/or additional disciplinary action

STUDENT TRANSPORTATION (BUSES)

Any variation in transportation from a student's established home stop and back to point of origin shall be known as alternative transportation. Alternate transportation will be prohibited except for extenuating circumstances. These situations will be dealt with on a case by case basis and are subject to approval by the principal and the transportation director.

PROSPECTIVE STUDENTS

Families considering moving into the Barnesville Exempted Village School District, or families who live in the district but not attending Barnesville Schools, can request the opportunity to visit the school. Please contact the Counseling Office to arrange a visit.

WORK PERMITS

Students between 14 and 17 years old must have a work permit to secure employment.

Application cards for work permits may be picked up in the high school office between the hours of 7:30 a.m. and 3:00 p.m. When the student has the forms completed, he/she must bring it to the high school office.

SAFETY AND SECURITY

- A. All visitors must report to the office when they arrive at school.

- B. All visitors are to report to the office, officially sign in and are given and required to wear a "visitor's pass" while they are in the building.
- C. Staff are expected to question people in the building whom they do not recognize and who are not wearing a building pass, and to question people who are "hanging around" the building after hours.
- D. Students and staff are expected to immediately report to a teacher or administrator any suspicious behavior or situation that makes them uncomfortable.
- E. **All exterior doors will be closed and locked during the school day.**
- F. Portions of the building that will not be needed after the regular school days are closed off.
- G. **In an effort to maintain the safety of our students and staff, the administration or designee may, at random, use a portable metal detector on students and visitors.**

Visitors

A VISITOR IS ANY PERSON WHO IS NOT A STUDENT, FULL TIME TEACHER, OR OTHER EMPLOYEE ASSIGNED TO, OR EMPLOYED AS A SERVICE EMPLOYEE OF THE BARNESVILLE EXEMPTED VILLAGE SCHOOL DISTRICT DURING THE HOURS STUDENTS ATTEND BARNESVILLE SCHOOLS FOR INSTRUCTION.

All visitors are to report immediately to the main office, identify themselves and the purpose for their visit upon arrival in the building. No person shall remain in the building or on school grounds after a request is made by ANY school employee for them to leave. No visitor should leave the office without the knowledge/permission of office personnel. ALL VISITORS MUST WEAR A VISITOR PASS while in the building.

Former students or students presently not attending will not visit the school during instructional hours except at the direct invitation of a school employee.

Child Custody

Parents have an obligation to inform the school anytime the custody of a student changes. Proper court documentation must be submitted to the office and kept in the student's cumulative record file.

Electronic Surveillance (School Bus & School Building)

Cameras are in use 24 hours a day, 365 days a year. They are located in the hallways and stairwells, as well as outside the building, for the protection and well-being of a safe school

environment. Authorized school personnel and administration will maintain access to the surveillance equipment. All recordings of school property shall generally be maintained for a period of 7-10 days, except the records, which are obtained as evidence if personal information has been used to make a decision that directly affects an individual. In the event records are needed for evidentiary purposes, such records will be kept until requested by law enforcement or court authorities. A form shall indicate who took the information, when it was taken, and if it will be returned or destroyed after use. Access to the complete images or recordings may be denied, in full or in part, on the grounds that such access would violate another person's privacy rights. The school will act in compliance with all federal and state privacy laws. The cameras will generally be used to: detect and deter criminal offenses which occur in view of the equipment; conduct inquiries and proceedings related to suspected violations of the Student Code of Conduct; research the nature of area usage, traffic patterns, etc.; accommodate or comply with any court order or governmental agency directive.

The transportation department will also maintain surveillance. Cameras will be operational on buses for the safety of students and used by drivers to aid safe transportation.

Electronic Communication Devices

For the purposes of this policy, electronic communication devices ("ECDs") means any device that is powered by batteries or electricity and that is capable of receiving or transmitting communications from or to another ECD or person. An ECD included, but is not limited to a cellular telephone. A student has no expectation of privacy in the use of an ECD on District property.

Student cellular telephone use shall be as limited as possible during school hours. Students are prohibited from using ECDs during school hours, whether occurring on or off Board property, unless otherwise authorized by the student's teacher or an administrator for purposes of student learning or to monitor or address a health concern, or unless a student's individualized education plan or 504 plan permits such use.

No student shall use an ECD to record images, video, or audio of another student or staff member without the express permission of the person being recorded. ECDs shall not be used to record images, video, or audio at any time or place on District property where a reasonable expectation of privacy exists, such as in locker rooms, bathrooms, shower facilities, or any other place where persons may be found in a state of undress.

Students are prohibited from using ECDs to facilitate academic dishonesty by way of recording and/or transmitting test materials or information.

Violations of this policy will result in the ECD being confiscated. A confiscated ECD will only be returned to the students' parent or guardian at the end of the school day. A student who violates this policy may also be subject to discipline, including suspension and/or expulsion, and/or may have the privilege of using an ECD suspended or revoked.

If, in the judgment of the student's building administrator, a violation of this policy potentially constitutes an illegal act, the ECD may be provided to law enforcement.

As with any other item of personal property, students are solely responsible for the safety and security of their own ECDs.

The District's teachers and administrators shall evaluate classroom settings and take actions deemed necessary to reduce cellular telephone-related distractions.

This policy shall be made publicly available, posted in a central location in each building, and posted prominently on the District's publicly accessible website.

LEGAL REF: R.C. 3313.753

Adopted:

Barnesville High School is a 1 to 1 high school, with all students being issued a district owned iPad. Therefore, students are prohibited from carrying a pocket pager or other electronic communications device in any school building or on any school grounds or premises. Cell phones may be brought to school grounds but must be turned off or put in airplane mode, unless otherwise authorized by a school official.

Cell phones and electronic devices are not to be used in the building, including at lunch, with the exception of uses related to a student's IEP or 504 Plan or to monitor health related issues, such as Diabetes. As part of our PBIS rewards and incentives, students who have not had **discipline referrals** and are not considered **excessively absent** or **truant** will be permitted to use their phones during the second half of lunch while in the gymnasium. A list will be generated weekly consisting of students not permitted to use phones at lunch and those students will remain in the cafeteria for the entire lunch period. Additionally, students who are enrolled in an online CCP course may use cell phones to access materials when use of the school's filtered web browsing makes it impossible to access with the use of the school issued iPad.

Unauthorized use of electronic communication devices will result in confiscation of the device and the implementation of disciplinary measures. The disciplinary measures to be implemented in response to unauthorized use of electronic communication devices are as follows:

1st Offense – Device is confiscated, parent/guardian must retrieve the device, and a detention is issued.

2nd Offense – Device is confiscated, parent/guardian must retrieve the device, and a Saturday School is issued.

3rd Offense – Device is confiscated, parent/guardian must retrieve the device, and 1 day of CCAP is issued.

The use of any technology to record, videotape or photograph any teacher, administrator, school personnel or students while on school grounds during the school day, without the prior expressed consent of a school official, is strictly prohibited.

Students caught violating this rule will be subject to the following consequences:

1st Offense - Device is confiscated, parent/guardian must retrieve the device, and a Saturday School is issued.

2nd Offense - Device is confiscated, parent/guardian must retrieve the device, and 1 day of CCAP is issued.

3rd Offense - Device is confiscated, parent/guardian must retrieve the device, and 3 days of CCAP is issued.

***Each additional offense will result in an additional two days of CCAP. Depending on the severity of the offense, the administrator reserves the right to skip steps and administer more harsh consequences.**

Inappropriate Use of Electronic Devices/Social Media Outside of the School Day

It is important for parents to monitor their children's online behavior while outside of school. Student inappropriate use of electronic communication devices/social media outside of the school day which materially and substantially disrupts the educational process, or involves substantial disorder, or the invasion of the rights of others will be investigated and discipline may be issued as determined by the District Administration consistent with the U.S. Supreme Court's decision in Mahanoy Area School District v. B.L., No. 20-255, 2021 WL 2557069 (U.S. June 23, 2021). If matters are found to be in breach of the law, the principal will involve the school resource officers in the investigation and students may face a legal investigation.

EMERGENCY PROCEDURES

Evacuation Drills

Evacuation drills are held each school year as required by law for the purpose of acquainting students and faculty with standard procedures in case of an emergency. Each room has a written explanation posted having directions to the nearest exit in case of an evacuation. A public address or the fire alarm will sound for evacuation. When the alarm sounds follow these directions.

- o Follow directions to the nearest exit as posted in each room.
- o Leave work materials in the room but take purses or other valuables.
- o Close the door and turn off the lights after the last person is out of the room (assigned to a student by the teacher.)
- o WALK out of the building quickly, quietly and in an orderly fashion. Do not use elevators. The building should be vacated in one minute.
- o Go far enough away from the building (at least 100 feet) to allow fire truck and emergency equipment to operate if necessary. DO NOT WALK OR STAND IN DRIVEWAY AREAS.
- o Students will remain outside the building until the all clear signal is given.
- o Once outside the building, teachers will take attendance and report any missing students or staff members.
- o If you are out of a classroom when the evacuation drill begins, move out through the nearest exit..

Lock-Down Drills

Lockdown is the initial physical response to provide a time-barrier during an internal emergency and/or active shooter/intruder event. Lockdown is not a stand-alone defensive strategy. All staff and students will undergo an annual review of the ALiCE training procedures as a method of

preparedness in the wake of such a threat. Each year the school will undergo 2-3 lockdown drills. A public address will be used to notify students and staff. Each classroom has posted directions that should be followed in the case of such a scenario. These drills and policies are reviewed on an annual basis with the District's Safety Committee.

Fire and Tornado Drills

The School complies with all fire safety laws and will conduct fire drills in accordance with State law. The School conducts tornado drills during the tornado season following procedures prescribed by the State. Teachers will provide specific instructions on how to proceed in the case of fire or tornado and will oversee the safe, prompt, and orderly evacuation of the building in such cases.

Safety drills will be conducted throughout the school year. Teachers will provide specific instruction on the appropriate procedures to follow in situations where students must be secured in their building rather than evacuated. These situations can include a terrorist threat, a person in possession of a deadly weapon on school property, or other acts of violence.

Emergency Closing

The school district uses multiple ways to communicate with families and students. Please make sure anytime your contact information changes, you make the necessary changes in SCView or notify the school of your changes.

We use an alert system to automatically call with announcements. Any time you have a change of phone number, please notify the high school secretary (x5100) so it can be changed in the system.

All communications on the following social media accounts will be controlled and produced by building and district administrators.

BEVSD can be followed in Twitter @BarnesvilleEVSD

BEVSD can be liked on Facebook @BarnesvilleEVSD

BHS can be followed on Twitter @BHSGoRocks

BHS Athletics can be followed on Twitter @BHannahsRocksAD

LIBRARY/MEDIA CENTER

The library/media center is a resource that is available to students and is provided primarily for research and recreational reading. Computers, newspapers, books and magazines are available for student use.

Students are responsible for items that are checked out and will be charged for lost, damaged, unreturned and items stolen from the borrower while in the borrower's possession. The library atmosphere is quiet and allows for uninterrupted, productive work and reflection.

Inappropriate behavior will result in students' loss of privileges, which can range from one day to the remainder of the school year. No food or drink is permitted in the Library/Media Center.

INTERNET/NETWORK ACCEPTABLE USE POLICY

Computer/Online Services (Acceptable Use and Internet Safety)

Technology can greatly enhance the instructional program, as well as the efficiency of the District. The Board recognizes that careful planning is essential to ensure the successful, equitable and cost-effective implementation of technology-based materials, equipment, systems and networks.

Computers and use of the District network or online services support learning and enhance instruction, as well as assist in administration. For purposes of this policy computers include District-owned desktop computers, laptops, tablets and other mobile computing devices.

All computers are to be used in a responsible, efficient, ethical and legal manner. Failure to adhere to this policy and the guidelines below will result in the revocation of the user's access privilege. Unacceptable uses of the computer/network include but are not limited to:

1. violating the conditions of State and Federal law dealing with students' and employees' rights to privacy, including unauthorized disclosure, use and dissemination of personal information;
2. using profanity, obscenity or other language that may be offensive to another user or intended to harass, intimidate or bully other users;
3. accessing personal social networking websites for noneducational purposes;
4. reposting (forwarding) personal communication without the author's prior consent;
5. copying commercial software and/or other material in violation of copyright law;
6. using the network for financial gain, for commercial activity or for any illegal activity;
7. "hacking" or gaining unauthorized access to other computers or computer systems, or attempting to gain such unauthorized access;
8. accessing and/or viewing inappropriate material and
9. downloading of freeware or shareware programs.

The Superintendent/designee shall develop a plan to address the short- and long-term technology needs and provide for compatibility of resources among school sites, offices and other operations. As a basis for this plan, he/she shall examine and compare the costs and benefits of various resources and shall identify the blend of technologies and level of service necessary to support the instructional program.

Because access to online services provides connections to other computer systems located all over the world, users (and parents of users who are under 18 years old) must understand that neither the school nor the District can control the content of the information available on these systems. Some of the information available is controversial and sometimes offensive.

The Board does not condone the use of such materials. Employees, students and parents of students must be aware that the privileges to access online services are withdrawn from users who do not respect the rights of others or who do not follow the rules and regulations established. A user's agreement is signed to indicate the user's acknowledgment of the risks and regulations for computer/online services use. The District has implemented technology-blocking measures that protect against access by both adults and minors to visual depictions that are obscene, child pornography, or, with respect to the use of computers by minors, harmful to minors. The District has also purchased monitoring devices that maintain a running log of internet activity, recording which sites a particular user has visited.

"Harmful to minors" is defined as any picture, image, graphic image file or other visual depiction that:

1. taken as a whole and with respect to minors appeals to a prurient interest in nudity, sex or excretion;
2. depicts, describes or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts or a lewd exhibition of genitals and
3. taken as a whole, lacks serious literary, artistic, political or scientific value as to minors.

The District will educate minors about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response. The Superintendent/designee will develop a program to educate students on these issues.

Annually, a student who wishes to have computer network and internet access during the school year must read the acceptable use and internet safety policy and submit a properly signed agreement form. Students and staff are asked to sign a new agreement each year after reviewing the policies and regulations of the District. The District reserves the right to amend policies and regulations as necessary throughout the school year. Users are notified of the updated policies and regulations and must comply with the updated requirements. These policies and regulations also apply to use of District-owned devices, or accessing of District intranet and software programs off District property. All users using platforms established for e-learning regardless of whether the student or employee is using a personal or District provided device must be used in accordance with the standards for conduct outlined in this policy and the accompanying regulation. Users in violation of this policy or the accompanying regulation may be subject to discipline.

The following guidelines and procedures shall be complied with by staff, students or community members who are specifically authorized to use the District's computers or online services.

1. Use appropriate language. Do not use profanity, obscenity or other language that may be offensive to other users. Illegal activities are strictly forbidden.
2. Do not reveal your personal home address or phone number or those of other students or colleagues.
3. Note that electronic mail (email) is not guaranteed to be private. Technology coordinators have access to all messages relating to or in support of illegal activities and such activities may be reported to the authorities.
4. Use of the computer and/or network is not for financial gain or for any commercial or illegal activity.
5. The network should not be used in such a way that it disrupts the use of the network by others.
6. All communications and information accessible via the network should be assumed to be property of the District.
7. Rules and regulations of online etiquette are subject to change by the administration.
8. The user in whose name an online service account is issued is responsible for its proper use at all times. Users shall keep personal account numbers and passwords private. They shall use this system only under the account numbers issued by the District.
9. The system shall be used only for purposes related to education or administration. Commercial, political and/or personal use of the system is strictly prohibited. The administration reserves the right to monitor any computer activity and online communications for improper use.
10. Users shall not use the system to encourage the use of drugs, alcohol or tobacco nor shall they promote unethical practices or any activity prohibited by law or Board policy.
11. Users shall not view, download or transmit material that is threatening, obscene, disruptive or sexually explicit or that could be construed as harassment, intimidation, bullying or disparagement of others based on their race, color, national origin, ancestry, citizenship status, sex, sexual orientation, age, disability, religion, economic status, military status, political beliefs or any other personal or physical characteristics.
12. Copyrighted material may not be placed on the system without the author's permission.
13. Vandalism results in the cancellation of user privileges. Vandalism includes uploading/downloading any inappropriate material, creating computer viruses and/or any malicious attempt to harm or destroy equipment or materials or the data of any other user.
14. Users shall not read other users' mail or files; they shall not attempt to interfere with other users' ability to send or receive electronic mail, nor shall they attempt to read,

delete, copy, modify or forge other users' mail.

15. Users are expected to keep messages brief and use appropriate language.

16. Users shall report any security problem or misuse of the network to the teacher, his/her immediate supervisor or building administrator.

Computer Network Agreement Form

I hereby apply for a student/employee account on the District computer network:

Circle One: student

employee

name

school

home address

city, state, zip

home phone

I have read and I understand this computer policy and its guidelines and regulations and agree to abide by all of the rules and standards for acceptable use stated therein and any policy or regulation updates provided by the District. I further state that all information provided for the creation of this account is truthful and accurate.

Signature/Date

Parental Release Form

(for students under 18 years of age)

I/We, _____ ,

the parent(s) of (student name), _____

have read and understand the computer policy and its guidelines and regulations and we agree to its terms and conditions.

We confirm our child's intentions to abide by the terms and conditions therein and any policy or regulation updates provided by the District. We also agree to supervise our child's use of the computer network from home or outside of the classroom.

Signature/Date

USE OF OFFICE TELEPHONES

Office telephones may not be used for personal calls. Except in an emergency, students will not be called to the office to receive a telephone call.

- Students are not to use telephones to call parents to receive permission to leave school. Office personnel will initiate all calls on behalf of a student seeking permission to leave school.

ADVERTISING OUTSIDE ACTIVITIES

Students may not post announcements or advertisements for outside activities without receiving prior approval from the Principal. The Principal will attempt to respond to a request for approval within 1 school day of its receipt.

SUPERVISION BEFORE AND AFTER SCHOOL

The school is directly responsible for supervision of students only while they are on school property between the hours of 7:30 a.m. – 3:00 p.m., or once they have signed out for the day with the permission of a parent/guardian. Once they leave school property, or between the hours of 3:00 p.m. and 7:30 a.m. or have signed out for the day with parental permission, they are the responsibility of the parents. The school will cooperate with parents in stressing the rules of safety to and from school and will assist with school related discipline matters that occur between school and home. Generally, misbehavior that occurs off school property is a police matter.

ASSEMBLIES

Assemblies are held at various times throughout the year. A variety of assemblies are held to enhance the cultural experiences of students and to promote school spirit. Students are expected to sit by class and grade. Please enter assemblies in an orderly fashion and remain quiet so that they may begin on time. Any student that owes work or has a pattern of discipline problems may not be permitted to attend the assembly.

DENIAL OF PARTICIPATION IN CO-CURRICULAR ACTIVITIES

Ohio law, esp. O.R.C. 3313.664, does not mandate any form of due process in connection with the removal of students from extracurricular activities. It requires only that a policy be adopted which authorizes personnel such as coaches and student activity supervisors to prohibit a student from participating in any or all co-curricular (extra-curricular) activities. The removal may be for any period of time.

CONCERNS

General concerns about classroom or office procedures, events, personnel, etc. can be addressed through an established procedure adopted by the Barnesville Board of Education. Items that parents/guardians may be concerned about will be directed to the specific building principal. **If you have questions about your students' grades, class behavior, or any other matter related to a particular teacher, you must contact that teacher first. If the issue is still unresolved, the matter then should be directed to the principal.**

The order that must be followed when a concern arises is as follows:

- 1. Parents must contact the teacher/staff member to discuss the concern directly.**

2. **If the issue has not been resolved at step 1, the parent may request a meeting with the principal and teacher/staff member to discuss the concern.**
3. **If the issue has not been resolved with the first two steps, the parent may request a meeting with the superintendent, principal, and teacher/staff member to discuss the concern.**
4. **After step three, the parent may submit a written parental concern form to be kept on file.**

LATE ARRIVAL / EARLY RELEASE OPTION Juniors and Seniors

Students must have parent approval forms on file. **All listed guidelines must be followed in order to be eligible for this privilege.** Juniors and seniors may be eligible for the following options depending upon their schedule; schedules should not be manipulated (classes added or dropped) to accommodate late arrival or early release.

Late Arrival / Early Release

Late Arrival and Early Release are both privileges. The administration reserves the right to approve / revoke these privileges at any time. Note: Students who have early release must leave the building or be under the direct supervision of a staff member, or will be assigned a Study Hall period.

When considering Late Arrival/Early Release, parents and students should make the decision together. It is important that both understand the consequences of the decision and not jeopardize a student's ability to compete for college admissions or similar opportunities by reducing their course load or level of academic challenge in order to generate more free time. Most students competing for similar futures will be taking six and seven courses each of their four years of high school and maintaining a consistent academic profile in their course selection.

The following situations will lead to the privilege being revoked:

- GPA falling below 2.0 for the preceding quarter
- Failing a course in the preceding quarter
- Having more than 5 tardies in the preceding quarter
- Not completing required documents in SCView (Emergency Medical Form, Sign off on handbook, etc.)
- Becoming excessively absent for any month within the quarter.
- Becoming habitually truant for the school year
- Any disciplinary referral

SECTION II – HEALTH SERVICES

SCHOOL NURSE

The primary goal of nursing in the school setting is to strengthen the educational process. The school nurse helps students acquire health knowledge; develop attitudes conducive to healthy

living; and meet needs resulting from disease, accidents, congenital defects or socioemotional adjustments.

INJURY AND ILLNESS

All injuries must be reported to a teacher or the nurse's office. If the injuries are minor, the student will be treated and may return to class. If medical attention is required, the office will follow the School's emergency procedures and attempt to make contact with the student's parents.

A student who becomes ill during the school day should request permission to go to the office. An appropriate adult in the office will determine whether the student should remain in school or go home. No student will be released from school without proper parental permission.

IMMUNIZATIONS

Students must be current with all immunizations required by law, including but not limited to poliomyelitis, measles, diphtheria, rubella, pertussis, tetanus, and mumps, or have an authorized exemption from State immunization requirements. Kindergarten students must be immunized against Hepatitis B and chickenpox. For the safety of all students, the school principal may remove a student from school or establish a deadline for meeting State requirements if a student does not have the necessary immunizations or authorized exemption. In the event of a chicken pox epidemic, the Superintendent may temporarily deny admission to a student otherwise exempted from the chicken pox immunization requirement. Any questions about immunizations or exemptions should be directed to Mrs. Beth Seneff, District Nurse (740)-425-3617 ext. 4133.

The Ohio Revised Code requires that, prior to entering 12th grade students must have proof of TWO doses of Meningococcal (MCV4) vaccine.

EMERGENCY MEDICAL AUTHORIZATION

Barnesville High School REQUIRES that emergency information for each student be supplied by a parent or legal guardian by the first day of school. The purpose of the emergency medical information and authorization is to enable parents to authorize EMERGENCY treatment for children who become ill or injured while under school authority when parents cannot be reached. If parents are out of town or are unavailable for an extended period, the name and phone number of the temporary guardian must be given to the school office. This is to ensure the safety of your child. This form is done electronically through SCView. This form is required before any students can play in an athletic contest, go on a field trip, or participate in the exam open lunch.

FOOD ALLERGIES

Food allergies can be life threatening. The foods most likely to cause an allergic reaction are peanuts, tree nuts, dairy products, eggs, soy, wheat, fish, and shellfish. To help reduce the risk of accidental exposure to these foods we ask that you follow these guidelines:

Student/family created impromptu celebrations using food are not permitted without prior written approval of the principal

All school sponsored activities that include use of food and/or instructional use of food in the classroom must be pre-approved by the building principal and complete the proper paperwork.

If a student has a food allergy, the parent must inform the school at the beginning of each school year using the Emergency Medical Authorization Form (located in OneView) Please call the school nurse prior to the first day of school to discuss specific food allergies.

- If an Epinephrine auto-injector has been prescribed, please make sure one is available at school.
- Students should work with their parents and health professionals to learn ways to manage the allergy at school.
- Students with allergies should only eat snacks that they bring from home.

USE OF MEDICATIONS

Students who must take prescribed medication during the school day, must comply with the following guidelines:

- A. Parents should determine, with the counsel of their child's prescriber, whether the medication schedule can be adjusted to avoid administering medication during school hours.
- B. The appropriate form must be filed with the High School Nurse before the student will be allowed to begin taking any medication during school hours or to use an inhaler to self-administer asthma medication. Such forms must be filed annually and as necessary for any change in the medication.
- C. All medications must be registered with the School Nurse's Office and must be delivered to school in the original containers in which they were dispensed by the prescribing physician or licensed pharmacist, labeled with the date, the student's name, and the exact dosage to be administered.
- D. Medication that is brought to the office will be properly secured. Except as noted below, medication must be delivered to the School Nurse's Office by the student's parent or guardian or by another responsible adult at the parent or guardian's request. Except as noted below, students may not bring medication to school. Students may carry emergency medications for allergies and/or reactions, or asthma inhalers during school hours provided the student has written permission from a parent or physician and has submitted the proper forms. In the case of epinephrine autoinjectors ("epi pens"), in addition to written permission and submission of proper forms, the parent or student must provide a backup dose to the school nurse. Students are strictly prohibited from transferring emergency medication, epi pens, or inhalers to any other student for their use or possession.
- E. Any unused medication unclaimed by the parent will be destroyed by school personnel when a prescription is no longer to be administered or at the end of a school year.

- F. The parents shall have sole responsibility to instruct their child to take the medication at the scheduled time.
- G. The High School Nurse will maintain a log noting the personnel designated to administer medication, as well as the date and the time of day that administration is required. This log will be maintained along with the prescriber's written request and the parent's written release.

Medication Administration

The health status of a student bears a direct relationship to the quality of the student's educational achievement. To maintain an optimum health status for learning some students may require medication. When it is necessary for students to receive medication at school, the following guidelines are to be followed:

Ohio State Law indicates that the administration of any drug (prescription or over-the-counter) must be accompanied by a written order from a physician, as well as the written permission of the parent or guardian. Medication administration forms are available in the school office and can also be accessed from the District Web Site.

The medication administration authorization must include the following:

- name of the student
- name of drug and dosage to administer
- time or intervals at which drug is to be given
- date administration of drug is to begin and end
- any adverse reactions that should be observed/reported to physician
- phone numbers where physician can be reached in emergency
- any special instructions for administration of drug including storage conditions

Parent permission must indicate they have given their approval for both the specific medication to be given and for the approved personnel to administer the medication.

New medication administration forms must be submitted at the beginning of each school year and as necessary for new medications or changes in medication order. The parent or guardian should bring the medication to the clinic in its original container with an affixed label including the student's name, name of medication, dosage, route of administration and time of administration.

It is the student's responsibility to come to the clinic to take the medication and a rigid time schedule for administration of medication can not be guaranteed.

No initial dose of medication is to be given at school.

Students are not permitted to carry any type of medication, over the counter or prescription, on their person. Students are not permitted to store medication in their lockers or backpacks.

Inhalers/ Epinephrine Auto-injector

In order for a student to possess and use an inhaler or Epinephrine auto-injector at school, he/she must have written approval from the student's physician and parent, or other caretaker, and demonstrate to the school nurse, or health specialist, appropriate use of the medication. The principal and/or the school nurse/health specialist must have received copies of these required written approvals.

CONTROL OF CASUAL-CONTACT COMMUNICABLE DISEASES

Because a school has a high concentration of people, it is necessary to take specific measures when the health or safety of the group is at risk. The School's professional staff may remove or isolate a student who has been ill or has been exposed to a communicable disease or highly-transient pest, such as lice.

Specific communicable diseases include diphtheria, scarlet fever, strep infections, whooping cough, mumps, measles, rubella, and other conditions indicated by the Local and State Health Departments.

Any removal will be limited to the contagious period as specified in the School's administrative guidelines.

CONTROL OF NON CASUAL-CONTACT COMMUNICABLE DISEASES

The School District has an obligation to protect staff and students from non casual contact communicable diseases. When a non casual-contact communicable disease is suspected, the student's health will be reviewed by a panel of resource people, including the County Health Department. The School will protect the privacy of the person affected and those in contact with the affected person. Students and staff will be permitted to remain in school unless there is definitive evidence to warrant exclusion.

Non Casual-contact communicable diseases include sexually transmitted diseases, AIDS, ARC-AIDS Related Complex, HIV, Hepatitis B, and other diseases that may be specified by the State Board of Health.

As required by Federal law, parents will be requested to have their child's blood checked for HIV and HBV when the child bleeds at school and students or staff members are exposed to the blood. Any testing is subject to laws protecting confidentiality.

CONTROL OF BLOOD-BORNE PATHOGENS

The School District seeks to provide a safe educational environment for students and take appropriate measures to protect those students who may be exposed to bloodborne pathogens in the school environment and/or during their participation in school-related activities. While the risks of students being exposed to blood-borne pathogens may be low, students must assume that all body fluids are potentially infectious and must take precaution to follow universal procedures in order to reduce such risks and minimize and/or prevent the potential for accidental infection.

Students may be exposed to blood-borne pathogens in situations, including, but not limited to the following:

- Engaging in activities with other students in the school environment (e.g., physical education class) where physical injuries or other actions that can cause bleeding or exposure to saliva and other body fluids may occur.
- Working with equipment in the school environment that can cause cuts or similar injuries that produce bleeding.
- Participating in extracurricular activities (i.e., athletic activities) where physical injuries or other actions that can cause bleeding may occur.

Whenever a student has contact with blood or other potentially infectious material, s/he must immediately notify his/her teacher, who will contact the School Nurse and assist the student in completing the requisite documents.

The parents of a student who is exposed will be contacted immediately regarding the exposure and encouraged to have the student's blood tested for Hepatitis B and HIV either by his/her physician or health care provider. The student's parents are encouraged to consult with the student's physician concerning any necessary post-exposure treatment.

- The student's parent will also be asked to provide a copy of the test results and any post-exposure treatment for maintenance in the student's educational record in accordance with the Federal and State laws concerning confidentiality.

The parents of the student who caused the exposure will also be contacted immediately and advised to have the student's blood tested for Hepatitis B and HIV virus either in cooperation with his/her physician or particular health care provider.

- The student's parents will be asked to provide a copy of the test results for maintenance in the student's educational record in accordance with Federal and State laws concerning confidentiality.
- The student's parents will be encouraged to allow the District to release their child's name to the exposed student's parents, in the event serious health issues are presented as a result of the exposure.

SECTION III - ACADEMICS

THE ACADEMIC PROGRAM

The Barnesville Exempted Village School District, in an effort to communicate effectively the strengths and weaknesses of the individual student, shall report student progress which will be determined by evaluating techniques as prescribed by the course of study for each curricular

area. The school also provides services for students with special needs. For a complete description of coursework offered, please see the Barnesville High School Course Selection Guide, published annually in February for the coming academic year.

GRADUATION REQUIREMENTS – Classes of 2025, 2026, 2027 and 2028

At Barnesville High School, twenty-one credits are required for graduation. Students must also meet one of the three requirements listed in the next section. The following are individual subject requirements:

<u>SUBJECT</u>	<u>UNITS</u>
English	4.0
Mathematics	4.0
Social Studies	3.0
(must include World History 1, Civics, American History, Political Science, and World History 2)	
Science	
(must include a biological and a physical science)	
Physical Education (2 semesters)(2 years of a varsity sport can fulfill the requirement)	0.5
Health	0.5
Computer Technology	0.5
Financial Literacy	0.5
<u>Electives</u>	<u>5.0</u>
TOTAL	21

Early Graduation Requirements

To receive a Barnesville High School Diploma, the student must complete all Barnesville Exempted Village School District requirements, successfully meet all state mandated graduation test requirements and/or Alternative Pathway Requirements, and earn the minimum number of total credits required for graduation.

College Ready Scores for ACT

Composite: 22 or higher

Requirement

English: 18 or higher

Career Ready

Meet ODE's Alternative Pathway

Reading: 22 or higher
Mathematics: 22 or higher

Once a student has obtained the necessary college or career ready requirements, the student must complete the following:

1. Submit an application to the high school principal by **September 30** of the year in which the student wishes to graduate. The application is available in the high school guidance office. The application must be signed by a parent if the student is under the age of 18.
2. Contact the high school guidance counselor to schedule a meeting to discuss early graduation requirements prior to **September 30** of the year in which the student wishes to graduate.
3. The high school principal will review the request and make a decision. The high school principal's ruling is final.
4. The student will receive a letter from the high school principal's decision by mail.
5. The high school principal reserves the right to approve an application where extenuating circumstances exist.
6. Early graduates will be able to participate in the senior picnic, senior recognition ceremony, and commencement.

ADDITIONAL GRADUATION REQUIREMENTS

Show Competency

Students must earn a passing score on Ohio's Algebra I and English II tests. Students who do not pass the test will be offered additional support and must retake the test at least once.

After you have retaken your tests, if you still have not earned a passing score, there are three additional ways to show competency:

Option 1: Demonstrate two Career-focused activities (one of which must be a foundational skill)

Foundational: Proficient scores on WebExams, A 12-point industry credential, A pre-apprenticeship or acceptance into an approved apprenticeship program.

Supporting: Work-based learning, Earn the required score on WorkKeys, Earn the OhioMeansJobs Readiness Seal

Option 2: Enlist in the military

Option 3: Complete College Coursework

Earn credit for one college-level math and/or college-level English course through Ohio's free College Credit Plus program.

Show Readiness

Earn two of the following diploma seals, choosing those that line up with your goals and interests. These seals give you the chance to demonstrate academic, technical, and professional skills and knowledge that align to your passions, interests, and planned next steps after high school.

At least one of the two must be Ohio-designed:

OhioMeansJobs Readiness Seal (Ohio)

Industry-Recognized Credential Seal (Ohio)

College-Ready Seal (Ohio)

Military Enlistment Seal (Ohio)

Citizenship Seal (Ohio)

Science Seal (Ohio)

Honors Diploma Seal (Ohio)

Seal of Biliteracy (Ohio)

Technology Seal (Ohio)

Community Service Seal (Local)

Fine and Performing Arts Seal (Local)

Student Engagement Seal (Local)

More information can be found at education.ohio.gov/graduation

END OF COURSE TESTING AND OHIO'S GRADUATION REQUIREMENTS

Ohio law requires all high school students in the classes of 2018 and beyond to participate in end of course tests in Algebra I, Geometry, English 10, American History, American Government, and Biology.

HIGH SCHOOL GRADE CALCULATIONS

A. Grades are to be based upon measured achievement of the course objectives as taught to students within the specific courses.

B. The composition of grades for specific courses, levels, etc. shall be reasonably defined by the teacher of the course material.

GRADE SCALE	4.0 NON-WEIGHTED	LETTER GRADE RANGE	5.0 WEIGHTED
92-100=A	A=4.0	3.84-4.0	A=5.0
90-91=A-	A-=3.66	3.51-3.83	A-=4.66
88-89=B+	B+=3.33	3.18-3.50	B+=4.33
82-87=B	B=3.0	2.84-3.17	B=4.00
80-81=B-	B-=2.66	2.51-2.83	B-=3.66
78-79=C+	C+=2.33	2.18-2.50	C+=3.33
72-77=C	C=2.0	1.84-2.17	C=3.00
70-71=C-	C-=1.66	1.51-1.83	*BELOW A "C" GRADE WILL REVERT BACK TO THE 4.0 SCALE FOR NON-WEIGHTED CLASSES.
68-69=D+	D+=1.33	1.18-1.50	
62-67=D	D=1.0	0.84-1.17	
60-61=D-	D-=0.66	0.51-0.83	
0-59=F	F=0.0	0.00-0.50	

Since we are utilizing a nine-week grading system, the following will be in effect: Any student receiving two "F's" in a semester course (including the exam) will receive an "F" in the course. Any student receiving three "F's" as nine week's grades in a year-long course or two "F's" as nine week's grades **AND** "F's" on both the midterm and final will fail the course.

The following is a list of weighted classes (Graded on a 5.0 Scale):

English - Accelerated English

Social Studies - Constitutional Law (one semester only)

Math - Pre-Calculus/Calculus/C.P. Geometry/Statistics/C.P. Algebra I and II

Science - Physics/Anatomy & Physiology/CP Biology/Accelerated Physical

Science/Chemistry/BioChemistry

PLTW - POE, CIM

Foreign Language- Spanish III/Spanish IV

CCP, AP, AND IB courses- At the Discretion of Guidance Office

AP on-line courses

All other courses are computed by using the regular scale. **Adopt-a-Shamrock/Physical Education/Weightlifting/Health/Officiating Basketball** is not figured into the grade point system.

CLASS RANK

The final grades from each of the first three years of school plus the first semester average grade from the senior year are used for calculation. (Only final grades from the first three years are averaged in with the first semester grades from the Senior year for the final GPA to determine class rank).

**Should students tie with straight "A's" in both weighted and unweighted classes and have the same number of weighted classes, Co-Valedictorian will be given regardless of the number of non-weighted classes taken by the student. (Students should not be punished for taking additional courses above the State minimum).

Beginning with the Class of 2026 the class rank system will no longer be used. Instead of Valedictorian/Salutatorian, students will be recognized using the Laude System. The Laude System has three Levels of Distinction:

Summa Cum Laude - Highest Honor/Distinction

Magna Cum Laude - Great Honor/Distinction

Cum Laude - Honor/Distinction

In order to be considered for distinction, the student must have an unweighted 7-Semester GPA of 3.2. Students must then earn a minimum of four honor points by passing courses from the following list of courses:

All CCP Courses
Physics
Chemistry
Bio-Chemistry
Anatomy
Pre-Calculus
Calculus
Foreign Language - 3rd and 4th Level
Vocational Courses that articulate with a college
All CP, Advanced, and Accelerated Courses
*Any other predetermined course/distinction

A student's Laude Score will be determined by multiplying the total number of honor points earned by the unweighted cumulative GPA rounded to the nearest thousandth.

Recognition of a student's level of distinction will be based on the students Laude Score according to the following ranges:

Summa Cum Laude - 50 Laude Score or more

Magna Cum Laude - 30-49.99 Laude Score

Cum Laude - 19-29.99 Laude Score

HONOR ROLL

To be eligible for the Honor Roll, a student must be carrying a minimum of four credits during the grading period for which the honor roll is in effect. The grades must be all A's and/or B's, or the student must have a 4.0 or better GPA on a 5-point scale during the grading period which the Honor Roll is in effect.

Students who participate in CCP courses that bring their total in-school course load below four and one half credits are responsible for sharing their CCP grade with the guidance counselor at the end of each nine-week period in order to be included in the honor roll list. Colleges will not share grades with the school until the course is complete and grades are finalized, which is often too late for those grades to be included in the honor roll.

HONORS DIPLOMA

The state of Ohio has multiple pathways for students to earn an honors diploma. The requirements for the different types of honors diplomas can be found at the following web site:

<https://education.ohio.gov/getattachment/Topics/Ohio-Graduation-Requirements/Graduation-Requirements-2014-2017/Criteria-for-Diploma-with-Honors/Honors-Diploma-Revised-Grid.pdf.aspx>

Academic Lettering

An academic letter allows students who strive for excellence in their academics to be honored in the same way that those who strive for excellence in athletics are honored. As the main focus of the school, excellence in academics should be a reason to proudly wear a letter to represent the hard work these students accomplish in the same respect varsity athletes wear letters to represent their accomplishments. This letter will be distributed at the end of the school year during the scholarship awards assembly to students who meet the requirements listed below. Each additional year a student meets the requirements, they will be honored with a pin to place on their letter.

Requirements:

- The student is enrolled full time with 5 or more credits each semester.

- The student earns a 3.5 or higher GPA on a 4 pt scale for the first 3 nine weeks of the school year.

**Barnesville High School
National Honor Society Eligibility and Requirements**

ELIGIBILITY

- Must be a Junior or Senior. Freshman and sophomores will not be eligible.
- Must have taken or are currently enrolled in at least one course on the 5-point scale (Complete list on page 45) per year during each year of high school (or an average of one per year).
- Students will be graded on a 20 point system. There is a minimum of 11 points to qualify for membership. These points are classified under four categories: **Scholarship, Service, Leadership** and **Character**. The sum of these categories will determine the student's total amount of points.

IF ACCEPTED

- Students are required to complete a minimum of two hours of school-related volunteer work per year to be decided upon by the NHS advisor(s). If an NHS member is unable to volunteer for said opportunity due to a school commitment, two hours minimum must be served at another school-related function. NHS graduation tassels and stoles will not be given to any NHS student who fails to complete this two hour minimum per year, as Service is one of the pillars of the National Honor Society.
- A student must maintain the 3.5 minimum GPA as well as the character standards of which he/she was accepted. Failure to do so will result in dismissal from the National Honor Society.

SCHOLARSHIP (Maximum 5 points)

- Cumulative grade point average necessary to be eligible: 3.5 on a 4.0 scale.
- GPA will be arranged in order and grouped as an arithmetic progression with the following distribution of points:

GPA	POINTS
4.0	5
3.99-3.93	4.5
3.92-3.87	4
3.86-3.81	3.5
3.80-3.75	3
3.74-3.69	2.5
3.68-3.63	2

3.62-3.57	1.5
3.56-3.51	1
3.5	.5

SERVICE (Maximum 5 points)

- Must be involved in at least one school activity.
- Must be signed off on by the adult in charge of the organization.
- One-half point (.5 point) will be given for participation in the following categories (Grades 9-12 only):
 - School sports
 - Cheerleading
 - School clubs/organizations
 - Band/Choir/Theater
 - All other non paid, non credit, service positions in the school
- One-fourth point (.25 point) will be given for participation in the following categories (Grades 9-12 only):
 - Community and church service and/or organizations
 - Consistent volunteer work

LEADERSHIP (Maximum 5 points)

- Must be signed off on by the adult in charge of the organization.
- One-half (.5 point) will be given for the following (Grades 9-12 only):
 - Officer of a club or class
 - Non-rotating captains of teams or squads

CHARACTER (Maximum 5 points)

- This area will be teacher evaluated. (Grades 9-12 only).
- Teachers are to rate students they have had or currently have in class or those they have been associated with in extra-curricular activities.
- Rating will be done on a scale of 1-5, with 5 being the highest rating.
- A 1-2 rating must be accompanied by a written explanation on the rating form. Causes for a 1-2 rating may be academic dishonesty, excessive tardies/absences, or other conduct unbecoming of a National Honor Society member.
- All rating points will be totaled and divided by the number of staff persons rating the student so that an average may be determined.
- This average will be the actual points assigned to this category.
- A 3.50 minimum average must be earned to be considered for membership.

Please return to _____ by _____.
Failure to return forms by this date disqualifies you for consideration.

Leadership Positions

List all elected or appointed leadership positions you have held in school or in your community. Only those positions in which you were responsible for directing or motivating others should be included. Examples: elected officer for the student body, class, or club; team captain, etc. Please have the adult responsible for supervising your leadership in each position sign to verify.

Activity	Year				Adult Sponsor Signature
	9	10	11	12	

College Credit Plus (CCP)

Ohio's College Credit Plus can help you earn college and high school credits at the same time by taking college courses from community colleges or universities. The purpose of this program is to promote rigorous academic pursuits and to provide a wide variety of options to college-ready students. Taking a college course from a public college or university College Credit Plus is **free**. That means no cost for tuition, books or fees if you attend public school in the state of Ohio. If you choose to attend a private college or are homeschooled, you may have limited costs.

Your high school may have an agreement with a local college for specific courses, however, you can choose to take College Credit Plus courses from any college that offers a course that would benefit your future. This could include online courses.

Once you find the university or college you would like to attend for College Credit Plus, you can

go to their website and complete the application—each school has their own process and procedures; as well as their own requirements to enroll in College Credit Plus.

Parents, please note: "The subject matter of a course enrolled in under the college credit plus program may include mature subject matter or materials, including those of a graphic, explicit, violent, or sexual nature, that will not be modified based upon college credit plus enrollee participation regardless of where course instruction occurs."

As stated, College Credit Plus is **free for all public school students who wish to attend a public Ohio university or college**. There may be fees for homeschooled students, or students that wish to attend a private university or college.

If you need help completing the College Credit Plus application, we encourage you to reach out to your school's counselor for assistance with the process. To learn more about College Credit Plus, please visit the [College Credit Plus webpage](#) at Ohio Higher Education.

Student Services

This section provides information about counseling and health services.

Barnesville High School Counseling Department

Philosophy

Guidance and counseling, emphasizing the unique worth and dignity of the student, are basic and supportive parts of the entire educational program. Being developmental, preventive and intervening in nature, the counseling program provides students the opportunity to develop to their full potential educationally, personally, socially and vocationally, and to ultimately accept the responsibility for their decisions.

People are better able to realize their potential in a democratic climate where they experience success, feel needed and accepted and are secure. The school community attempts to provide the organization that will ensure the greatest opportunity for each individual. The counseling program is a team effort of counselors, administrators, staff, parents and the community. This

program is directed toward an atmosphere conducive to student personal growth, self-awareness, learning, success and respect for the worth of self and others.

Area of Program Focus

The purpose of the Barnesville counseling program is to help students acquire an understanding and acceptance of self and others. To accomplish this purpose, the school counselor, with others, focus their efforts on the areas listed below:

- helping to establish a positive learning environment
- assisting in staff development as it applies to student growth and learning
- coordinating resources to increase students' opportunities for successful achievement in school
- helping parents understand their child's development
- promoting the development of an educational program that will meet student needs
- assisting students in their effective development through an individualized career plan
- facilitating students' career development
- guide students and their families through the college selection, scholarship and admissions process

A school counselor, along with a school-based therapist and school-based social worker are available to see students throughout the school day. While appointments are suggested and appreciated, accommodations are made to meet the needs of students when emergencies arise. Appointments with Mr. Kearns can be made through email. Students and parents are encouraged to become familiar with the professionals, the information and the service provided.

Progress Reports

The students' academic progress is of vital interest to the school. Parents can access their child's grades via the ProgressBook on the district website (<http://www.bevsd.org>). To access grades, a password is required and will be distributed at the beginning of each school year. Contact the high school office at 425-3617 x5100 if you need help accessing the ProgressBook.

Report Cards

Report cards will be available to parents/guardians within 10 school days of the end of the quarter. These are accessed online through Progress Book.

Rights Regarding Student Records

Under federal law and Barnesville Exempted Village School District Board of Education policy, parents of any student under eighteen years of age or the student, if eighteen years of age or older, has the right to examine the student's records; to challenge the contents of those records to insure they are not misleading, inaccurate or in violation of the student's rights; to insert in the record an explanation of disputed material; and to file a complaint with the Family Educational

Rights and Private Act Office, 330 Independence Avenue SW, Washington, D.C. 20201, if the parent or student believes the district is not complying with federal law or regulations governing student records.

A student or his or her parents may request a review of the student's permanent file by making arrangements with the guidance office with reasonable advance notice. Parents/guardians choosing to have copies of their child's records may be responsible for the actual cost of duplicating those records.

A divorce, separation, or legal change of custody does not change the rights of a natural parent to their child's records unless specified so in the divorce decree, separation agreement, or other written court order. Only the legal custodial parents/guardians have a right to make educational decisions concerning the student. Stepparents, foster parents, or other legally assigned guardians have no permission to records, reports, or educational conferences unless the custodial parent legally confers this permission upon them.

Colleges to which students have applied or private or public schools to which students are transferring may request and receive transcripts without parental approval.

The ESSA law provides that high schools meet the requests by military recruiters for names, addresses, and telephone numbers of students. Parents of students under the age of 18 may request that this information NOT be released without prior consent by sending a written note or email message to the High School Counselor.

Scheduling

The school counselor and teachers offer assistance during the selection of courses for each school year. The scheduling process for the following school year will begin during the second semester of the current school year. **Students will be required to schedule a minimum of six classes each semester of a school year. Students are not permitted to have more than one study hall each semester.**

Once class schedules have been completed, no schedule changes will be made without a thorough review of the academic situation. Teachers may initiate a class schedule change if the course level is inappropriate for the student.

A class cannot be dropped without notification/permission of the parent(s).

Students may drop or add elective classes with approval of the counselor up to the dates below without penalty.

Course Type	Add Date	Drop Date
First Semester	August 23, 2024	August 28, 2024
Second Semester	January 7, 2025	January 10, 2025
Year Long	August 23, 2024	August 28, 2024

Grades earned up until the time the class is dropped will stand. Withdrawals made after the designated dates will be subject to counselor, teacher, and principal approval. In these cases the grade earned up until the time the class is dropped will also stand.

Students may NOT drop a class required for graduation. Students' course load may not fall below five credits per semester. The counselors may initiate a change in level at any time after consultation with the teacher and student. Grades from the higher level course will be averaged in as part of the yearly grade average and nine-week grade average of the lower level course that would be non-weighted. Students will only be able to make schedule changes the following three reasons:

1. Taken out of a study hall and placed in an academic class.
2. Teacher initiated class level change.
3. Scheduling error made by school personnel.

*Culinary Arts cannot be dropped beyond the first five days from the start of school. This is a year-long class and no change will be accepted at the semester break without the student receiving a failing grade. Only 16 spots are available per class which determines funding to run this class.

Failure is not an automatic indicator of misplacement. However, if the group decides a student is misplaced, a schedule change will be considered. Schedule changes will not be made for social reasons or teacher preference. Students who wish to add a class in place of a study hall may do so on a space availability basis, and if the class is held at the same time as the study hall.

Due to the considerations above, it is strongly recommended that much thought be given to the development of a high school graduation plan by parents in cooperation with their child (ren).

Student responsibilities in scheduling:

1. Investigate the classes or program in which you might enroll to get an understanding of what the class might be like.
2. Make sure you do not overload yourself with classes and that you are registered for the appropriate class. ***No more than one Study Hall is permitted per semester unless enrolled in CCP courses outside of the school building.**
3. Discuss your plans with your parent(s)/guardian(s) and direct any questions to your counselor before the end of the school year. No more than one study hall a semester permitted.

Graduation Ceremony

All credits must be completed and verified by the last regular senior school day. In order to be considered as a graduate in a given year, all requirements must be fulfilled by the first day of August.

Seniors must have all fees paid and all school materials (books, Chromebooks, etc.) returned in order to participate in the graduation ceremony. Students must attend all graduation practices in order to participate in the formal ceremony. Only in cases of emergencies may exceptions be made with prior approval of the principal. **Job requirements alone will not count as an emergency.**

If a student is deficient/short on credits to graduate, the student **will not** be permitted to participate in the graduation ceremony. If a student has not met the appropriate pathway as dictated by the Ohio Department of Education, they may participate in the ceremony, but will receive a blank diploma until completion of the graduation requirement is met.

Summer School

Barnesville High School will be open to operating a summer school for students who wish to get extra instruction before the summer administration of a State End of Course Assessment. This will occur sometime during the month of July as directed by the Ohio Department of Education.

Participation in Extracurricular Activities/Sports

Under Ohio High School Athletic Association (OHSAA) guidelines, a student must carry a minimum of five (5) credits per nine-week period to participate during the next nine-week period maintaining a passing grade and a 1.25 GPA. Freshman must be passing “five” of their 8th Grade classes to be eligible for the Fall sports season of their Freshman year. ***Students must be in school ½ day minimum (4 class periods – not counting lunch or Green Period) for participation in after school activities. See “Co-Curricular Participation Attendance” in the handbook.**

***Caution to athletes** – physical education is only a ¼ credit. To be eligible for interscholastic competition – five (5) additional credits should be scheduled and you must pass all classes. See your coach, athletic director, guidance counselor, or principal for any questions. Student athletes are not permitted to participate in a contest or practice if absent from school that day without a doctor’s excuse or special circumstances approved by the Principal. Too sick to attend school – too sick to participate or attend events.

Co-Curricular Participation and Attendance

Under Ohio High School Athletic Association (OHSAA) guidelines, a student must carry a minimum of five (5) credits per nine-week period to participate during the next nine-week period maintaining a passing grade and a 1.25 GPA. Freshman must be passing 75% of their 8th Grade classes to be eligible for the fall sports season of their freshman year. Students in grades 7/8 must have a minimum of 5 passing grades in the prior nine weeks to be eligible.

A student who is not in attendance for at least ½ of a school day will not be permitted to participate in any co-curricular activity that day. The student must be present for **4 academic classes** (1st- 4th or 4th-8th). **Lunch period and Green Period do not count as one of the 4 academic class periods.**

Examples:

Any student eating 4th period must be present for periods 1, 2, 3, 4, 5 or 5, 6, 7, 8.

Any student eating 5th period must be present for 1, 2, 3, 4 or 4, 5, 6, 7, 8.

This includes athletics or any other school sponsored evening activity (practice, concerts, performances, contests, recognition programs, or any other school sponsored activity not listed). Too sick to attend school – too sick to participate or attend events.

Questions about eligibility participation in after-school events after an absence should be directly addressed to a coach, principal, or athletic director. The principal may make certain exceptions.

College Entrance Testing

Testing for college entrance is offered on a regular basis. Sophomores and juniors are urged to take the Preliminary Scholastic Assessment Test (PSAT) which is given here at school.

The American College Test (ACT) is offered throughout the school year at various locations throughout the state. A fee is required for each test; contact your counselor for that cost. Registration must be completed 4-5 weeks in advance of the test date. Students may complete the registration online at <http://www.act.org> (ACT).

In addition, as part of each student's graduation requirements in Ohio, all juniors will be provided with one free testing opportunity for the ACT in the Spring. That date will be communicated annually once it is scheduled by the Ohio Department of Education, and testing will occur during the regular school day.

Belmont-Harrison Career Center

Barnesville High School is affiliated with the Belmont-Harrison Career Center. The courses offered at the career center provide a solid foundation for successful participation in the world of work because they emphasize the integration of career and academic skills.

Students who desire information about graduation requirements or wish to see a counselor from their home school for other reasons should contact their home school counselor. The high school counselor also visits the vocational school campuses, and conferences can be arranged during the visits.

Vocational students will observe the school cancellations and delays of the home school. Bus transportation is provided for students attending the Belmont-Harrison career Center. Students are transported by their regular buses to the High School campus, from which they will then be transported by a special bus to the vocational school. Transportation home at the end of the school day will be in a similar manner.

Distance Learning

"Distance learning" technology provides students with unique opportunities to receive instruction and to participate in educational programs which would otherwise be unavailable to them due to the distance or cost involved. However, due to the very nature of distance learning, each student must accept a higher level of responsibility for his/her participation and behavior in order for the program to be successful. Also, students and parents must be willing to allow the audio and/or video transmission of student activities to remote locations to be heard and/or viewed by persons outside the Barnesville Exempted Village School District.

Therefore, in order to participate in any distance learning offering of the School District, each student and his or her parent/guardian is required to give permission for the student to be home photographed, videotaped, or recorded for purposes of distance learning activities, and his/her voice and image to be transmitted and viewed by instructors, students, and other persons at remote locations who are involved in the distance learning activity.

Barnesville Virtual Academy (Formerly Utica Shale Academy)

The Barnesville Virtual Academy, formerly known as the Utica Shale Academy, is a program at Barnesville High School for students who for one reason or another find it difficult to attend school in a traditional manner. The program is not for everyone and students are accepted on a case by case basis, starting with a conversation with the director of the academy and the school counselor. The following is a list of requirements of the program.

1. The program is designed for juniors and seniors. Underclassmen will only be accepted with the permission of the principal, guidance counselor, and the virtual academy instructor.
2. There is a 500.5 hour requirement per year to the program in order for credits to be counted. Generally speaking, this requires the students to be in the classroom for fifteen hours per week.
3. 120 hours from work, community service, volunteering, and other activities approved by the instructor can be counted towards the 500.5 hour minimum requirement.
4. Students who do not have at least 125 hours of seat time in a given nine-week period may be subject to removal from the program.
5. Athletes must be in school for at least half of the day during their active sports season.

6. Seniors who are not on target for fulfilling their graduation requirements will be enrolled in an industry credentialing pathway unless they have already enlisted in the military or have taken courses for college credit.
7. Students need to log into the online program (currently Edmentum) daily, even when not in physical attendance at the school. Failure to do so will result in a three-hour absence. Once students reach 65 hours of absences, in addition to protocol followed by the office for excessive absences and truancy, students will be required to attend school all day every day in order to remain in the program.
8. Students must carry a minimum of five credits at all times with the exception of their senior year once they complete all curricular graduation requirements.
9. Students must complete 25% of each course in which they are enrolled during a given nine-week period. Failure to do so may result in removal from the program or other consequences such as Saturday School or CCAP.
10. The student code of conduct equally applies to all students enrolled in the Barnesville Virtual Academy.

SECTION IV - STUDENT ACTIVITIES

SCHOOL-SPONSORED CLUBS AND ACTIVITIES

Barnesville High School provides a complete extra- and co-curricular program, based upon student interests. These activities enrich students' lives and fulfill the district and school mission for our students. They include:

Art Club - Mr. Johnson

Belmont County Staying Clean Club - School Resource Officer

Freshman Class Advisor - Mrs. Eberhart

Future Educators of America (FEA) - Mrs. Eberhart

Future Farmers of America (FFA) - Mrs. Moyer

Interact - Mrs. Eberhart

Junior Class Advisor - Mr. Hissom

Key Club - Mr. Powell

National Honor Society (NHS) - Mrs. Zaccagnini & Mr. Kearns

Principal's Advisory Committee - Mr. Clark

Senior Class Advisor - Mrs. Pack

SENRA B (Yearbook) - Mrs. Vinskovich

Sophomore Class Advisors - Mr. Pack

Varsity "B" - Mr. Kearns

Youth Lead Prevention (YLP) - Belmont County Student Services

Each club and organization offers students a variety of opportunities to become involved in the school community. Some clubs have membership requirements. Students interested in joining an organization should meet with the advisor as soon as possible. Organization meetings will be scheduled during Green Period.

Participation in student activities is encouraged and should be considered a privilege. All participants will be subject to the rules and regulations of the respective activity. Participants will be advised in writing of all regulations by their respective advisors prior to their participation in order for each student to determine the feasibility of such participation. Rules may be amended by the advisor with the concurrence of the principal. The participants will be notified of such changes. Violation of rules and regulations may result in a student losing his/her privilege to participate or other disciplinary action.

Interscholastic Athletics

The role of athletics in the extracurricular program will be to develop good citizenship, character, self-discipline and leadership through competitive activities that further develop the specialized athletic abilities of students. These programs will both stimulate personal growth and develop role models for other students. The organized activities also promote unified spirit and pride in the school for the student body and the community.

Recognizing that athletics are an important part of school life for many students, Barnesville High School offers a comprehensive program of fall, winter, and spring sports.

FALL:

Cheerleading
Cross Country
Volleyball

Golf
Football

WINTER:

Boys Basketball
Boys Swimming
Cheerleading

Girls Basketball
Girls Swimming
Wrestling

SPRING:

Baseball
Softball

Track and Field

The complete Barnesville Schools Athletic Handbook including scholastic eligibility, the Barnesville Athletic Code of Conduct and other information regarding athletic participation can be found at the back of this handbook.

Questions regarding athletics should be directed to the Athletic Director, Mr. Brad Hannahs. Mr. Hannahs can be contacted at 740-425-3617 ext. 5111 or brad.hannahs@bevsn.org.

SECTION V - TRANSPORTATION

Notice

No handbook, rule book or other such guide book can possibly cover or predict improper bus behaviors that may be perpetrated by individual riders or groups of individuals. Therefore, it will not be assumed by any person that an act not specifically addressed by specific language in the *Student/Parent Handbook* is excluded from possible disciplinary action by the administration and staff of Barnesville Schools. State laws regulate the operation of bus transportation services in Ohio schools. **It is emphasized that Ohio law specifically regards bus transportation for students as a privilege, not a right.**

Beliefs

The Barnesville Board of Education, recognizing the special geographic and transportation needs of students, provides bus transportation for certain high school, middle school and elementary students. Students who fail to follow the rules and regulations and fail to cooperate with the bus driver may be denied the privilege of bus transportation. Violations of bus safety

and bus procedures/rules/regulations are subject to disciplinary action up to and including suspension and/or expulsion from transportation.

Discipline Plan for Transportation

Each bus driver develops his/her rules and procedures reflecting the district's policies. These will be posted in the bus and students will be reminded of the rules periodically.

Behavioral Expectations of Students

All students will:

Be at the school bus stop on time; stay off the street or road; load and unload from the bus in an orderly manner (older students are asked to be especially watchful and take care to see that younger students are safe); keep the aisle clear (do not sit with feet in the aisle).

Bus Behavior

Safety is our concern. Therefore, we must enforce bus rules written and developed by the Ohio Department of Education and adopted as policy by the Barnesville Exempted Village Board of Education. Students receive annual notification of behavior expectations on their bus pass. Student cooperation is vital to help us achieve our goal of providing safe transportation. Instances of unacceptable behavior and their consequences follow.

Unacceptable Behavior

1. Failure to follow directions
2. Out of seat
3. Eating/drinking/chewing gum
4. Throwing objects on, from or into the bus
5. Tripping/shoving/unnecessary body contact
6. Hitting/striking (horseplay)
7. Arm/hand/head out of window
8. Loud talk/boisterous conduct
9. Profane/inappropriate language
10. Improper crossing
11. Vaping

Consequences:

1st offense: discipline report – letter to parents – school principal notified

2nd offense: discipline report – letter to parents – school principal notified

3rd offense: 1 day bus suspension or Saturday School (MS/HS only) – letter to parents – school principal notified

4th offense: 3 day bus suspension – letter to parents – school principal notified

5th offense: 5 day bus suspension – letter to parents – school principal notified

6th offense: 10 day bus suspension – letter to parents – school principal notified

Unacceptable Behavior – Automatic Suspension

1. Drugs/alcohol/tobacco – possession/use of
2. Ignitable material – possession/use of
3. Weapons – possession/use of
4. Fighting/striking – (delivering a blow causing pain/discomfort to another/or delivered in anger)

5. Destruction of school property

-ABSOLUTE QUIET IS REQUIRED AT ALL RAILROAD CROSSINGS.

-Eating, drinking and chewing gum on the bus are specifically prohibited by state law.

Students/parents/guardians with any concerns about any aspect of bus transportation must take the concern to the school administration. No student will defy, argue with or challenge a bus driver on any issue, request or order at any time. Students who disrupt transportation will be subject to disciplinary action for insubordination, failure to follow a reasonable request, and other such rules as may apply to this concern.

SECTION VI - STUDENT CONDUCT

ATTENDANCE

The Board of Education requires all students enrolled in the schools of this District to attend school regularly in accordance with the laws of the State. The District's educational program is predicated upon the presence of the student and requires continuity of instruction and classroom participation. The regular contact of students with one another in the classroom and their participation in a well-planned instructional activity under the tutelage of a competent teacher are vital to this purpose.

Excusable Reasons for Absence

The District accepts only the following as reasonable excuses for time missed at school. Each absence shall be explained in writing and signed by the student's parent/guardian. The excuse shall be submitted to the Principal and part of the student's school record.

A written excuse for absence from school may be approved for one (1) or more of the following reasons or conditions:

A. Personal Illness

The Principal may require a doctor's confirmation if s/he deems it advisable.

B. Illness in the Family Necessitating the Presence of the Child

The Principal may require a doctor's confirmation and an explanation as to why the child's absence was necessary.

C. Quarantine of the Home

This is limited to the length of the quarantine as fixed by the proper health officials.

D. Death in the Family

This is limited to a period of three (3) days unless a reasonable cause may be shown for a longer absence.

E. Necessary Work at Home Due to Absence or Incapacity of Parent(s)/Guardian(s)

Any absence arising because of this condition shall only apply to a child over fourteen (14) years of age and shall not extend for a period longer than five (5) days and can be renewed for five (5) additional days. At no time, shall such an excuse permit a student to be absent from school for a period of more than ten (10) consecutive days.

At the discretion of the Superintendent or his/her designee, a student may be excused for a longer period of time than ten (10) days if a child's parent or guardian has recently died or become totally or partially incapacitated and there is no older brother or sister living in the home who is out of school. In such cases, the Superintendent or his/her designee may request a certificate of a physician attesting to the physical condition of the parent or guardian.

F. Observation or Celebration of a Bona Fide Religious Holiday

Any student shall be excused for the purpose of observing or celebrating a bona fide religious holiday consistent with his/her creed or belief.

G. Absence During the School Day for Professional Appointments

Parents are to be encouraged to schedule medical, dental, legal, and other necessary appointments other than during the school day. Since this is not always possible, when a student is to be absent for part of the day:

1. the student shall have a statement to that effect from his/her parents;
2. the student shall bring statement from the doctor, dentist, lawyer, counselor, etc. to the effect that s/he reported promptly for the appointment;
3. the student shall report back to school immediately after his/her appointment if

school is still in session.

H. Emergency or Other Set of Circumstances

The Superintendent shall determine whether the reason for the absence constitutes good and sufficient cause.

I. Medically Necessary Leave

A pregnant student will be considered on an excused absence for so long a period as is deemed medically necessary by the student's physician. Written confirmation by the physician may be required.

J. Service as Precinct Officer at a Primary, Special or General Election

Students selected as precinct officials through the program set forth in Policy 5725 shall be excused from school on the day of an election at which the student serves as a precinct official.

K. Absences that do not accumulate against this guideline include:

1. field trips;
2. college visits.

Student Vacations During the School Year

Students are permitted to go on vacation during the school year without penalty (except the week ending each semester). The purpose of this administrative guideline is to accommodate parents who must take their vacations during the school year and the desire to enjoy that time as a family. **For state reporting records, vacation absences still count as unexcused absences.**

Whenever a proposed absence-for-vacation is requested, parents must discuss it with the Principal. The length of absence should be made clear, and those involved should have an opportunity to express their views on the potential effects of the absence.

Time (hours) missed due to vacation will accrue toward the state minimum required hours.

The District will not require teachers to provide missed classwork ahead of the vacation time.

Obtaining Make-up Work for College Visits, Family Vacations or Planned Absences

Students are expected to complete all schoolwork possible while on a college visit, family vacation or planned absence. In these cases, students have prior knowledge of the absence. In order to obtain a Planned Absence Form, the student must present a note written by the parent to the principal at least two days prior to the proposed absence. Upon obtaining the Planned Absence Form, the student must present the form to each teacher so they can indicate the work to be made up during the time of the absence.

Many long-term assignments or tests/quizzes may be due to the teacher prior to leaving (subject to teacher decision). It is the student's responsibility to contact teachers about all makeup work. **All work is due on the day the student returns to school.** We also encourage parents to call ahead and confirm with teachers what assignments and tests need to be completed. Students who are absent from a class without school approval will not have the privilege of making up any work or tests assigned to other students and will receive a zero grade for any tests missed.

Recording Attendance

The attendance officer shall file a complaint in the juvenile court against a student on the sixty-first (61st) calendar day after the implementation of an absence intervention plan or other intervention strategies, provided that all of the following apply:

Attendance shall be taken at the commencement of the school day. Attendance for students arriving late or leaving early must be tracked and recorded to the nearest full hour.

UNEXCUSED ABSENCES (Truancy)

Truancy/unexcused absence is defined as the absence of a student from school or from their assigned area for other than an accepted valid reason, as defined by the Ohio Revised Code or the provisions of this handbook, for all or part of a day when school is in session. Even when the absence occurs with parental knowledge and consent, the principal or designee need not accept as valid the reason given for the absence.

Students who are truant, unexcused from class, suspended, emergency removed, absences by consent of the parent or with the parent's knowledge for a reason that is not acceptable to the school (unexcused but verified absences) or absences that are not followed by appropriate documentation from the parent, doctor, or courts or any absence due to being expelled may not receive academic credit for missed assignments. However, students are strongly encouraged to make up missed assignments so they don't miss the learning. The building principal will have sole discretion to enact provisions to allow students to receive credit based upon extenuating circumstances.

UNEXCUSED BUT VERIFIED ABSENCES

This absence is unexcused by school officials, but is recognized as a request of the parent. The law does not excuse absence from school for such reasons as music lessons; dancing lessons; shopping trips; driver's permit tests or exams; oversleeping, car trouble, no ride, traffic; visits to other schools; movies; theater parties; trips to the barber or beauty shop; or work for pay other than those excused by law or any other absence not considered part of a reasonable school program.

CLASS CUTTING

Class cutting is defined as not being in the assigned area such as classroom, study hall or Green Period. Class cuts will be treated as an unexcused absence and are a Code of Conduct Violation.

MAKE-UP WORK

Excused Absences/Unexcused but Verified Absence: It is the student's responsibility to secure assignments and to complete work on time. All work missed during a period of excused absence may be made up. Upon returning to school, a student shall have a period of school days equal to the number of school days absent in which to make up any class work. *Due dates for quizzes, tests, sprojects and papers must be reasonable and will be mutually agreed upon between teachers and students. Students should access missed work from that day's lesson through Infinite Campus or email your instructor.*

Unexcused Absences (Truancy/Cutting Class): If a student is truant from class(es), they will not be able to receive credit for any work that is missed. This includes assignments/papers/projects that are due, in-class assignments, quizzes, or tests. The due dates for assignments given during an unexcused absence must be met. Even though credit cannot be earned, all students are encouraged to do the missed work so as not to fall behind. The Principal or designee will have the discretion to enact provisions that allow exceptions on a case-by-case basis.

Unexcused Absences (Suspension): Students who are suspended from school will have the opportunity to receive credit for missed assignments, tests, projects or class work (Ohio HB 410). Assignments missed due to out-of-school suspension may be completed for credit. The student is responsible for contacting instructors and making arrangements to receive all assignments. Completed assignments are due upon return to school. If needed, the student will have the same number of days to complete as they were out for the suspension. These assignments may not be assigned a failing grade solely on account of the student's suspension. *Due dates for tests, projects and major papers must be reasonable and will be mutually agreed upon between teachers and students.* The Principal or designee will have the discretion to enact provisions that allow extensions on a case-by-case basis. Expelled students are not able to make up work after they are withdrawn from school.

Excessive Absences

When a student of compulsory school age is absent from school with or without legitimate excuse for thirty-eight (38) or more hours in one (1) school month, or sixty-five (65) or more hours in a school year, the attendance officer shall notify the child's parent or guardian of the child's absences, in writing, within seven (7) school days after the date of the absence that triggered the notice requirement. At the same time written notice is given, any appropriate intervention action listed herein may be taken.

Habitual Truancy

A student will be considered habitually truant if the student is of compulsory school age and absent without a legitimate excuse for thirty (30) or more consecutive hours, for forty-two (42) or more hours in one (1) school month, or for seventy-two (72) or more hours in one (1) school year.

Legitimate excuses for the absence of a student who is otherwise habitually truant include but are not limited to:

- A. the student was enrolled in another school district;**
- B. the student was excused from attendance in accordance with R.C. 3321.04; or**
- C. the student has received an age and schooling certificate.**

Absence Intervention Team

To the extent required by law as determined on an annual basis, within ten (10) days of a student becoming habitually truant, the Principal shall assign the student to an absence intervention team.

Within fourteen (14) school days after the assignment of a student to an absence intervention team, the team shall develop an intervention plan for that student in an effort to reduce or eliminate further absences. Each intervention plan shall vary based on the individual needs of the student, but the plan shall state that the attendance officer shall file a complaint not later than sixty-one (61) days after the date the plan was implemented, if the child has refused to participate in, or failed to make satisfactory progress on, the intervention plan. Within seven (7) school days after the development of the plan, reasonable efforts shall be made to provide the student's parent/guardian/custodian with written notice of the plan.

As part of the absence intervention plan, the Principal may, in his/her discretion, contact the appropriate juvenile court and ask to have a student informally enrolled in any alternative to adjudication described in R.C. 2151.27(G).

Each absence intervention team may vary based on the needs of each individual student but shall include a representative from the child's building, another representative from the child's building who knows the child, and the child's parent or parent's designee, or the child's guardian, custodian, guardian ad litem, or temporary custodian.

The members of the absence intervention team shall be selected within seven (7) school days of the student meeting the habitually truant threshold. Within the same period of seven (7) school days, the Principal shall make at least three meaningful, good faith attempts to secure the participation of the student's parent/guardian/custodian, guardian ad litem, or temporary custodian on that team. A good faith attempt to secure the participation of the parent shall include, but not be limited to, diligent efforts to reach the parent by telephone, email, or regular mail. If the student's parent responds to any of those attempts, but is unable to participate for any reason, the Principal shall inform the parent of the parent's right to appear by designee. If seven (7) school days elapse and the student's parent, guardian, custodian, guardian ad litem, or temporary custodian fails to respond to the attempts to secure participation, the attendance officer shall investigate whether the failure to respond triggers mandatory abuse or neglect reporting to the public children services agency. At the same time, the absence intervention team shall continue to develop an intervention plan for the child notwithstanding the absence of the child's parent, guardian, custodian, guardian ad litem, or temporary custodian.

Reporting Requirements

The attendance officer shall file a complaint in the juvenile court against a student on the 61st day after the implementation of an absence intervention plan or other intervention strategies, provided that all of the following apply:

A. The student is habitually truant.

B. The school district or school has made meaningful attempts to re-engage the student through the absence intervention plan, other intervention strategies, and any offered alternatives to adjudication, if applicable.

C. The student has refused to participate in or failed to make satisfactory progress on the plan, as determined by the absence intervention team, or any offered intervention strategies or alternative to adjudication.

If the student, at any time during the implementation phase of the absence intervention plan or other intervention strategies, is absent without legitimate excuse for thirty (30) or more consecutive hours or forty-two (42) or more hours in one school month, the attendance officer shall file a complaint in juvenile court against that student, unless the absence intervention team has determined that the student has made substantial progress on the absence intervention plan.

In the event that the sixty-first (61st) calendar day after the implementation of the absence intervention plan or other intervention strategies falls on a day during the summer months, the attendance officer may extend the implementation of the plan and delay the filing of the complaint for an additional thirty (30) days from the first day of instruction of the next school year.

Whenever any student of compulsory school age has sixty (60) consecutive hours in a single month or a total of ninety (90) hours of unexcused absence from school during the school year, s/he will be considered habitually absent.

The Superintendent shall notify the student and his/her parents, guardian, or custodian, in writing, that the Superintendent will notify the Registrar of Motor Vehicles, if appropriate, and the Judge of the Juvenile Court of the child's unexcused absences unless the student or his/her parents wish to challenge the record. They are to be notified that the absence information has been provided to the Superintendent, that as a result of that information the child's temporary driver instruction permit or driver's license will be suspended or the opportunity to obtain such a permit or license will be denied, and that they may appear in the Principal's office to challenge such information at a scheduled date and time which shall be no earlier than three (3) days or later than five (5) days after the date of the notification. The Principal may grant an extension, if requested by the child or the child's parent, guardian, or custodian.

Notification will be sent within two (2) weeks after the Superintendent receives the information or the conclusion of the hearing if the determination that the student did not have a legitimate excuse for the absences is upheld. The student's name, address, birthdate, school, district, and attendance record shall be sent to the Juvenile Judge in writing and to the Registrar of Motor Vehicles, if appropriate in the manner designated by the Registrar.

The District shall report to the Ohio Department of Education, as soon as practicable, and in a format and manner determined by the department, any of the following occurrences:

A. when a notice that a student has been absent with or without legitimate excuse for thirty-eight (38) or more hours in one school month, or sixty-five (65) or more hours in a school year is submitted to a parent, guardian, or custodian;

- B. when a child of compulsory school age has been absent without legitimate excuse from the public school the child is supposed to attend for thirty (30) or more consecutive hours, forty-two (42) or more hours in one school month, or seventy-two (72) or more hours in a school year;
- C. when a child of compulsory school age who has been adjudicated an unruly child for being an habitual truant violates the court order regarding that adjudication;
- D. when an absence intervention plan has been implemented for a child under this policy.

Students Leaving School During School Day

- A. No staff member shall permit or cause any student to leave the school prior to the regular hour of dismissal except with the knowledge and approval of the principal and with the knowledge and approval of the student's parents.
- B. No student will be released to any government agency without proper warrant or written parental permission except in the event of an emergency as determined by the Principal.
- C. Students who work cannot sign out of school and miss classes for work. Employers must schedule students around the students' class schedule.

Tardiness

Tardiness to school occurs when a student arrives after the tardy bell. Students who are tardy to school must report to the office, sign in on an attendance sheet, record the time of arrival, and obtain a pass to class. On the 3rd tardy violation to school, the student will be notified, a letter may be sent home, or a phone call may be made to the parents. The 4th tardy violation to school will invoke the Discipline Plan with action taken. Discipline may range from detention to Saturday School/C-CAP and loss of driving privileges for severe cases.

For record keeping purposes, students who arrive at school between 7:50 and 8:00 will be counted as tardy. After 8:00, it will be entered as a partial absence. All instances of being late count towards the state's minimum hour requirement as outlined in HB 410.

- A. Students not in class when the late bell rings are considered tardy, and attendance shall be tracked and recorded to the nearest full hour.
- B. All students who are tardy to school must report to the office to sign in.

Rules for Unexcused Tardiness to School (per semester)

All students must report to the office for an admit slip when they arrive at school after 7:50 a.m. Students who report after 8:15 a.m. are considered absent from their first class of the day.

Consequences follow:

1st - 3rd offense	Warning
4th offense	Detention up to one hour*
5th offense	Parent contact and two detentions up to one hour each*
6th offense	Saturday School *
7th offense	Saturday School and loss of driving privileges for 10 days*

8th offense Saturday School and loss of driving privileges for the remainder of the semester *

**No makeup of quizzes, points, credit, or class time will be permitted after the first offense.*

Repeated violations may result in CCAP Suspension, court referral, loss of privileges, loss of driving privileges for the following year, and/or court action.

Tardy to Class/Study Hall

The individual teacher determines consequences for the first offense. Students may be subject to an office referral for subsequent tardies.

Early Dismissal

Parents are encouraged to schedule necessary appointments after the regular school day. Since this is not always possible and a student will be absent for part of the school day the student should do the following:

- Bring a note signed by the parent or guardian to the school secretary for approval **prior to the start of the school day.**
- The secretary will give the student an early dismissal slip that must be presented to the teacher at the dismissal time.
- The student must be picked up by a parent/guardian **or other adult designated on the student's emergency medical card.**
- The parent/guardian or designated adult must sign the student out on the proper school form.
- **The student must bring a signed statement from the doctor, dentist, lawyer, counselor, etc. to the effect that he/she reported promptly for the appointment.**
- The student is expected to report back to school immediately after his/her appointment if school is still in session.
- No staff member may permit or cause any student to leave school prior to the regular hour of dismissal except with the knowledge and approval of the principal and with the knowledge and approval of the student's parent.
- No student will be released to any government agency without proper warrant or written parental permission, except in the event of an emergency as determined by law enforcement or the building principal.

**** A student may be considered absent for a ½ day or a full day, if arriving late or leaving early, depending on the start and end times of the school day. Parents and students are encouraged to schedule all appointments so they do not interfere with teacher instruction and attendance. Note: extenuating circumstances pertaining to excessive absenteeism may be reviewed by the administration.**

***The times listed above are for clerical purposes in recording attendance. Students involved in athletics and other extracurricular activities must refer to "Co-Curricular Participation".**

Notification of Absence to School Personnel

Prior to 8:30 a.m. on the day of absence, the student is responsible for having his/her parents phone the school office at 425-3617 and report the reason for the absence. If the parent did not call, the student must report to the office with a note prior to 8:00 a.m. on the day of return to school. The note must be written by the parent and must include the student's name, grade,

date(s) of absence, reason for absence and parent signature. A medical note from the doctor is also an acceptable verification.

Attendance is defined as participation in all activities assigned to a student during the time a school is open for instruction. Students are also subject to discipline for truancy or tardiness as determined by the teacher and/or administration.

Chronic absence due to long-term illness/hospitalization

Students who experience a long-term illness or hospitalization (five or more consecutive school days), or who have a physical impairment and/or medically substantiated problem which entails repeated absences, may be granted an attendance allowance based on a review of the individual case by the responsible building administrator. In the case that an attendance allowance has been granted for a medically substantiated problem, the attendance review conference will be waived.

Field Trips

Attending a school field trip is a privilege. Field trips are considered to be extra-curricular activities and students who have missed several school days in a quarter would be better served by staying back in their classes rather than participating in the field trip. Teachers who organize field trips will be required to send out a list of students who intend to participate in the field trip no later than five days in advance to allow teachers and administration to determine if any student on the list should be excluded due to missing work, attendance, or discipline issues.

Any student wishing to appeal possible exclusion from a field trip, must do so in writing to the principal at least three days prior to the trip. Students should make arrangements for assignments prior to the day of the trip. Students are expected to be prepared for all classes following a field trip (homework, assessments, etc.).

College Days

A maximum of two days shall be excused, in a student's senior year, with prior approval from the Guidance Office. Official letterhead from the college you visit, excusing the student from school, must be returned to the guidance office the next day that the student returns to school.

Job Shadow Days

Students will have one day of a job shadow experience arranged through the guidance office in the spring of their junior year. A maximum of two days shall be excused, in a student's senior year, with prior approval from the Guidance Office. Official letterhead from the cooperating employer, excusing the student from school, must be returned to the guidance office the next day that the student returns to school.

Hunting

Due to Barnesville Schools not being in session on Monday December 2, 2024, no additional days will be allowed for hunting.

Skip Days

The Barnesville Exempted Village Board of Education, administration and staff do not condone class skip days. These days are considered as Unexcused and may prevent a student from participating in any field trips, athletic events, or commencement.

Make-up Work

As a general rule, a student has the same number of school days to make up work as days absent plus one day. For example, a student absent on Monday would have the entire day Tuesday to collect assignments and make arrangements with teachers to schedule times to make-up tests, quizzes, or in-class assignments or labs. By the end of the day Wednesday, the student must have completed all work missed due to the absence on Monday. All work not made up by this time reverts to a zero unless the teacher has given permission for an extension because of schedule conflicts. Additional scenarios are outlined below:

Obtaining Make-up Work for Absences Due to Emergency or Illness

Students are expected to complete all schoolwork possible while absent. **During the absence it is the student's responsibility to look for his/her assignments on their classroom management system or contact individual teachers by email or phone about all makeup work.** We also encourage parents to email or call ahead and confirm with teachers what assignments and tests need to be completed.

Make-up Assistance

Acceptable extra times for making up work include: Study Halls and Green Period.

Incentive Programs

Red Card - Students who are not tardy or late to school during a grading period will be awarded a Red Card which entitles them to one "free tardy" to school for any tardy in which the student arrives within the first twenty minutes after school begins. Red cards may not be used on scheduled two-hour early dismissal days or on weather related delayed starts to the school day.

Green Card - Students who have perfect attendance during a grading period will be awarded a Green Card which entitles them to one free absence. The following restrictions apply to the use of this card:

1. Students must have their parents' permission in writing.
2. All teachers must acknowledge the absence on the acknowledgement form.
3. Students must inform the office in advance of the planned absence.
4. The card is not transferable to another student.
5. The cards may not be used during the last two weeks of a semester, or during district testing dates.
6. Cards must be used within the same school year, except those earned during the last nine weeks (they must be used in the first quarter of the new school year).

There will be additional incentives monthly, quarterly, and yearly based on the school PBIS policy.

In an effort to maintain a positive school culture, the Barnesville High School community operates in line with five core values that have been established as pillars to influence behavior. Core values help our community respond to tough situations and help us forge lasting relationships. The pillars of Respect, Organization, Cooperation, Kindness, and Safety are the guiding principles of what it means to be a Shamrock.

Respect

Respect is the foundation of all relationships. Individuals should always respect themselves and those around them. Respect is “a feeling of deep admiration for someone or something”.

Respect means to think and act positively about others and yourself. Respect also means treating people and things with care, dignity and courtesy. We honor each other, our school and community through words and actions.

Organization

Being a well organized individual helps us to keep on task to to remain punctual. It is important for us to be organized in all aspects of our lives, including but not limited to how we keep our lockers, how we keep track of our schoolwork, and how we keep track of our personal belongings both inside and outside of school.

Cooperation

Being cooperative with others is a character trait that will take us far in life. Living in the 21st century requires a great deal of collaboration. Being able to cooperate with others helps things to run smoothly and allows us AND requires us to share responsibilities with others.

Kindness

How we treat others says alot about our character. Being kind to others is a trademark of healthy relationships, not to mention that kindness is contagious.

Safety

We all share a space for seven hours per day. Acting within the parameters of safety allows us to all go about our daily lives without fear. The safety of our school building lies in everyone's collective hands.

STUDENT CODE OF CONDUCT

Expectations

The Board of Education and all its employees, students, guests and visitors have a right to expect reasonable behavior from all students at all times.

Notice

No handbook, rulebook, or other such guidebook can possibly cover or predict improper behaviors that may be perpetrated by individuals or groups of individuals. Handbooks provide a guide for generally accepted behavior and students should adapt to these implied standards. Therefore, it will not be assumed by any person that an act not specifically addressed by specific language in the *Student/Parent Handbook* is excluded from possible disciplinary action by the administration and staff of Barnesville Exempted Village School District.

Any conduct which causes or creates a reasonable likelihood that it will cause a disruption in, or material interference with any school function, activity or purpose, or that interferes with or creates a reasonable likelihood that it will interfere with the health, safety or well-being or the rights of other students, staff or visitors is prohibited. Individual students will be judged by the choices s/he makes, and judgment will not be based on the choices made by any other individual or group of individuals. Peer pressure is a poor defense for poor or destructive choices.

The school will not, and is not required by law, to maintain a dual system of rules for school conduct for those students who may have reached their eighteenth birthday. An

eighteen-year-old student has no rights or privileges exceeding those of any other student, regardless of age. However, students eighteen years of age are subject to adult status action by the civil courts and local authorities.

While the efficacy of suspension/expulsion may be subject to argument or dispute, it is clearly one of the attempts to discipline that can be said to be among those sanctions that an offender may wish to avoid. Whether or not suspension/expulsion is an effective sanction, it will be applied consistently for the violations set forth below. The school has no way to research which punishments are effective for one student and ineffective for another. Further it is conceded that suspension may not be good for an individual student, but it is good for the people affected by the student's suspended behavior.

The Barnesville Exempted Village Schools will honor the suspension or expulsion of any student from any other school.

This Code of Regulations is adopted by the Board of Education of the Barnesville Exempted Village School District pursuant to Sections 3313.661 and 3313.662 of the Ohio Revised Code. Any pupils engaging in the types of conduct either specifically or generally like the kinds of conduct listed below, are subject to discipline proceedings which could include expulsion, suspension, emergency suspension, removal, or permanent exclusion from curricular or extracurricular activities pursuant to Sections 3313.661 and 3313.662 of the Ohio Revised Code.

Areas of Prohibited Student Conduct

NOTICE: Whenever Barnesville Exempted Village Schools students and community participants attend a contest, exhibition, athletic event, or other school function at sites away from Barnesville Schools, that site is a Barnesville Schools venue and is treated as if the student in attendance were on BEVSD sites proper.

The following Major and Minor Rules are examples of common offenses and are not meant to cover every possible scenario. For those not listed, the building principal will determine the discipline and severity of the offense.

Major Rules Regarding Student Conduct:

Most violations of any of the major rules will result in Saturday School, however some Major Rule violations could result in an automatic CCAP suspension of varying days depending on the severity and frequency of the violation(s).

Use of slurs, epithets, or other derogatory expressions or depictions, commonly understood to convey contempt, hatred, or mockery of a person based on such person's age, ancestry, color, disability, ethnicity, gender, gender identity or expression, national origin, race, religion, sex, sexual orientation, or based upon membership in any protected class under federal law is prohibited. Violations will be disciplined under Major Rule 4 of this handbook.

RULE 1 - Disruption of, or Interference with Curricular or

Co-curricular Activities

No student shall cause, attempt to cause, or threaten to cause a material interference with a curricular or co-curricular activity by the use of threat (verbal or otherwise), force, coercion, false alarm, objectionable language, obscene gestures, printed material, or in any other manner or form create an interference with a scheduled event sponsored by the school or one in which the Barnesville EVSD may have granted use of school facilities to any other entity or other related activity.

RULE 2 - Damage to / Theft of School Property

A student shall not cause or attempt to cause damage, or steal or attempt to steal or conceal or attempt to conceal any school property. NOTE: The *Ohio Revised Code* provides for parent liability up to \$10000 for such activity by a student.

RULE 3 - Damage to / Theft of Private Property

A student shall not cause or attempt to cause damage, or steal or attempt to steal or conceal or attempt to conceal any private property while on school premises, on school transportation, or while at any school function that occurs at another location or school site away from Barnesville School property in which Barnesville students shall be engaged in interscholastic competition, performance or celebration of any type. NOTE: The *Ohio Revised Code* provides for parent liability up to \$10000 for such activity by a student.

RULE 4 - Abuse / harassment of another/ Dating Violence

No student shall, based on gender, age, race, religion, creed, class status, or national origin use profane, vulgar, sexual, abusive, degrading, racial or discriminatory language, gestures, actions or contact which offend the sensibilities of another individual or individuals and/or which serve to create a hostile, intimidating or offensive environment to include words or phrases spoken, written, implied through actions, or in any other manner which is considered to be slanderous, libelous, and disrespectful or degrading in nature, and/or words and phrases which are obscene, lewd or profane as defined by the majority of society.

RULE 5 - Assault / battery upon another

No student shall cause or attempt to cause or threaten physical injury or physical imposition or behave in such a way as to cause physical injury to a fellow student, school employee, or any other person. This includes the throwing of any object, including snowballs, spit wads, etc.

RULE 6 - Weapons and Dangerous Instruments

A student shall not possess any object, which is designed or shall be converted to the purpose of inflicting bodily harm to others on school premises or while attending school events away from school grounds. "This includes look-a-like weapons, ammunition, etc." If district administration has reasonable suspicion that an individual has a weapon, the individual shall be subject to search with a portable metal detector.

NOTE: Certain federal and state laws require serious penalties such as the expulsion of a student from any public school for not less than one year for possession of guns, knives, explosives, or other deadly devices.

RULE 7 - Narcotics and/or, Drugs and/or, Tobacco and/or Alcohol (Including Vaping Pens)

A student shall not possess, use, transfer, conceal, buy, sell, trade, or attempt to buy, sell, or trade, or make known for sale or trade, or offer any “look alike” for such substances while on school grounds or at any school function at Barnesville school sites, or sites where Barnesville Schools shall be participating in any school function. This rule includes, but is not limited to, cigars, cigarettes, snuff, chewing tobacco, vaping pens, etc. Refer to Alcohol Use/ Student Drug Abuse Policy 5530.01 Possession, sale, or usage of the above is illegal and will be reported to the proper civil authorities.

RULE 8 - Conduct Toward School Personnel / Disrespect

A student shall not use undesirable, lewd, or vulgar language toward ANY school employee, nor shall a student intimidate, threaten in any manner or show disrespect toward ANY school employee at ANY location while that employee is serving in his/her official capacity. The attempt or the actual conversion of a celebratory event into a forum for expressing personal grievances or opinions directed toward a school employee is prohibited (*Harlow v. Fitzgerald, 457 US 800, 73 Led2d 396, 102, Sct 2727 [1982]*).

RULE 9 - Insubordination / Failure to Obey

No student shall fail to follow the directions, orders, instructions or necessary requests made by ANY Barnesville Exempted Village Schools employee in ANY setting at ANY location while that employee is serving in his/her official capacity.

RULE 10 - Truancy/Unexcused Absences Policy

No student shall be absent from school unless the student’s absence falls under the legal reasons for absence provided by state law in Ohio (See, ATTENDANCE, “Absence Reporting,” on page 5 of this handbook.

NOTE: To be *truant* means that both the parent(s) and /or the guardian(s) of a student and the school expect the student to be present. Parent(s) and/or guardian(s) who experience refusal by their student(s) to attend school as expected should take this important step: **CALL** the school office at 425-3615 and **make it known** that you have expressed the expectation that your child be in school and that he or she has refused. The advantage to the parent/guardian in this procedure is that the school can advise a court magistrate that you have taken this step. This may help you avoid court action taken against you. The burden should fall on the child at this point.

RULE 11 - Threats / Intimidation / Hazing of Another

NOTE: It is the policy of the Barnesville Exempted Village School District Board of Education that hazing activities, of any type, are inconsistent with the educational process and shall be prohibited at all times. **No member** of the school community shall plan, encourage or engage in hazing. Any teacher, coach, club advisor or other school employee having knowledge of a planned hazing incident or a hazing incident that has taken place shall report that incident to the principal and or the superintendent.

Hazing is defined as the commission of any act or coercion of another, including a victim, to participate in any act of initiation into any student organization that causes or creates a substantial risk of causing mental or physical harm to any person. Permission, consent or assumption of risk by an individual subjected to hazing will not in any way diminish the intent of this policy or possible consequences for violation of the policy (O.R.C. 2901.20, 2901.21 or 2901.22). No student shall attempt to bully, harass, extort favors of property from, or in any manner create a hostile or uncomfortable school atmosphere for another. Threats to take action,

or the actual infliction of an act on another student for reporting such acts shall receive the highest consideration for expulsion.

RULE 12 - School Records / Falsification of Information

No student shall remove or alter any school records belonging to the school or to school employees or other students, nor shall a student possess, transmit without authorization, or conceal any school record belonging to the school or to school employees or to other students.

No student himself/herself shall present written or spoken language or information, or from any other person, which is a false account of any event. Students, who present such accounts, no matter the source, are subject to the penalties levied for such incidents.

RULE 13 - Deviant Social Behavior

A student shall not expose any part of his/her anatomy in a socially unacceptable manner while under the jurisdiction of the school. No student shall engage in any socially unacceptable conduct with another person while under the jurisdiction of the school.

RULE 14 - Aiding and Abetting

A student shall not aid or abet another student in the commission of a violation of any school rule or regulation.

RULE 15 - Frightening, Degrading or Disgraceful Acts

A student shall not engage in any act which frightens, degrades or disgraces or tends to frighten, degrade or disgrace fellow students, visitors, school personnel and employees, law enforcement officials, or any other persons having business with the Barnesville Schools, by verbal, non-verbal, written or any other means.

RULE 16 - Repeated Violations of Individual or Multiple Areas of the Code of Conduct; Undesirable Behavior not Specified in Code of Conduct

A student shall not repeatedly violate the Code of Conduct, school policies and procedures, classroom rules, cafeteria rules, library rules, etc., or other regulations in place for the general welfare and safety of persons in the school environment.

RULE 17 - Abidance with Sanctions

A student shall not refuse to abide by any disciplinary action issued by the school administration or teaching staff, coach, advisor, director of any co-curricular activity, or any court order related to school activities. A student shall not be excused from detention, etc. due to co-curricular participation.

RULE 18 - Gambling

No student shall engage in any form of intra/inter student gambling or game of chance while under the jurisdiction of the school. School sponsored raffles, drawings and other opportunities to promote school activities and fundraising for student benefit are accepted.

RULE 19 - Health and Safety (Including False Alarms, misuse of Door Barricades, and stealing "Nightlock" units.

No student shall commit acts, which place the safety or health of others or self at risk. Such acts are exemplified by causing false fire alarms, unsanitary conditions, acts of retaliation, so-called "pranks" or other acts, which jeopardizes the physical/mental health and safety of others. Violation of this rule will result in an automatic three day suspension for the first offense, five day

suspension for second offense, and ten day suspension with recommendation for expulsion for third offense. If actions cause injury, steps one and two may be skipped. Police will be notified in all instances, possibly resulting in legal action.

RULE 20 - Bathroom Stall Use

There is to be only one student in a bathroom stall at any given time. If a teacher or staff member catches multiple students in a bathroom stall, all of the students will be brought directly to the office for discipline.

RULE 21 - Conduct Unspecified

No student shall commit acts not specifically set forth in the Code of Conduct which are harmful, undesirable, lewd, obscene, insane, foolish, frightening or otherwise socially unacceptable under the "Prudent person" standard of law and out of compliance with socially accepted standards. Such acts as shall be subject to disciplinary action are determined by the building principal.

Eighteen-Year-Old Statement

While the school will not maintain a dual set of rules for the behavior of students, eighteen-year-old students can properly be expected to maintain a more mature standard of behavior due to the adult status conferred upon them as the incidence of his/her birthday implies. Eighteen-year-old students may be withdrawn at the discretion of the principal for non-compliance with appropriate behavior.

Zero Tolerance Policy

The Barnesville Exempted Village School District will abide by the "zero tolerance" policy to maintain positive student interaction and to ensure the safety of all students at school. Anyone who is involved in a fight by throwing a punch or attempting to cause physical harm to another will be suspended.

Minor Rules Regarding Student Conduct:

(Students who violate the minor rules and regulations of the Student Conduct Code are subject to the disciplinary procedures as explained under the Discipline Plan. In some cases the nature, severity, and/or frequency of the offense shall result in any step of the plan being waived and the final step could be immediately implemented.)

RULE 1: A student shall not use profane language.

RULE 2: A student shall not be extremely or repeatedly rude.

RULE 3: A student shall avoid improper displays of affection and shall not sexually misbehave.

RULE 4: A student shall not be constantly and inexcusably tardy.

RULE 5: A student shall not possess items such as toy guns, water pistols, bean shooters, or similar devices

RULE 6: A student shall not use any but his/her assigned locker.

RULE 7: A student shall not possess any form of pornography.

RULE 8: A student shall not forge his/her parent's signature for any reason.

RULE 9: A student shall not park his/her car in any unauthorized area.

RULE 10: A student shall not drive recklessly on school property.

RULE 11: A student shall not drive his/her car during the school day without permission of the principal.

RULE 12: No student shall sit in cars during the school day.

RULE 13: A student shall not throw food or silverware or otherwise misbehave in the school cafeteria.

RULE 14: A student shall not lie to an administrator, teacher, or any other staff member.

RULE 15: A student shall not loiter in the halls, restrooms, or unsupervised areas of school buildings or property during regular classroom hours.

RULE 16: A student shall refrain from running in the halls or throwing any object in the halls or rooms of the school.

RULE 17: A student shall wait his turn in the lunch line.

RULE 18: A student shall not carry food or drink out of the lunchroom without official permission.

RULE 19: A student shall not possess firecrackers, smoke bombs, or other type of fireworks.

RULE 20: A student shall not litter.

RULE 21: A student shall be properly dressed.

RULE 22: A student shall not be in any unauthorized or OFF-LIMITS area without official permission.

RULE 23: A student shall not engage in any type of conduct not specifically set forth above which is harmful to the person or property of school personnel or other students or which conduct is not in compliance with socially and educationally accepted standards of behavior as determined by the building principal.

DISCIPLINE PLAN

Prior to formal action being taken for minor violations and as soon as possible for major violations, parental and/or guidance counselor involvement should be initiated by the instructor.

Once formal action is invoked for minor violations the normal sequence is as follows:

STEP 1 Lunch Detention:

- A. May be assigned by teacher or administrator
- B. May be assigned up to a total of five detentions at any time after which the next step must be invoked and administrative involvement. The principal has discretion on when the next step occurs.
- C. Teachers should enter all infractions into Public School Works

STEP 2 After School Detention:

- D. May be assigned by teacher or administrator
- E. Requires parental notification (24 hour interim)
- F. May be assigned up to a total of three detentions at any time after which the next step must be invoked and administrative involvement. The principal has discretion on when the next step occurs.
- G. Teachers should enter all infractions into Public School Works

STEP 3 Saturday School:

- A. Assigned by the administrator
- B. Four hours from 8:00 a.m. – 12:00 p.m.
- C. Maximum of four assignments per student

STEP 4 Suspension:

- A. Assigned by the administrator
- B. 3-10 days
- C. May be CCAP or Out of School

STEP 5 Charges Filed in Court:

STEP 6 Expulsion:

- A. Recommended by administrator
- B. Assigned by superintendent

The normal sequence for major violations will begin with Step 3 but may begin with step 4

***NOTE: Please be advised, however, depending upon the nature, frequency and/or severity of the student's offense, one or more of the levels of intervention may be waived for one more restrictive in nature.**

The Board of Education will adopt, on an annual basis, the handbooks of each school building. The conduct procedures and consequences listed in the handbooks are additional requirements of this policy.

We believe in a community of learners that supports the dignity and growth of all its members, including students, staff, and parents. In a community, members work together for the common good, display concern for others, and respect differences. It is neither possible nor desirable to specify every single infraction, and we rely on the initiative and responsibility of students and the good judgment of teachers and administrators to maintain a healthy, safe, and orderly environment and a positive school climate.

The student conduct code covers misconduct on school property and at school-related events.

It also extends to out-of-school misconduct which is connected to activities or incidents that have occurred on school-owned or school-controlled property, or which is directed at a school official or employee, regardless of where it occurs.

Academic Responsibilities: Each student must attend and arrive on time for all classes and other required or scheduled appointments. Each student is expected to complete all assignments in an ethical and honest manner.

Other consequences for inappropriate behavior include warning, removal from class, lunch detention, after-school detention, Saturday School, and/or CCAP/BCAP. If appropriate, student driving privileges may be revoked, and students may be excluded from extra-curricular activities. Administrators have the right to search student lockers and their contents. Ohio law provides that dangerous weapons offenses can lead to a one-year expulsion. Upon referral, students suspended for alcohol, drug, or firearms offenses lose their driver's license. Administrators determine specific consequences for inappropriate behavior based on the age and disciplinary

history of the student, severity of offense, impact on the learning environment, and other relevant and appropriate circumstances. Offenses not listed will be dealt with at administrative discretion. Crimes will be reported to the police.

Permanent Exclusion

The Ohio Revised Code stipulates that students over sixteen years of age may be permanently excluded from school for committing any of the following crimes:

- conveying deadly weapons onto school property or to a school function;
- possessing deadly weapons on school property or to a school function;
- carrying a concealed weapon on school property or at a school function;
- trafficking in drugs on school property or at a school function;
- murder or aggravated murder on school property or at a school function;
- voluntary or involuntary manslaughter on school property or at a school function;
- assault or aggravated assault on school property or at a school function;
- rape, gross sexual imposition, or felonious sexual penetration on school property, at a school function, when the victim is a school employee;
- complicity in any of the above offenses, regardless of location.

A student may be suspended or expelled prior to being permanently excluded.

Rules, Violations and Consequences

Obviously, all rules/violations cannot be anticipated in regard to the health, safety, and education of all students and faculty. Thus, the building administration has the right in using good judgment to discipline the student when rights of the students or processes of education are impeded upon. Below is a common progression of consequences for certain offenses which may be amended, based on circumstances.

Hazing and Bullying

Harassing, hazing, intimidating and/or bullying behavior by any student, administrator, faculty member, or other employee of the District is strictly prohibited on or immediately adjacent to school grounds and at school sponsored activities, whether curricular or extracurricular. It also extends to any District publication; through the use of any District-owned or operated communication tools, including but not limited to District e-mail accounts and/or computers; on school-provided transportation or at any official school bus stop.

Definitions

Hazing is defined as any act of coercing another, including the victim, to do or initiate any act against any student or other organization which causes, or creates a substantial risk of causing, mental or physical harm to any person. Permission, consent, or assumption of risk by an individual subjected to hazing does not lessen the prohibition contained in this policy.

Harassment, intimidation or bullying means either of the following: (1) any intentional written, verbal, graphic, electronic or physical act that a student or group of students has exhibited toward another particular student more than once and the behavior both: (a) causes mental or physical harm to the other student, and (b) is sufficiently severe, persistent or pervasive that it creates an intimidating, threatening or abusive educational environment for the other student; or

(2) violence within a dating relationship. Cyberbullying is the above perpetuated with cellular phones, internet websites, and/or any other electronic device.

Electronic act means an act committed through the use of a cellular telephone, computer, pager, personal communication device, or other electronic communication device.

Harassment, intimidation, and bullying can include many different behaviors. Examples of conduct that could constitute prohibited behaviors include, but are not limited to (i.e., this is NOT an exhaustive list):

- physical violence and/or attacks;
- dating violence;
- threats, taunts and intimidation through words and/or gestures;
- extortion, damage or stealing of money and/or possessions;
- exclusion from the peer group or spreading rumors;
- excluding others from an online group by falsely reporting them for inappropriate language to Internet service providers;
- repetitive and hostile behavior with the intent to harm others through the use of information and communication technologies and other web-based/online sites (also known as “cyber bullying”), such as the following:
 - posting slurs on web sites, social networking sites, blogs or personal online journals;
 - sending abusive or threatening emails, text messages, social networking postings or comments and instant messages;
 - using camera phones to take embarrassing photographs or videos of students, teachers or staff and/or distributing or posting the photos or videos online; and
 - using web sites, social networking sites, blogs or personal online journals, e-mails, text messages or instant messages to circulate gossip and rumors to other students.

Prohibited activities of any type are inconsistent with the educational process and are prohibited at all times. No administrator, faculty member, or other employee of the District shall encourage, permit, condone or tolerate any hazing and/or bullying activities. No student, including leaders of student organizations may plan, encourage or engage in any hazing and/or bullying activity.

Prohibited activities of any type, including those activities engaged in via computer and/or electronic communication devices, are inconsistent with the educational process and are prohibited at all times. The District educates students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response.

The administration provides training on the District’s hazing and bullying policy to District employees who have direct contact with students.

The District provides age-appropriate instruction on hazing and bullying including the consequences for violation of this policy. Dating violence prevention education is provided to students in grades 7-12. This instruction includes recognizing warning signs of dating violence and the characteristics of healthy relationships

Complaints

1. Formal Complaints

Students, their parents or guardians, and/or school personnel may file reports regarding suspected hazing, harassment, intimidation or bullying. The reports should be written. Such written reports must be reasonably specific including person(s) involved; number of times and places of the alleged conduct; the target of suspected harassment, intimidation and/or bullying; and the names of any potential student or staff witnesses. Such reports may be filed with any administrator, faculty member or other employee of the District. The District employee who receives the complaint must promptly forward to the building principal for review and action.

Students are prohibited from deliberately making allegations and/or false reports of harassment, hazing or bullying. Those found to make false reports will be subject to disciplinary action in accordance with the procedures found in the Student Conduct Code.

Informal Complaints

Students, parents or guardians and school personnel may make informal complaints of conduct that they consider to be harassment, intimidation and/or bullying by verbal report to an administrator, teacher or other District employee. Students who make informal complaints may request that their name be maintained in confidence by the District employee who receives the complaint. Anonymous reports can be made through written or verbal means (i.e., a school safety hotline or voicemail) to the building administrator.

Such informal complaints must be reasonably specific as to the actions giving rise to the suspicion of hazing, harassment, intimidation and/or bullying, including person(s) involved, number of times and places of the alleged conduct, the target of the prohibited behavior(s) and the names of any potential witnesses. The District employee that receives the complaint must promptly document the report in writing and forward it to the building principal for review and action.

School Personnel Responsibilities and Intervention Strategies:

1. Teachers and Other District Employees

Teachers and other District employees, who witness acts of harassment, hazing, intimidation and/or bullying must promptly notify the building principal of the event observed and file a written, incident report concerning the events witnessed.

Teachers and other District employees who receive student or parent reports of suspected harassment, hazing, intimidation and/or bullying must promptly forward to the building principal any formal, written complaint. If the report is an informal complaint by a student that is received by a teacher or other District employee, the District employee should prepare a written report of the informal complaint and promptly forward it to the building principal.

2. Administrator Responsibilities

A. Investigation

- i. The building principal must be promptly notified of any formal or informal complaint of suspected harassment, hazing, intimidation or bullying. Under the direction of the building principal, all such complaints are investigated promptly and a written report of the investigation is prepared. The report should include findings of fact, a determination of whether acts of harassment, hazing, intimidation and/or bullying were verified, and, when prohibited acts are verified, a recommendation for

intervention, including disciplinary action. Where appropriate, written witness statements are attached to the report.

ii. When a student making an informal complaint has requested anonymity, the investigation of such a complaint is limited as is appropriate in view of the anonymity of the complaint. Such limitation of the investigation may include restricting action to a simple review of the complaint (with or without discussing it with the alleged perpetrator), subject to receipt of further information and/or the withdrawal by the complaining student of the condition that his/her report be anonymous.

B. Nondisciplinary Interventions

i. When verified acts of harassment, hazing, intimidation and/or bullying are identified early and/or when such verified acts do not reasonably require a disciplinary response, students may be counseled as to the definition of the behavior, its prohibition and their duty to avoid any conduct that could be considered harassing, hazing, intimidating and/or bullying.

C. Disciplinary Interventions

i. When acts of harassment, intimidation and bullying are verified and a disciplinary response is warranted, students are subject to the full range of disciplinary consequences under the Student Conduct Code. Anonymous complaints that are not otherwise verified, however, cannot provide the basis for disciplinary action.

ii. In- and out-of-school suspension or expulsion may be imposed in accordance with the procedures found in the Student Conduct Code. These consequences are reserved for serious incidents of harassment, intimidation, cyberbullying or bullying and/or when past interventions have not been successful in eliminating prohibited behaviors.

iii. Allegations of criminal misconduct are reported to law enforcement, and suspected child abuse is reported to Child Protective Services, per required timelines.

D. Intervention Strategies for Protecting Victims

i. To adequately protect victims of bullying, intimidation or harassment, the District has intervention strategies in place depending on the type of prohibited behavior. Examples of intervention strategies include: providing adult supervision during recess, lunch time, bathroom breaks and in the hallways during times of transition; maintaining contact with parents and guardians of all involved parties; providing counseling for the victim if assessed that it is needed; informing school personnel of the incident and instructing them to monitor the victim and the offending party for indications of harassing, intimidating and bullying behavior; checking with the victim frequently to ensure that there have been no further incidents of harassment, intimidation or bullying or retaliation from the offender.

Report to the Parent/Guardian of the Perpetrator

If after investigation, acts of harassment, intimidation and bullying by a specific student are verified, the building principal will notify the parent or guardian of the perpetrator, in writing, of the finding. If disciplinary consequences are imposed against such a student, a description of such discipline will be included in such notifications.

Bullying matters, including the identity of both the charging party and the accused, are kept confidential to the extent possible. Although discipline may be imposed against the accused upon a finding of guilt, retaliation is prohibited.

Reports to the Victim and his/her Parent or Guardian

If after investigation, acts of bullying or hazing against a specific student are verified, the building principal will notify the parent/guardian of the victim of the finding. In providing such notification, care must be taken to respect the statutory privacy rights of the perpetrator.

Bullying matters, including the identity of both the charging party and the accused, are kept confidential to the extent possible. Although discipline may be imposed against the accused upon a finding of guilt, retaliation is prohibited.

List Provided to School Board

The Superintendent must provide the Board President with a semiannual written report of all verified incidents of hazing and/or bullying. A version of this semiannual report, which will exclude all personally identifiable information of the students, will also be posted on the District's website.

Cheating

Cheating is unacceptable at Barnesville High School. Cheating is defined as any of the following:

- To turn in work of any kind that is not the student's own. To include any test, quiz, examination, homework, composition of any kind, research projects, and reports of any kind.
- To include plagiarism, "the appropriation or imitation of the language, ideas and thoughts of another author, and the representation of them as one's original work."
- To include using any unapproved aid during a testing situation, such as another student's paper, study notes, "cheat sheets," "crib notes," Cliff's Notes (or any other publication), unauthorized electronic devices and oral communication. This includes information stored on a calculator or computer unless it is specifically approved by the teacher.
- To include papers of work purchased from someone or a company turned in as a student's own work.
- To include copying all or part of another person's program or disk, allowing the copying of your own program or disk, or participating in any way in improper sharing of information.

If a student is suspected of cheating, the classroom teacher is responsible for making the initial contact home and describing the details of the event. Consequences rendered from that point on will also initiate with the classroom teacher before being turned over to the administration. The teacher will make disciplinary recommendations to the administration.

Consequences rendered from cheating may include but are not limited to, receiving an F (of any numerical designation) on the assignment/assessment, parent contact/meeting, inability to re-take or re-do assignment/assessment, exclusion from school-related clubs or organizations, exclusion from extra-curricular activities, field trips, Senior Project, possible failure of class (particularly if the cheating has occurred several times within the same class, either within the quarter, semester or year).

All incidents will also be recorded in the student's discipline file.

Dress Guidelines

Dress Code

1. Goals

- Maintain a safe learning environment
- Allow students to wear clothing of their choice that is safe and comfortable
- Prevent students from wearing clothing with images or language depicting or advocating violence or the use of alcohol or drugs.
- Ensure that students are treated equitably regardless of gender, race, ethnicity, body type/size, religion, and personal style.

2. Dress Code Responsibilities

- The primary responsibility for a student's attire adhering to the school dress code resides with the student and parents or guardians.
- The school district and individual schools are responsible for seeing that student attire does not interfere with the health or safety of any student and that student attire does not contribute to a hostile or intimidating atmosphere for any student.

3. Dress Code Policy:

- Students Must Wear
 - Top: shirt / blouse / sweater / sweatshirt / dress
 - Bottom: pants / sweatpants / shorts / skirt / dress / leggings
 - Shoes (activity-specific shoes are permitted...for example sports and P.E.)
 - Shirts (tops) should overlap bottoms when standing, however shirts should not completely cover bottoms, i.e. using a long sweatshirt and short shorts as a short dress.
- Examples of items Students May Wear
 - Hoodie Sweatshirts
 - Fitted pants, including leggings, yoga pants, and "skinny jeans"
 - Ripped jeans as long as underwear is not exposed
 - Tank Tops

- Shorts, Skirts, and Dresses (Arms length or 7 inches from knee)
- Athletic attire
- Items Students Cannot Wear
 - Violent language or images
 - Images depicting drug alcohol (or any illegal item or activity) or use of the same
 - Hate speech, profanity, or sexually explicit images
 - Images or language that creates a hostile or intimidating environment based on any protected class.
 - Visible Underwear (Visible waistbands or straps on undergarments worn under are not a violation)
 - Headgear of any kind that obscures the face (except as a religious observance)
 - Sunglasses indoors

4. Dress Code Enforcement

- Enforcement should be consistent with a school's overall discipline plan.
- Violations should be treated as minor on the continuum of school rule violations.
- Best practice would indicate that students do not miss academic instruction for violations that solely have to do with the dress code.
- Best practice would indicate that students are given "school clothing" as a last resort. When possible students should be allowed to use their own jackets, extra clothing, etc.. to resolve dress code issues or call parents to bring in appropriate clothing.
- No student population should be disproportionately affected by dress code enforcement because of gender, race, body size, or body maturity
- These guidelines are not to be considered all-inclusive. Administration reserves the right to deal with any apparel determined to be inappropriate.

Students found in violation of the dress code will receive discipline according to the following steps:

1st Violation

Student receives a warning and must change

2nd Violation

Student must change and receives a lunch detention

3rd Violation

Student must change and receives an after school detention

4th Violation and Beyond

Student must change and receives a Saturday School

***If at any time, the student becomes unruly or disrespectful or refuses to change clothing, a CCAP suspension shall be assigned by the administrator.**

Suspension, Expulsion, Removal Procedures

There are three discipline procedures for major types of misconduct: Suspension, Expulsion, and Emergency Removal.

Suspension

A suspension is the denial of participation in school (curricular and extracurricular activities and the denial of the right to be present on school property) for 10 school days or less. The principal or designee will suspend and the Superintendent, acting as the designee of the Board of Education, or any other board designee, will hear any appeal of the suspension.

Pre-Suspension Notice and Informal Hearing

Prior to suspension, the principal or designee will:

- o Give the student written notice of the intention to suspend, including the reasons for the intended suspension.
- o Make every attempt to contact the parents by phone to inform them of the intended suspension.
- o Give the student an opportunity to challenge the reasons for the intended suspension or otherwise explain their actions.

Post Suspension Notice

Out-of-School suspensions (only) may be appealed to the superintendent as the designee of the Board of Education or to any other board designee. Within 24 hours of the suspension, the principal will give written notice to the student and to the parent or guardian and the treasurer of the Board of Education. The notice will include the reasons for the suspension and will notify the student and parent/guardian of the right to appeal to the superintendent or board designee, to be represented in the appeal and to be granted a hearing before the superintendent or board designee. If an appeal before the superintendent or board designee is requested, the superintendent or designee will make a verbatim record of the hearing, in conformity with Ohio law. The superintendent or designee may affirm the suspension decision or may reinstate the student or otherwise reverse, vacate or modify the suspension decision. "The state of Ohio requires that schools report disciplinary actions taken throughout the school year. This reporting is done in aggregate form. The state has assured us that students involved remain anonymous."

Re-Entry Conference

One purpose of suspension is to involve parents more directly in monitoring student behavior. When a suspension is completed, therefore, and prior to re-entry to school, the Principal may decide to have a re-entry conference to help create a plan for positive behavior and future success. Other staff, such as a teacher or guidance counselor, may also be present. The principal may waive the re-entry conference unless the offense involves alcohol, drugs, violence, weapons, sexual misconduct or culturally insensitive behavior.

Expulsion

An expulsion is the denial of participation in school for more than 10 days. Only the superintendent can suspend a student for a period up to 80 days.

Pre-Expulsion Notice

The superintendent will give the student and parent/guardian and the treasurer of the Board of Education written notice of the intention to expel and of the right to a hearing. The notice will include the reasons for the intended expulsion and notice of the opportunity of the student and parent or representative to appear before the superintendent or board designee to challenge the reasons for the intended expulsion or otherwise explain the student's action, and notification of the time and place to appear.

Post Expulsion Notice

Within 24 hours of the expulsion, the superintendent will give written notice to the parent/guardian of the student and the treasurer of the board of education. The notice will include the right of the student or parent/guardian to appeal to the board of education, to be represented in the appeal and to be granted a hearing before the board to be heard against the expulsion, and to request the board hear the appeal in an executive session. The board shall act upon the expulsion only at a public meeting and will make a verbatim record of the hearing in conformity with Ohio law. By a majority vote of its membership, the board may affirm the expulsion decision or may reinstate the student or otherwise reverse, vacate, or modify the expulsion decision.

Emergency Removal

If a student's presence poses a continuous danger to persons or property or an ongoing threat of disrupting the academic process taking place either within a classroom or elsewhere on the school premises, the teacher or principal may remove a pupil from curricular or extracurricular activities under their supervision. As soon as practicable after making such a removal, the teacher shall submit in writing to the principal the reasons for such removal. If the removal is for more than 24 hours, a due process hearing must be held within 72 hours after the removal is ordered. The persons who ordered the removal must be at the hearing.

Other Procedures:

Permanent Exclusion

Students may be permanently excluded from school upon the recommendation of the superintendent and approval by the board and following a hearing. Permanent exclusion is warranted for a student sixteen or over when the student's in-school behavior includes one of the following activities: violent crime, drug-related felony, conveying or possessing a weapon intended to cause harm, drug trafficking, manslaughter or murder, assault or aggravated assault, or rape/sexual molestation.

Saturday School

Saturday School will be held at the following locations throughout the year.

September-November at BMS (enter through the main entrance), December-February at BES (enter through the cafeteria door), March-May at BHS (enter through the main entrance).

- Each assignment will begin at 8:00 a.m. and end at 12:00 p.m. (4 hours)
- The administrator will assign Saturday School.
- Transportation to and from Saturday School is the responsibility of the student's parents or legal guardian(s).
- Any student removed from Saturday School for inappropriate behavior, will be issued suspension.
- Students are required to work the entire time they are in Saturday School. It is not intended to be fun. They will be given a writing assignment to work on for the duration of their assigned time.
- Maximum of three Saturday School assignments per student. After three, assigned punishment becomes automatic suspension.

After School Detention:

Detentions will be held Tuesday and Thursday after school from 3-5pm. After school detention, shall be assigned by a teacher, teacher's aide, bus driver, or administrator for a portion of or all of the two hours. Students will be allowed to serve a maximum of 8 hours of after school detentions before the punishment becomes automatic Saturday School. Any student that is removed from after school detention for inappropriate behavior will be issued a Saturday School.

Students are required to work the entire time they are in detention. It is not intended to be fun. They will be given a writing assignment to work on for the duration of their assigned detention time.

Parents will be given 24 hours notification prior to the student serving his/her after school detention. Transportation to and from after school detention is the responsibility of the student's parents or legal guardian(s).

STUDENT DISCIPLINE

(Expulsion, Suspension, Emergency Removal, Permanent Exclusion, and Alternate Discipline)

During the time of suspension, expulsion, or removal, the student (if he/she is eighteen (18) years of age or older) and/or the parents, guardians, or custodians are responsible for the conduct of the individual. While suspended, expelled, or removed from school, students are not permitted to attend or participate in curricular or extracurricular activities, or be on school property for any reason unless a prior appointment has been made with school officials. If a student is removed only from a particular class or activity, the student shall not attend classes or participate in the activity for the duration of the removal.

A suspension or expulsion shall result in the student's total removal from the education program. Credit will not be given for work missed due to out-of-school suspension. For an in-school suspension, credit will be given for all classroom assignments that can be completed during the in-school suspension, or as homework if the student collects the assignments.

Teachers, school bus drivers, and other employees of this Board having authority over students shall take such action as may be necessary to control the disorderly conduct of students in all situations and in all places where such students are within the jurisdiction of this Board and when such conduct interferes with the educational program of the schools or threatens the health and safety of others.

Discipline on Board vehicles shall be the responsibility of the driver on regular bus runs. When Board vehicles are used for field trips and other Board activities, the teacher, coach, advisor, or other Board employee shall be responsible for student discipline.

A student who is suspended or expelled from the Belmont Harrison Vocational School District is also to be regarded as suspended or expelled from the School District.

A. Definitions

1. **Suspension** is defined as the denial to a student for a period of at least one (1) but not more than ten (10) school days of permission to attend school and to take part in any school function.
2. **In-school suspension** is defined as a suspension period not to exceed ten (10) school days in which the student attends school at the Concentrated Conduct Adjustment Program (C-CAP) and completes work assignments to earn credit. Students shall not participate in extracurricular activities on days of which they were assigned CCAP.
3. **Expulsion** is defined as the denial to a student of permission to attend school and to take part in any school function, for a period exceeding ten (10) school days but not exceeding the greater of eighty (80) school days, or one (1) year in certain circumstances, or the number of school days remaining in the semester or term in which the incident that gives rise to the expulsion takes place, unless the expulsion is extended pursuant to O.R.C. §3313.66(F).
4. **Emergency Removal** is defined as the denial to a student whose presence poses a continuing danger to persons or property or an ongoing threat of disrupting the academic process taking place either within a classroom or elsewhere on the school premises.
5. **Disciplinary Removal** is an action less severe than suspension, expulsion, or emergency removal and defined as the denial to a student of permission to attend the classes in which he/she is enrolled, or participate in an extracurricular activity in which he/she has been involved, for a period of less than one (1) school day.
6. **Permanent Exclusion** means the prohibition of a pupil forever from attending any public school in this state that is operated by a city, local, exempted village, or joint vocational school district.
7. **Due Process** - The suspension or expulsion of a student requires "due process," a legal procedure which consists of a preliminary hearing consisting of three legally required steps: 1) the student is advised of what offenses the school believes the student may have violated, 2) the student has the right to explain his/her actions, and/or give reasons for the behavior, among other possibilities, 3) the student has a right to appeal the decision of the school official issuing suspension or expulsion to the superintendent of schools. At the Barnesville schools, a student offender who draws such a penalty will be suspended no less than three days and usually no more than 10 days. However, a student can be issued a suspension of up to 80 days which can carry over from school year to school year.

B. Expulsion

1. The Superintendent is the only school administrator who shall expel a pupil.

2. Whenever an incident occurs that shall lead to an expulsion, the principal may suspend a student prior to the expulsion hearing.
3. The Superintendent shall give the pupil and his/her parent, guardian, or custodian written notice of the intention to expel the pupil and provide the pupil and his/her parent, guardian, custodian, or representative an opportunity to appear before the Superintendent or designee to challenge the reasons for the intended expulsion or otherwise explain his/her actions. The notice must include:
 - a) The reason(s) for the intended expulsion.
 - b) Notification of the right of the pupil and the parent, guardian, custodian or representative to appear on request before the Superintendent or designee to challenge the reason(s) for the intended expulsion or to otherwise explain the pupil's action. The administrator cannot compel this hearing. The Superintendent or designee may utilize the service of counsel if deemed appropriate.
 - c) The date, time and place to appear must not be earlier than three (3) nor later than five (5) school days after the notice is given unless the Superintendent grants an extension of time. Whenever a student has attained eighteen (18) years of age, the right accorded to the parent of the student shall thereafter only be required of and accorded to the student. If a student refuses to sign the form for the notice to parents or guardian his/her refusal will be noted in the presence of a witness.
 - d) If the proposed expulsion is based on a violation listed in *O.R.C.* §3313.662 (A) and the pupil is sixteen (16) years of age or older, the notice shall include a statement that the Superintendent may seek the permanent exclusion of the student if he/she is convicted or adjudicated a delinquent child for that violation.
4. The Superintendent or designee may grant an extension of time if requested on behalf of the student. If granted, the Superintendent must notify all parties of the new date, time, and place of the hearing.
5. The Superintendent or designee shall conduct the hearing at the appointed time and place. The purpose of the hearing is for both sides to give their side of the story.
6. The student may waive his/her right to a hearing. This waiver is to be in writing and signed by both student and parents. Additionally, the student can waive the hearing by not appearing or by his/her representative not appearing at the scheduled hearing.
7. If the Superintendent decides to expel, within one (1) school day of the decision to expel, the Superintendent must notify the parent, guardian, or custodian of the pupil and the Treasurer of the Board of Education of the action to expel in writing. If at the time an expulsion is imposed there are fewer school days remaining in the school year in which the incident that gives rise to the expulsion takes place than the number of days the student is to be expelled, the Superintendent may apply any remaining part or all of the period of the expulsion to the following school year. The notice of expulsion must include:
 - a) The reason(s) for the expulsion.
 - b) Notification of the right of the pupil, parent, guardian, or custodian to appeal to the Board of Education or its designee within fourteen (14) days after the date of the expulsion notice by sending notice by mail to the Board or its designee. The notice shall indicate that the notice of intent to appeal must be postmarked no later than fourteen (14) days after the date of the notice of expulsion.
 - c) The right of representation at the appeal.
 - d) The right to be granted a hearing before the Board of Education or its designee and request the hearing be held in executive session.
 - e) Notification that the expulsion may be subject to extension pursuant to *O.R.C.* §3313.66(F) if the student is sixteen (16) years of age or older.

- f) Notification that the Superintendent may seek the pupil's permanent exclusion if the expulsion is based on a violation listed in O.R.C. §3313.662(A) that was committed when the child was sixteen (16) years of age or older, if the child is convicted or adjudicated a delinquent child for that violation.
 - g) If the Superintendent expels a student for more than twenty (20) school days or for any period of time if the expulsion will extend into the following semester or school year, the notice of expulsion shall also include the names, addresses, and phone numbers of any public or private agencies that may offer services or programs that work toward improving those aspects of the student's attitudes and behavior that contributed to the incident that gave rise to the student's expulsion.
8. An appeal of the expulsion must be made within fourteen (14) days of receipt of the notice of expulsion.
 9. A pupil or his/her parent, guardian, or custodian may appeal the expulsion to the Board of Education or its designee. The pupil or the parent, guardian, or custodian may be represented in all such appeal proceedings and shall be granted a hearing before the Board or its designee, which may be in executive session upon the request of the pupil, parent, guardian, custodian or representative.
 10. A verbatim record shall be made of the hearing.
 11. The Board of Education or its designee can act only after a hearing, if requested, has been held. The Board or its designee may affirm, reverse, vacate, or modify the expulsion.
 12. The action of the Board or its designee on the expulsion must be in a public meeting.
 13. The Treasurer or the Board's designee shall promptly notify the pupil, parent, guardian, custodian, or representative in writing of the decision.
 14. The decision of the Board of Education or its designee may be further appealed to the Court of Common Pleas under O.R.C. Chapter 2506.
 15. The Superintendent, at his/her discretion, may require/allow a student to perform community (including the school district) services in conjunction with or in place of an expulsion. This may also be required/allowed to extend beyond the end of the school year in lieu of applying the expulsion into the following school year. This provision does not apply to students expelled for bringing a firearm to a school operated by the Board or onto property owned or controlled by the Board.
 16. The Superintendent shall initiate expulsion proceedings with respect to any student who has committed an act warranting expulsion under the Code of Student Conduct even if the student withdraws from the Schools for any reason after the incident that gave rise to the hearing but prior to the hearing or decision to expel. If, following the hearing, the student would have been expelled had he/she been enrolled in the school; the Superintendent shall impose the expulsion for the same length of time as a student who has not withdrawn from school.

C. Suspension

1. The Superintendent, principal, assistant principal, or Superintendent's designee are the only school administrators who may suspend a pupil.
2. Whenever an incident occurs that may lead to a suspension, an administrator shall investigate the nature of the alleged offense.
3. Prior to suspension or a hearing, the Superintendent or principal must give the pupil written notice of the intention to suspend. This notice must include the reason(s) for the intended suspension, and if the proposed suspension is based on a violation listed in O.R.C. §3313.662(A) and the pupil is sixteen (16) years of age or older, the notice may include a statement that the Superintendent may seek to permanently exclude the pupil if he/she is convicted or adjudicated a delinquent child for the violation.

- a) The pupil shall be provided an opportunity to appear at an informal hearing before the Superintendent, principal, assistant principal, or Superintendent's designee to challenge the reason(s) for the intended suspension or to otherwise explain his/her actions. This hearing may take place immediately upon notification of the intention to suspend.
 - b) Whenever a student has attained eighteen (18) years of age the rights accorded to the parents of the student shall thereafter only be required of and accorded to the student. If a student refuses to sign the form for the notice to parents or guardian, the refusal will be noted in the presence of a witness.
 - c) The principal is not required to permit the presence of counsel or follow any prescribed judicial rules in conducting the hearing.
4. If the administrator decides to suspend, within one (1) school day of the decision to suspend, the Superintendent, principal, assistant principal, or Superintendent's designee must notify the parent, guardian, or custodian of the pupil and the Treasurer of the Board of Education of the action to suspend in writing. If at the time a suspension is imposed there are fewer than ten (10) school days remaining in the school year in which the incident that gives rise to the suspension takes place, the Superintendent may apply any remaining part or all of the period of the suspension to the following school year. The notice of suspension must include:
- a) The reason(s) for the suspension.
 - b) The duration of the suspension.
 - c) Notification of the right of the pupil, parent, guardian, or custodian to appeal to the Board of Education or its designee within fourteen (14) days after the suspension notice by sending notice by mail to the Board or its designee. The notice shall indicate that the notice of intent to appeal must be postmarked no later than fourteen (14) days after the date of the notice of suspension.
 - d) The right of representation at the appeal.
 - e) The right to be granted a hearing before the Board of Education or its designee and request the hearing be held in executive session.
 - f) Notification that the Superintendent may seek the pupil's permanent exclusion if the suspension is based on a violation listed in *O.R.C. §3313.662(A)* that was committed when the child was sixteen (16) years of age or older, if the child is convicted or adjudicated a delinquent child for that violation.
5. An appeal of the suspension must be made within fourteen (14) days of receipt of the notice of suspension.
6. A verbatim record of the appeal hearing shall be made.
7. The Board or its designee can act only after a hearing, if requested, has been held. The Board or its designee may affirm, reverse, vacate, or modify the suspension.
8. The action of the Board or its designee on the suspension must be in a public meeting.
9. The Treasurer or the Board's designee shall promptly notify the pupil, parent, guardian, custodian, or representative in writing of the decision.
10. The decision of the Board or its designee may be further appealed to the Court of Common Pleas under *O.R.C. Chapter 2506*.
11. The Superintendent, at his/her discretion, may require/allow a student to perform community (including the school district) services in conjunction with or in place of a suspension. This may also be required/allowed to extend beyond the end of the school year in lieu of applying the suspension into the following school year.

D. Emergency Removal

- a) By Teacher

- a) If a student's presence poses a continuing danger to persons or property or an ongoing threat of disrupting the academic process taking place either within a classroom or elsewhere on the school premises, a teacher may remove a pupil from curricular activities under his/her supervision, but not from the premises.
- b) During school hours the pupil must be sent to the office.
- c) If a teacher makes an emergency removal, the reason(s) for the removal must be submitted to the principal or assistant principal in writing as soon after the removal as practicable.
- d) If the emergency removal exceeds one (1) school day then a due process hearing must be held within three (3) school days after removal is ordered.
 - i. Written notice of the hearing and of the reason(s) for the removal shall be given to the pupil as soon as practicable prior to the hearing.
 - ii. The individual who ordered, caused, or requested the removal to be made shall be present at the hearing.
 - iii. The hearing and notice requirements shall be conducted in accordance with suspension procedures if it is probable that the student may be subject to suspension. If it is probable that the student may be subject to expulsion, the hearing and notice requirements will be in accordance with expulsion procedures.
- e) If the Superintendent or principal reinstates a student prior to the hearing, the teacher, upon request, will receive written reasons for the action. The teacher cannot refuse to reinstate a student even though reasons are not given.
- f) In an emergency removal, a pupil can be kept from class until the matter of his/her misconduct is disposed of either by reinstatement, suspension, or expulsion.

2. By Administrator

- a) If a pupil's presence poses a continuing danger to persons or property or an ongoing threat of disrupting the academic process taking place either within a classroom or elsewhere on the school premises, the Superintendent or a principal may remove a pupil from the school premises.
- b) If it is intended that the pupil be removed for more than one (1) school day, a due process hearing must be held within three (3) school days after the removal is ordered.
 - i. Written notice of the hearing and of the reason(s) for the removal shall be given to the pupil as soon as practicable prior to the hearing.
 - ii. The individual who ordered, caused, or requested the removal to be made shall be present at the hearing.
 - iii. The hearing and notice requirements shall be conducted in accordance with suspension procedures if it is probable that the student may be subject to suspension. If it is probable that the student may be subject to expulsion, the hearing and notice requirements will be in accordance with expulsion procedures.
- c) In an emergency removal a pupil can be kept from class or off school premises until the matter of the student's misconduct is disposed of either by reinstatement, suspension, or expulsion.
- d) Less than One (1) School Day Removal - In all cases of normal disciplinary procedures where a student is removed from a curricular or extracurricular activity or school premises for less than one (1) school day and is not subject to suspension or expulsion, the due process requirements of this policy do not apply.

E. Permanent Exclusion

1. A student may be permanently excluded from attending any of the public schools of this state if the student is convicted of or adjudicated a delinquent child for committing, when he/she was sixteen (16) years of age or older, an act that would be a criminal offense if committed by an adult and if the act is any of the following:
 - a. O.R.C. §2923.122 which includes a person knowingly conveying or attempting to convey or possessing any deadly weapon or dangerous ordnance or any object which is indistinguishable from a firearm whether or not the object is capable of being fired and represents the object to be a firearm onto any property owned or controlled by (including a school bus), or to any activity held under the auspices of the Board;
 - b. O.R.C. §2923.12 or of a substantially similar municipal ordinance which makes it unlawful for a person to knowingly carry or have, concealed on his/her person or conceal ready-at-hand, any deadly weapon or dangerous ordnance on property owned or controlled by, or at an activity held under the auspices of the Board;
 - c. O.R.C. §2925.03 which makes it illegal to traffic in drugs if the trafficking was committed on property owned by or controlled by, or at an activity held under the auspices of the Board;
 - d. O.R.C. §2925.11 which makes it illegal to obtain, possess, or use a controlled substance, other than a minor drug possession offense, if on property owned or controlled by, or at an activity held under the auspices of the Board;
 - e. A violation of the following sections if the violation was committed on property owned or controlled by or at an activity held under the auspices of the Board of Education, if the victim at the time of the commission of the act was an employee of the Board of Education:
 - i. O.R.C. §2903.01, aggravated murder;
 - ii. O.R.C. §2903.02, murder;
 - iii. O.R.C. §2903.03, voluntary manslaughter;
 - iv. O.R.C. §2903.04, involuntary manslaughter;
 - v. O.R.C. §2903.11, felonious assault;
 - vi. O.R.C. §2903.12, aggravated assault;
 - vii. O.R.C. §2907.02, rape;
 - viii. O.R.C. §2907.05, gross sexual imposition; or
 - ix. O.R.C. §2907.12, felonious sexual penetration.
 - f. Complicity in any violation set forth in the section on reasons for permanent exclusion that was alleged to have been committed in the manner described above, regardless of whether the act of complicity was committed on property owned or controlled by, or at an activity held under the auspices of the Board.
2. If the Superintendent obtains or receives proof that a student has been convicted of committing a violation listed in the section on reasons for permanent exclusion when he/she was sixteen (16) years of age or older or was adjudicated a delinquent child for the commission, when he/she was sixteen (16) years of age or older, of a violation listed in the section on reasons for permanent exclusion, the Superintendent may issue to the Board of Education a request that the student be permanently excluded from public school attendance in accordance with O.R.C. §3313.662.

F. In-School Suspension

No special procedure is needed for an in-school suspension. The school administrator shall inform the pupil and parent, guardian, or custodian of the pupil of the in-school suspension when practicable.

G. Disabled Students

It shall be the policy of this Board of Education that a child with a disability shall be disciplined only in accordance with state and federal law.

H. Corporal Punishment

The use of corporal punishment as a means of discipline is prohibited in the School District. This policy shall not prohibit the use of force or restraint in accordance with O.R.C. §3319.41(G)

I. Posting

A copy of this Policy together with the Code of Student Conduct shall be posted in a central location in each school in the District and made available to pupils upon request.

J. Student Handbooks

Disciplinary procedures and codes of conduct may be developed by building administrators, appear in their respective handbooks, and be approved by the Board of Education.

K. Student Seeking Admission From Another Ohio District

After a hearing, the Superintendent may temporarily deny admittance to a student seeking to enroll in the District if the student has been expelled or suspended from another Ohio District and the period of the expulsion or suspension has not expired. A student who is temporarily denied admission shall be admitted once the period of the suspension or expulsion has expired.

L. Student Seeking Admission From an out-of-state School District

After a hearing, the Superintendent may also temporarily deny admittance to a student seeking to enroll in the District if the student has been expelled or temporarily removed for disciplinary reasons from a public school in another state and the period of the expulsion or removal has not expired. A student who is temporarily denied admission shall be admitted upon either:

1. The expiration of the expulsion or removal period imposed by the out of state District; or
2. The expiration of a period of time established by the Superintendent that begins with the date of expulsion or removal from the out-of-state school, but that is no greater than the period of the expulsion that the student would have received had the student committed the offense while the student was enrolled in this School District. LEGAL REFS: O.R.C. §§3313.66; 3313.661

Alcohol Use/Student Drug Use

Barnesville Schools is a "Drug Free" zone, which extends to all school property, adjoining public property, transportation, as well as all school activities. A student shall not knowingly possess (includes, but not limited to, purses, wallets, lockers, desks, etc.), buy, sell, use, transmit, apply, or be under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, tranquilizer, prescription drug, alcoholic beverage, intoxicant or mood altering chemicals of any kind. This prohibition also applies to any type of drug related paraphernalia. (Searches of personal property shall be conducted in accordance with applicable laws.)

This rule is in effect during school or school sponsored activities/events/programs, on school grounds, on the school bus or bus stop, or in transit to and from school, and at any other time

when the school is being used by any school group, or off the school grounds at any school sponsored activity, function, or event.

CLARIFICATION OF TERMINOLOGY FOR THE ABOVE

- a. Possession, use, transmission, sharing, or evidence of consumption.
- b. Evidence of consumption is defined as manifesting signs of chemical misuse such as staggering, reddened eyes, odor of chemicals, nervousness, restlessness, falling asleep in class, memory loss, abusive language, or any other behavior not normal for the particular student. Before any prescribed medication or treatment may be administered to any students during school hours, the district shall require the written prescription from the child's physician accompanied by written authorization of the parent. Both must also authorize any self-medication by the student. The district shall require the prior written consent of the parent along with a waiver of any liability of the district for the administration of the medication. No student is allowed to provide or sell any type of over-the-counter medication to another student.

The following procedures will be used in dealing with the above situations:

1. First Offense

- a. The principal will suspend the student for ten (10) days in compliance with the student due process procedures, unless major rules 6 and/or 7 apply. As an alternative: Dependent upon the student's status, i.e. whether or not he/she is involved with juvenile legal system, intervention measures, etc., the student may be assigned to Saturday School at the discretion of the building principal.
- b. The principal will notify the parent(s)/guardian(s) in writing.
- c. The principal will attempt to notify the parent(s)/guardian(s) by phone to explain the incident and arrange a conference.
- d. The principal may notify the Belmont County Juvenile Officer and the local police.
- e. The principal may notify the school nurse and counselor.
- f. It is strongly recommended that the student seek a professional evaluation from a trained chemical dependency counselor or a licensed physician trained in chemical dependency, believing that early intervention in the disease process means less destruction for the student who may be harmful involved and greater likelihood of recovery. If the student agrees to the evaluation, the suspension may be limited to five (5) days, pending proof of evaluation.
- g. The contracted agency or office will notify the director or designated person that the client has made contact and is willing to comply with the appropriate treatment process. Based on the data that the student is being evaluated and appropriate procedures agreed upon are being followed, the student may not be recommended for ten (10) days suspension.

2. Second Offense

- a. The principal will suspend the student for a period of ten (10) days in compliance with the student due process procedures. As an alternative: Dependent upon the student's status, i.e. whether or not he/she is involved with the juvenile legal system, intervention

measures, etc., the student may be assigned to Saturday School at the discretion of the building principal.

- b. The principal will notify the parent(s)/guardian(s) in writing, using the suspension form.
- c. The principal will notify the parent(s) or guardian(s) to arrange a conference.
- d. The principal may notify the Belmont County Juvenile Officer and the local police. Those students who are already under the jurisdiction of the juvenile court system, i.e. probation, will be recommended to the probation officer for referral to juvenile court.
- e. The principal will recommend to the superintendent that the student be expelled unless the following procedure is followed:
 1. The student must agree to be evaluated by a trained chemical dependency counselor or a licensed physician trained in chemical dependency for a professional opinion concerning use/misuse addiction.
 2. The contracted agency or office will notify the principal that the client has made contact and is willing to comply with the appropriate treatment process. Based on the data that the student is being evaluated and appropriate procedures agreed upon are being followed, the student will not be recommended for expulsion.

3. Third Offense

- a. The principal will suspend the student for ten (10) days and will recommend to the superintendent that the student be expelled in compliance with student due process procedures.
As an alternative: Dependent upon the student's status, i.e. whether or not he/she is involved with the juvenile legal system, intervention measures, etc., the student may be assigned to Saturday School at the discretion of the building principal.
- b. The principal will notify the parent(s)/guardian(s) in writing.
- c. The principal will notify the Belmont County Juvenile Officer and the local police.
- d. The principal will recommend that the Juvenile Officer refer the student to Juvenile Court.

Supplying/Sale of Chemicals (Drugs/Alcohol)

- A. Supplying or selling of chemicals will result in a ten (10) day suspension. A recommendation by the principal will be sent to the superintendent for an expulsion of the student in compliance with student due process procedures.
- B. The principal will notify the parent(s)/guardian(s) in writing.
- C. The principal will refer the case to the Juvenile Court Officer and the local police.

NOTE: The first and second steps of this policy may be bypassed in cases found to be of such magnitude and severity.

SEARCH AND SEIZURE

Administrators may search a student or his/her property (including vehicles, purses, knapsacks, gym bags, etc.) with or without the student's consent, whenever they reasonably suspect that a search will lead to the discovery of evidence of a violation of law or school rules. The extent of the search will be governed by the seriousness of the alleged infraction and the student's age. General housekeeping inspection of school property may be conducted with reasonable notice. Student lockers are the property of the District and students have no reasonable expectation of privacy in their contents or in the contents of any other District property including desks or other containers. School authorities may conduct random searches of the lockers and their contents at any time without announcement. Unannounced and random canine searches may also be conducted.

Additionally, students have NO reasonable expectation of privacy in their actions in public areas including but not limited to, common areas, hallways, cafeterias, classrooms and gymnasiums. The District may use video cameras in such areas and on all school vehicles transporting students to and from regular and extracurricular activities.

Anything that is found in the course of a search may be used as evidence of a violation of school rules or the law, and may be taken, held or turned over to the police. The School reserves the right not to return items that have been confiscated.

INTERROGATION OF STUDENTS

The School is committed to protecting students from harm that may be connected with the school environment and also recognizes its responsibility to cooperate with law enforcement and public child welfare agencies. While the School believes these agencies should conduct their investigations off school property if possible, investigations can take place at school in emergency situations or if the violation being investigated occurred on school property.

Before students are questioned as witnesses or suspects in an alleged criminal violation, the building administrator will attempt to contact a parent prior to questioning and shall remain in the room during questioning.

If a student is questioned as the subject of alleged child abuse or neglect, the building administrator will attempt to contact a parent prior to questioning, and s/he (or a designated guidance counselor) will remain in the room during questioning. If the agency investigating the alleged child abuse or neglect suspects the parent is the perpetrator, neither parent will be contacted prior to questioning, but the building administrator (or a designated guidance counselor) will remain in the room during questioning.

If law enforcement or a children's services agency removes a student from school, the building administrator will notify a parent.

STUDENT RIGHTS OF EXPRESSION

The School recognizes the right of students to express themselves. With the right of expression comes the responsibility to do so appropriately. Students may distribute or display, at appropriate times, non-sponsored, noncommercial written material and petitions; buttons, badges, or other insignia; clothing, insignia, and banners; and audio and video materials. All items must meet school guidelines and not disrupt the educational environment.

Material cannot be displayed if it:

1. is obscene to minors, libelous, or pervasively indecent or vulgar;
2. advertises any product or service not permitted to minors by law;
3. intends to be insulting or harassing;
4. intends to incite fighting; or
5. presents a clear and present likelihood that, either because of its content or manner of distribution or display, it will cause or is likely to cause a material and substantial disruption of school or school activities, a violation of school regulations, or the commission of an unlawful act.

Material may not be displayed or distributed during class periods, or between classes. Permission may be granted for display or distribution during lunch periods, and/or before or after school in designated locations, as long as exits are not blocked and there is proper access and egress to the building.

Additional Guidelines

DANCES

Dances at BHS are sponsored by an organization or class. Most are casual except for the Prom. Dances are open to BHS students only, except for the Prom. For this event, a student wishing to bring a student from another school will fill out a prior approval form and submit it to the principal or the principal's designee.

Outside guests are permitted to attend as long as the guest is of high school age or within reasonable limits. **Guests must be 20 years of age or younger to attend.** Students who leave the dance may not re-enter. Bring all items into the dance with you - students will not be permitted to go to vehicles to get cameras, purses, etc. without an adult escort.

CONDUCT FOR DANCES

All school rules and regulations apply to dances. Anyone violating a school rule or regulation will be dealt with as if he/she was in school. There is no re-entry policy for all school dances. If students leave a school dance, they must leave the premises immediately. They will not be permitted back into the dance even if they pay again. High School students will not be permitted at Middle School dances and Middle School students will not be permitted at High School dances. There will be no loitering in the area outside the dance. Any vandalism, fighting, or unruly conduct will be grounds for criminal prosecution and cancellation of future dances. The advisors of the class or the sponsors of the club that are holding the event are expected to chaperon the activity. All dances must have two (2) adults present, one of whom must be the advisor. The dances and parties are to end at 11:00 p.m. Any activity or preparation for an activity is not ordinarily to involve the presence of students after 9:00 p.m. on an evening preceding a school day. The school reserves the right to refuse to advertise dances that are not consistent with this policy.

Property Care

The citizens of Barnesville Exempted Village School District have a vested interest in the buildings, properties, grounds and equipment of their school district. Any individual found interfering with the natural and intended use of these shall be held responsible for the correction, the monetary replacement or any other redress deemed necessary.

WATER WARS

Water Wars is an activity that historically has taken place in the spring; however, it is NOT a school-endorsed activity. Please remember that Barnesville Schools has a zero tolerance on weapons and look-alike weapons that include squirt guns and other toys used to shoot. Students who have participated in this activity in the past have been injured, and damage has been caused to community property. Barnesville Schools cannot be held responsible for issues that arise out of student participation in this non-school related activity. Violations on campus may lead to disciplinary consequences.

BARNESVILLE EXEMPTED VILLAGE SCHOOL DISTRICT ATHLETIC HANDBOOK/CODE OF CONDUCT



Angie Hannahs - Superintendent

Brad Hannahs - Athletic Director

Ron Clark - High School Principal

Casey Mayo - Middle School Principal

Barnesville Schools Philosophy of Athletics

The Barnesville Athletic Department values the skills gained through teamwork, commitment, sportsmanship as well as the lessons learned

through winning and losing. At Barnesville Schools, these lifelong values are acquired in an atmosphere where competition is balanced by the development of positive self-esteem of each student-athlete.

The Barnesville Athletic Department believes that important learning takes place in athletics and has developed the program with the student's interest and participation in mind. A student who is involved in student life outside as well as inside the classroom grows into a well-rounded person and contributes significantly to both the School community and the larger community of which Barnesville Exempted Village School district is a part.

The Barnesville Athletic Program is designed to challenge and develop each student's skills to the fullest. The School is committed to promoting in its athletes excellent sportsmanship, ethical behavior and integrity.

The Barnesville Athletic Program emphasizes participation and the development of athletic skills in grades 7-8 so the School can field its most competitive teams in grades 9-12.

The Barnesville Athletic Department is dedicated to providing opportunities for each student athlete to achieve his/her athletic, academic, personal and social potential.

Department goals and action plans have been created to make the philosophy statement a true focus in the everyday instruction of Shamrock student athletes. These goals and plans are reviewed annually to ensure that the athletic program continues to promote the growth and well being of student athletes.

The Athletic Department is committed to providing:

Athletic Opportunities, Including:

- Safe and sport appropriate equipment.
- Educated and experienced coaches.
- Safe, sanitary and accommodating facilities.
- Assisting in finding post-secondary athletic opportunities.
- Supporting all athletic activities.

Provide Personal Development of Student Athletes Nurtured by Athletic Participation:

- Strengthening self-esteem.
- Encourage leadership and mentoring.
- Accountability and responsibility for actions.
- Ability to set and achieve goals.
- Growth of self-discipline in and out of the competitive arena including abstinence from the use of chemical substances.

Provide Encouragement for Meeting Academic Expectations:

- Promote district policy for class attendance.
- Create awareness of importance and enforcement of district quarterly eligibility standards.
- Create awareness and enforcement of Ohio High School Athletic Association eligibility bylaws.
- Encourage independent learning in and out of the classroom.
- Help student athletes seek intervention as needed.

Provide Expectations for Social Responsibilities of Student Athletes:

- Meet defined sportsmanship expectations.
- Accept individual roles as a member of a team.
- Make a commitment to team rules, teammates and coaches.

Purpose of Athletics at Barnesville

Athletics are an integral part of a complete education. The athletic program serves the following educational purposes:

- It instructs students in the rules and skills of individuals and teams.
- It provides physical training and physical outlets for students' energy and interests.
- It provides healthy competition and cooperation within and between schools.
- It instills in students the principles of good sportsmanship.
- It helps to develop ethical behavior in all aspects of a student's life.
- It maintains the spirit of true amateur competition in a world where students are constantly exposed to professional athletics.
- It cultivates a positive attitude towards healthy living and lifelong fitness.
- It teaches and requires respect for other teams, game officials, coaches and teammates.

Sportsmanship and Conduct

By promoting sportsmanship, ethics, and integrity in extracurricular activities work is being done to obtain the goals of building character among all participating individuals and developing a positive school climate.

Good sportsmanship does not just involve student athletes; rather, it encompasses all segments of the Barnesville school community: administrators, coaches, cheerleaders, parents, community fans, spirit groups and support/booster groups. By creating a change in the attitudes of the community towards good sportsmanship, it is possible to set a good example for future student athletes and fans.

Student athletes are put in the position of being role models within the school, the community, in the Ohio Valley Athletic Conference (OVAC), in the Mid-Ohio Valley League (MOVL) and around the state. Athletes are to conduct themselves as positive role models by being good sports. A good sport knows that athletic competition builds character and shapes lifetime attitudes. Integrity, fairness, common decency, courtesy and respect are inherent principles of good sportsmanship. With them, the spirit of competition thrives, fueled by honest rivalry, courteous relations and graceful acceptance of the results.

As a Barnesville athlete, your sportsmanship goals include:

- Developing a sense of dignity under all circumstances.
- Respecting the rules of the games, the officials who administer the rules, and their decisions.
- Respecting visiting teams and school representatives as fellow students; and acknowledging those for striving to do their best while you seek your best at the same time.
- Refraining from engaging in all types of disrespectful behavior, specifically taunting, trash talk and other forms of intimidation before, during and after games as well as via social media.
- Looking at athletic participation as a potentially beneficial learning experience, whether you win or lose.
- Educating other students and fans to understand the rules of the game and the value of sportsmanship.

Athletes are spokespeople for Barnesville Schools when representing the school in athletic competition. Athletes' actions are viewed by family, friends, opposing fans, the local community and the media. Displaying good sportsmanship demonstrates the most positive things about the individual athlete and Barnesville Schools.

Shamrock fans (including parents, administrators, spirit groups, support/booster groups and community members) are also expected to act in a sportsmanlike manner. They will be reminded that they are guests at athletic contests. As such, spectators should conduct themselves in an appropriate manner for a sporting contest among young athletes.

Promoting sportsmanship as a community includes:

- Treating opponents and officials with the respect that is due them as guests and fellow human beings.
- Controlling tempers at all times.
- Being positive with officials, without criticism for officials or coaches after the game.
- Being positive with opponents, refraining from swearing or making insulting remarks to the opponents before, during or after a contest including social media.
- Letting student audiences know that inappropriate behavior reflects poorly on the school and the team.

- Realizing that athletics are part of the educational experience, lessons are taught within the school and within homes around the community and benefits of involvement go beyond the final score of the game.
- Learning, understanding and respecting the rules of the game.
- Being positive about all athletes on Shamrock teams and supporting each of them in the various roles they play on the teams.
- Respecting the task our coaches face as teachers; and supporting them as they strive to educate our youth by providing them the opportunity to lead in the manner they deem appropriate.

Responsible administrators or their designee's at all athletic events (home/away) reserve the right to remove a spectator from an athletic facility for inappropriate, unsportsmanlike behavior.

Coaches play a very important role in the development of our student athletes into well-rounded sportsmen/sportswomen. They are the role models that our athletes observe day after day in practice and games. As such, good sportsmanship for coaches should include:

- Treating opponents and officials with respect that is due them as guests and fellow human beings.
- Setting a good example of how to address other players, coaches and officials.
- Respecting the rules of the game, and the decisions of the officials who administer the rules.
- Shaking hands with opponents before and after games (modifications made during pandemics)
- Controlling of tempers at all times in and out of the competitive arena.
- Not tolerating dissent or swearing in practice or games.

In addition to the goals designed by school officials and community members, the OHSAA has established specific rules for the promotion of sportsmanship and for the reduction of participation when unsportsmanlike conduct is displayed during a contest. The OHSAA handbook has outlined consequences for players in the following manner:

Any player ejected for unsportsmanlike conduct or flagrant foul shall be ineligible for contests for the remainder of that day as well as for all contests in that sport until two regular season/tournament contests (one in football) are played at the same level as the ejection.

If the ejection occurs in the last contest of the season, the student shall be ineligible for the same period of time as stated above in the next sport in which the student participates.

A student who is ejected a second time shall be suspended for the remainder of the season in that sport.

A student who has been ejected for unsportsmanlike conduct for the second time in the season during the last contest shall be ineligible for a period of time, number of contests, subject to the discretion of the Commissioner of the OHSAA. The period of ineligibility shall commence during the next sport in which the student participates.

Shamrock fans/parents are also subject to sportsmanlike expectations. Fans are reminded that they are guests at athletic contests. As such, spectators should conduct themselves in an appropriate manner for a sporting contest among young athletes.

Personal Conduct

Participation in athletic activities is not a right, but a privilege that will be regulated by the Board of Education and the school administration.

The most important goal of the interscholastic athletic program is to provide every participant the opportunity to grow mentally, morally, physically, and emotionally. To assure that the program can provide these opportunities a degree of self-discipline is required of each participant. Self-discipline involves compliance with rules and regulations concerning personal behavior. Rules promote order and safety, and assist participants to reach maximum performance potential.

The Athletic Department believes that due to their high visibility the student athletes have a strong influence on members of the student body as well as the community. Their conduct, while representing a team, traveling to or from an event, as well as in the community, is seen as a direct reflection upon the athletic program and the standards of the school.

With this belief, we set the following policy as a minimum standard for the Athletic Department of the school, fitting with the rules and regulations of the Board of Education, and the Ohio High School Athletic Association. It must also be remembered that participation in athletic activities is not a right but a privilege that will be regulated.

The Athletic Code applies to all student athletes in grades 7-12 of the school. The student athlete must adhere to it during his/her tenure as an athlete in

the Barnesville Schools, both in and out of season. Consequences may extend beyond the school year into a new school year.

All student-athletes agree to the possibility of being randomly drug tested during any season that they participate.. Parents and athletes will be given a copy of the policy and return signature pages from both parents and the athlete. Failure to give permission to the frug testing will result in denial of participation. All athletes will be subject to random testing, which is conducted once a month through the school year.

Playing and competing for Barnesville Exempted Village School District ("District") is a privilege, not a right. The District's student-athletes are held in high regard and are seen as role models in the community. As role models, student-athletes have the responsibility to portray the team, the District, and themselves in a positive manner at all times. This includes not only during practices and competitions, but also during the school day. In addition to school sanctions, chronic discipline may result in a student-athlete being suspended from participation in athletic competition as deemed necessary by the building principal.

ELIGIBILITY

OHSAA Eligibility Requirements

Barnesville Exempted Village School District Athletics are part of the Ohio High School Athletic Association (OHSAA) and follow all policies, rules, guidelines and procedures as outlined by the OHSAA. For specific information on OHSAA bylaws, sports regulations and policies please go to www.ohsaa.org.

OHSAA Scholastic Eligibility Requirements

The OHSAA requires that eligibility be conducted on a quarterly basis for both a minimum GPA as developed by Barnesville School District (1.25 GPA) and a minimum amount of course credits passed (5) per the OHSAA requirement. Eligibility is based on the immediate preceding quarter and will be updated after each and every quarter.

Students participating in extracurricular activities in grades 9 – 12 grade will be required to maintain a 1.25 cumulative grade point average (GPA) as measured the immediate preceding quarter. Final semester grades are not part of scholastic eligibility. A student who fails to maintain a 1.25 GPA for a quarter will be ineligible for competition until the following quarterly grading period. Coaches have the option to allow ineligible student-athletes to continue to practice and attend games with the team. These decisions are made on an individual basis.

OHSAA Minimum Quarterly Credits

Student-athletes grades 9-12 must be enrolled and are required to pass a minimum 5.0 one- credit courses each and every quarter. For credit calculation questions please contact the Barnesville High School Athletic Department.

A student enrolled in the first grading period after advancement from the eighth grade must have passed 4 classes of those subjects carried the preceding grading period in which the student was enrolled.

A student enrolling in the seventh grade for the first time will be eligible for the first grading period regardless of previous academic achievement. Thereafter, in order to be eligible, a student in grade 7 or 8 must be currently enrolled and must have been enrolled in school the immediately preceding grading period and received passing grades during that grading period in 4 classes of those subjects carried the preceding grading period in which the student was enrolled.

Other Eligibility Requirements for Participation in the Barnesville Athletic Program

1. Students must have a current emergency medical form on file with the School. This must be done through SCView.
2. Students must have a current physical on file with the School. Students will not be allowed to practice or participate in the athletic program without evidence of a physical examination and a signed parent/guardian participation form on file. This form is available in the Athletic Office and can also be downloaded from the Barnesville Athletic website.
3. Students must be registered in SCView
4. Students in grades 9-12 must be present at school for four consecutive academic classes. Lunch does not count as an academic class. (Note: exceptions to this rule may be appealed to a school administrator).
5. Students who turn 20 years of age are ineligible for interscholastic high school athletics and students who turn 15 years of age are ineligible for middle school athletics.

Code of Conduct

Athletic Department guidelines have been created with one goal in mind: to encourage each athlete to become the best he/she is capable of being. The

guidelines are formulated from the conviction that a healthy diet, healthy personal habits and abstinence from alcohol and drugs that enhance athletic achievement. These guidelines exist to promote the soundness of body and mind that is the core of athletic excellence.

What is Expected of a Barnesville Parent of an Athlete

As each student explores those areas that pique their interest in the upcoming year, we expect that parents will reinforce the importance of commitment to those areas and help control the total number of commitments to avoid added pressure. Please read through the athlete's expectations for involvement in athletics and reinforce these guidelines as the year unfolds.

Parent Meeting: Each athletic team will hold a sport specific parent meeting. The general purpose of the meeting is to communicate obligations students' must meet in order to have the privilege of participating in interscholastic athletics. Coaches will review team policies and procedures at this time.

Parents play an essential role in helping our children learn the value of winning and losing. Parents and spectators are encouraged to cheer for our athletes and not against the other team. Allow the coaches to coach; let the players play; and let the officials officiate and everyone can then enjoy all athletic events.

Below are some suggested topics you can discuss with your child in these situations:

Values of Winning – help your child learn the values of winning by:

- Offering congratulations for winning and identifying and discussing the efforts made by individuals and the team.
- Recognizing the improvement and growth of both individuals and the team.
- Emphasizing competitiveness and doing one's best.

Values of Losing – help your child learn from losing experiences by:

- Providing a period of quiet time for your child to “decompress” after a loss before you discuss the game.
- Crediting the other team.
- Crediting the play of his/her opponent.
- Focusing on improvement by individuals and team.
- Discussing what was successful.
- Discussing what, if anything, individuals or the team could have done differently.
- Accept the loss, set individual goals and move forward.

What is Expected of an Barnesville Student-Athlete

All Barnesville Student-Athletes in grades 7-12 are expected to follow the Code of Conduct and Expectations for Student-Athletes.

1. Be dedicated to your sport
 - Attend all practices and games. If you must miss a practice or a game, notify your coach well ahead of time (not the day of the game or practice) unless the absence is due to illness.
 - Notify your coach at the beginning of the season or as soon as you receive your schedule about any conflicts with games or practice.
 - Should any conflicts arise during the season, notify your coach immediately
 - Adhere to all regulations and policies pertaining to your sport. Policies may include situations such as:
 - Chronic tardiness to practice.
 - Missing practices or games.
 - Lateness for a team bus.
 - Engaging in conduct unbecoming a Barnesville athlete.
 - Keep yourself in the finest physical condition by abstaining from tobacco products, alcohol and illegal drugs.
2. Always practice good sportsmanship, both on and off the playing field. Be a good citizen, both at school and visiting opponents; your behavior reflects upon yourself, your team and your school.
3. Take proper care of your equipment and uniforms. You will be charged for loss or damage that results from careless use of uniforms and equipment. Wear uniforms and warm-ups only for athletic contests, and return them promptly to the coach or Athletic Director after the last contest of the season.
4. If you are injured and unable to practice or play in a game, coaches will follow your doctor's instructions as to the treatment of your injury. You must obtain a doctor's written permission and submit it to the Athletic Office before you may resume participation.
5. Practices and games may be scheduled during school breaks. You should make every effort to attend all of these practices. If you miss practices, your status on the team will be determined by your coach, who could decide that you may not start, may not play in games, or may serve only on the reserve team. You and your parents must understand the consequences if you or they decide that you will not attend these important practices. Inform your coach as soon as possible if you must miss practices and/or games during breaks.

Training Rules

Any athlete violating the student Discipline Code in the Student/Parent Handbook for the appropriate building at an athletic meeting, practice or contest will be referred to the responsible building administrator. The consequences as outlined in the Handbook will be enforced **in conjunction with** Athletic Department consequences. This means that as an athlete, you may be punished twice for any violations: once from the school and once from the athletic department.

CONDUCT RULES & CONSEQUENCES

Notes of Clarification

All violations under A, B, C, D will count towards the total for an individual athlete. *This code of conduct will apply to athletes in grades 7-8, but if a junior high athlete has only had one violation before the start of his/her ninth grade year, they will have that violation expunged when they start high school. If a junior high athlete has two or more violations before the start of their ninth grade year, their first violation of the code of conduct in high school will count as their second violation.*

Participation in practice shall be required for first, second, and third violations. The athlete will travel with his/her team and sit with the team during the contest. The participant must follow all training rules and requirements of the sport. The athlete must complete the entire season in which the suspension is served in "good standing". "Good standing" is in effect until the completion of that sports award ceremony.

If an athlete is found to be in violation of conduct rules A-D and it is late in his/her current athletic season, the appropriate penalty will be imposed, but may overlap into the next season participated in by said athlete.

If an athlete is found to be in violation of conduct rules A-D and is not currently involved in an athletic season, the appropriate penalty will be imposed in the next athletic season participated in by said athlete.

If an athlete participating in sport "A" either quits the team or is denied participation for a violation, he/she is not eligible to join organized conditioning or try out for sport "B" until all the other members of sport "A" are also eligible. If an athlete is "cut" from the team before the regular season begins and is not in violation, he/she will be eligible for sport "B".

- A. Tobacco - Do not use, provide, and/or possess tobacco in any form (cigarettes, cigars, chewing tobacco, vaping pens, etc.).
 - 1. First Violation: Denial of participation for 100% of competition dates. If the athlete in violation agrees to go through a tobacco use counseling program approved by the

school administration, and follows the program recommendations, the denial of participation will be reduced to 20% of the competition dates.

2. Second Violation: Denial of participation for 100% of competition dates. If the athlete in violation agrees to go through an extensive tobacco use counseling program approved by the school administration, and follows the program recommendations, the denial of participation will be reduced to 50% of the competition dates.
3. Third Violation: Denial of participation for a calendar year. If the athlete in violation agrees to go through an extensive alcohol/drug rehabilitation program approved by the school administration, and follows the program recommendations, the denial of participation will be reduced to 100% of the competition dates for one season (or combination of seasons if the violation comes in the midst of a season).
4. **Any additional violation(s) will result in denial of participation for a calendar year.**

B. Alcohol - Do not use, provide, and/or possess alcohol.

1. First violation: Denial of participation for 100% of competition dates. If the athlete in violation agrees to go through an alcohol/drug rehabilitation program approved by the school administration, and to follow the program recommendations, the denial of participation will be reduced to 20% of the competition dates.
2. Second violation: Denial of participation for 100% of competition dates. If the athlete in violation agrees to an extensive alcohol/drug rehabilitation program approved by the school administration, and follows the program recommendation, the denial of participation will be reduced to 50% of the competition dates.
3. Third violation: Denial of participation for a calendar year. If the athlete in violation agrees to (a) go through an extensive alcohol/drug rehabilitation program approved by the school administration, and follows the program recommendations, and (b) agrees to random breathalyzer testing by the school's resource officer, the denial of participation will be reduced to 100% of the competition dates for one season (or combination of seasons if the violation comes in the middle of a season.)
4. **Any additional violation(s) will result in denial of participation for a calendar year.**

C. Drugs - Do not use, provide, and/or possess drugs (narcotics, hallucinogenic, or counterfeit drugs) and/or controlled substances.

1. First violation: Denial of participation for 100% of competition dates. If the athlete in violation agrees to go through an alcohol/drug rehabilitation program approved by the school administration, and follows the program recommendations, the denial of participation will be reduced to 20% of the competition dates.
2. Second violation: Denial of participation for 100% of competition dates. If the athlete in violation agrees to go through an extensive alcohol/drug rehabilitation program approved by the school administration, and follows the program recommendation, the denial of participation will be reduced to 50% of the competition dates.
3. Third violation: Denial of participation for a calendar year. If the athlete in violation agrees to (a) go through an extensive alcohol/drug rehabilitation program approved by the school administration, and follows the program recommendation; and (b) agrees to random drug testing by the school's resource officer, the denial of participation will be reduced to 100% of the competition dates for one season (or combination of seasons if the violation comes in the midst of a season.)
4. **Any additional violation(s) will result in denial of participation for a calendar year.**

STUDENT-ATHLETES AND SOCIAL MEDIA

In recent years, Facebook, Twitter, Instagram, SnapChat, and other social media networking sites have increased in popularity and are used by the majority of student-athletes in the District.

Student-athletes may not be aware that third parties, including the media, faculty, future employers, parents, and others can easily access their profiles and view all personal information. This includes all pictures, videos, comments, and posters. Inappropriate material found by third parties affects the perception of the student, the athletic department, and the District.

The following inappropriate and offensive behaviors concerning participating in online communities may result in the implementation of penalties against the offending student-athlete:

1. Posting photos, videos, or comments indicating the personal use of alcohol, tobacco, or associated paraphernalia, including holding alcohol cups, bottles, cans, or glasses.
2. Posting photos, videos or comments that are of an obscene sexual nature. This includes links to websites containing pornographic content or other inappropriate material.
3. Posting pictures, videos or comments that condone illegal drug related activity. This includes, but is not limited to images that portray the personal use of illegal drugs and drug paraphernalia.
4. Posting content which violates state or federal law or Board Policy, or which materially and substantially disrupts the educational process or the functioning of the athletic activity, or involves substantial disorder, or the invasion of the rights of others. This includes threats of violence and derogatory comments about race and/or gender.
5. Posting content which threatens, harasses, intimidates, demeans, or antagonizes another member of the school community, regardless of whether the content identifies the targeted audience by name.

If a student-athlete's online activity is found to be inappropriate in accordance with the above behaviors, he/she will be subject to the following athletic penalties:

First Offense: Suspended 10% of competition dates

Second Offense: Suspended 20% of competition dates

Third Offense: Ineligible for the remainder of the school year

Suspension(s) will be carried over into the next athletic season as necessary.

For your own safety, please keep the following recommendations in mind as you participate in social networking websites:

- Set your security settings so that only your friends can view your profile.
- You should not post your email, home address, local address, telephone number(s), or other personal information, as it could lead to unwanted attention, stalking, identity theft, etc.
- Be aware of who you add as a friend to your site. Many people are looking to take advantage of student-athletes or to seek connection with student-athletes.
- Be aware that colleges and college coaches research students' social media accounts and have revoked offers over social media posts.

If you are ever in doubt of the appropriateness of your online public material, consider whether it positively reflects your own values and ethics, and whether it reflects positively on the District and its athletic department. Remember to present a positive image, and do not do anything to embarrass yourself, the team, your family, or the District.

Hazing/Bullying

Hazing means doing any act or coercing another, including the victim, to do any act of intimidation to any student or other organization that causes or creates a substantial risk of causing mental or physical harm to any person. Permission, consent or assumption of risk by an individual subjected to hazing does not lessen the prohibition contained in this policy.

Hazing activities of any type are inconsistent with the educational process and are prohibited at all times. No administrator, faculty member or other employee of the District shall encourage, permit, condone or tolerate any hazing activities. No student, including leaders of student organizations, may plan, encourage or engage in any hazing.

Administrators, faculty members and all other District employees are particularly alert to possible conditions, circumstances or events which might include hazing. If hazing or planned hazing is discovered, involved students are informed by the discovering school employee of the prohibition contained in this policy and are required to end all hazing activities immediately. All hazing incidents are reported immediately to the appropriate administrator.

Administrators, faculty members, other employees and students who fail to abide by this policy may be subject to disciplinary action and may be liable for civil and criminal penalties in compliance with Ohio law.

Consequences (Above and Beyond School and/or Legal Consequences) if the behavior is deemed as a major violation of this policy by the coach, athletic director, and building principal:

First Offense: Student sits out $\frac{1}{2}$ of competition dates.

Second Offense: Student does not compete for the remainder of the school year.

Suspension(s) will be carried over into the next athletic season as necessary.

Student-Athletes and Videotaping/Sharing

If a student videotapes and/or shares photos or videos involving students, including oneself, that are of a sexual nature*, then the following will apply.

First Offense: Student sits out $\frac{1}{2}$ of competition dates.

Second Offense: Student does not compete for the remainder of the school year.

* Game suspension(s) will be carried over into the next athletic season as necessary.

* If you receive any inappropriate material on your cell phone, please let an adult know as soon as possible. Do not forward the material to another person.

*Sexual nature involves both nude and non-nude photos and videos. The intent behind the image or video is just as important as the image or video itself.

DENIAL OF PARTICIPATION AND PROCEDURES

- 1) A reported infraction of the code of conduct by law enforcement or school personnel, or otherwise discovered by the athletic director, will be investigated by the athletic director to the satisfaction of school authorities.
- 2) In the event of an infraction of this code of conduct (A-D), the following procedure will take place.

- a) The athletic director will inform the athlete and the parent/legal guardian of the infraction and what penalty might be imposed. The athletic director will set a time for a meeting with the athlete, and the parent/legal guardian if they want to attend. The meeting must be within two weeks of the date when the athletic director informed the athlete and the parent/legal guardian of the infraction.
- b) The athletic director will meet with the athlete, and the parent/legal guardian if they wish to attend the meeting, and inform them of the infraction and explain the penalties involved, including the option of counseling and rehabilitation. The athlete will have an opportunity to explain his/her actions.
- c) After meeting with the athlete and (if attending the meeting) the parent/legal guardian, the athletic director will consult with the principal and together determine the penalty. The athlete and the parent/legal guardian will be notified in writing of the infraction and penalty imposed. The athletic director will notify any coaches who may be affected by the penalties imposed on said athlete.
- d) The parent/legal guardian must inform the athletic director if the athlete is going to pursue the option of counseling/rehabilitation and provide evidence thereof in order to reduce the penalty under the specifications provided about under the athletic code of conduct.
- e) At the conclusion of step three above, the parent/legal guardian may request a meeting with the principal to discuss the matter. The principal will have final authority regarding application of the penalties under the athletic code of conduct.

Additional Training Rules

A student cannot quit one sport and participate in another sport during the same season unless they are cut from another team or without permission from the Athletic Director. The student is responsible for all equipment issued and must return all school owned items in good condition or they will be charged for the equipment. Grade cards and transcripts will be held until all equipment is received or fines have been paid.

Participants who have constant discipline problems in school or on a team may be dismissed for the remainder of the season from all participation privileges by the team's coach. Coaches also reserve the right to select team rosters and may choose to deny participation rights to any athlete who is consistently a discipline challenge even if the sport team is usually recognized as a "non-cut" team.

Suspension from school means suspension from a team for the corresponding period of time. While suspended, athletes may not have contact with the sports team in any manner; this includes not being able to attend contests (home or away) to watch from the stands. This includes CCAP suspensions.

Quitting a Team

Any student who decides to quit a team at any point during the season, he/she will not receive athletic credit, a varsity letter, PE credit, or any individual or team recognition. The student will not be allowed to participate on another school team until the present season has been completed, including the OHSAA tournament.

Coaches

Barnesville coaches are selected by the Athletic Department and approved by the Board of Education. Barnesville Exempted Village School District hires head coaches under the same standards and procedures as academic faculty. Each candidate is interviewed by a member of the Athletic Department and by an administrator. Those hired must submit a fingerprint and background check. Coaches will also complete First Aid and CPR/AED training, Concussion training, Sudden Cardiac Arrest training and will be licensed through the Ohio Department of Education as well as participate in professional development opportunities. Coaches understand and adhere to the Barnesville philosophy and professional requirements.

Attendance

A student must be in attendance a minimum of four consecutive periods (excluding lunch) on any school day in order to participate in any co-curricular activity (including practices) held that day. Possible exceptions to the above will be addressed by the Athletic Director or building administrator.

If a student is absent or due to attendance ruled ineligible for Friday, he/she will be ruled ineligible to compete until the next attended school day.

Possible exceptions will only be considered for the following situations:

- Illness in the family
- Death of a relative
- Observance of a religious holiday
- Verified doctor or dentist appointment
- Emergency or set of circumstances judged as sufficient cause by school authorities. The appropriate building administrator may excuse absence for “personal reasons” prior to the date of absence.

Collegiate Athletics

The Barnesville Exempted Village School District Athletic Department fully supports student athletes that aspire to move on to the next level of athletic competition. Athletes should enter the college recruiting process only after carefully considering the responsibilities a collegiate student athlete must fulfill as well as the opportunity to extend a competitive athletic career. All student-athletes should consider registering with the NCAA Clearinghouse.

The National Collegiate Athletic Association (NCAA) divides its member schools into three divisions. The divisions represent disparity in enrollments at the institutions, the amount of funding college athletic departments receive and the level of competition in which the institutions can potentially achieve the greatest amount of success.

Division I - These institutions typically have large enrollments and provide athletic scholarships required to carry a full course load in order to be eligible for participation. Most institutions provide academic counselors, tutors, study tables, etc. to assist student athletes in meeting academic requirements.

Division II - These institutions are able to award athletic grants-in-aid, but the quantity is lower and in turn the dollar amount awarded to each individual has a lesser value. Generally, the NCAA does not govern Division II institutions as rigidly as Division I programs.

Division III - Small, private schools generally compete at Division III level of the NCAA. These institutions are not able to award athletic grants-in-aid. Most however, award academic or need based grants or scholarships to potential student athletes to help defray the cost of attending the institution.

Early Dismissal

Although it is not encouraged, at certain infrequent times students must be excused from class in order to participate in extra-curricular activities. When students must be excused early, the faculty will be notified of the dismissal and provide athletes with information necessary to complete missed work. (All dismissals must receive prior approval from the Athletic Director or building administrator.) Student athletes are responsible for completing missed work in the time allotted by the faculty member.

Emergency School Closings and Cancellation of Contests

When the Barnesville Schools close for any emergency situation or due to inclement weather, there will be no competitions, whether scheduled at home or away unless approved by school administration. Practices will also be canceled in the event of a weather related school closing. On occasions that

the State Highway Patrol issues a "Travelers Advisory", playing games will be determined by the location of the game and the severity of the weather.

Care of School Uniforms/Equipment

The athlete is responsible for all uniforms and equipment issued. The athlete or the athlete's parents must pay for lost, stolen, or damaged articles before grades/transcripts are issued.

Locker Rooms

The school and its employees are not responsible for any item left unattended in the locker rooms. All valuables should be properly stored and locked in lockers provided.

1. Roughhousing of any kind is not permitted in the locker rooms.
2. The harassment or hazing of others is not permitted. Incidents are to be reported to the coaching staff or Athletic Director immediately.
3. No glass containers will be permitted in the locker rooms.
4. All spiked or cleated shoes must be removed before entering any school building.
5. Equipment must be removed from all lockers by the end of the first school day following the conclusion of each sports season.
6. Locker rooms are unsecured areas – athletes should keep their locker locked at all times.
7. Athletes must check and wear all protective equipment every day during practice and games. Do not loan your equipment to other student athletes. If an athlete's equipment is missing or damaged, it must be reported to the coaching staff immediately. Do not use damaged or faulty equipment.
8. Any clothing items left in the locker room will be placed in "lost and found" for a period of no longer than nine-weeks before it is donated to a charity.
9. Locker rooms are to be kept reasonably clean. Custodial personnel are not personal maids. Any cleaning beyond what is considered normal in nature will be reported to administration which may result in punishments.

Missing Practice

An athlete should consult the coach before missing practice. An athlete should make every attempt to speak to the coach personally when unable to attend practice or a competition. Unexcused absences from practices or games will be

addressed by the team's coach. (Sudden illness or other emergencies are excusable absences.)

Medical Insurance

The Athletic Department does not provide medical insurance for school athletes. The Ohio High School Athletic Association provides a \$25,000 deductible catastrophic policy for athletes injured in the pursuit of an OHSAA and school sponsored sport. Details regarding provisions of this plan are available through the Athletic Department. Parents of athletes are strongly encouraged to investigate the following:

Check with your own health insurance carrier to determine the nature and extent of coverage available to you due to athletic injury.

If athletic injuries are not covered or only partially covered through your current health plan, consider purchasing a rider to that plan.

Contact the Athletic Department for information regarding insurance plans designed for student athletes.

Medical Release Required After Injury

An athlete under a doctor's care must have a signed medical release before participating in any practice or contest. The release must be presented to the head certified trainer prior to any participation.

Multi-Sport Athletes in Same Season

A student athlete wishing to play two sports during the same season (example: swimming and basketball) must discuss this with the head coaches of the two teams involved. If both coaches are in agreement that the practice schedules and game schedules can be worked out for the student athlete to play two sports, and the student athlete feels that he/she is willing to commit to this demanding schedule, then that student athlete may participate in both sports during the same season. The coaches involved must make sure that the parents of this student athlete are well aware of all practice and game arrangements prior to the season beginning. The coaches involved must discuss this situation with the Athletic Director at the time of the initial request by the student athlete.

Procedures for Parents Registering a Complaint – Chain of Command

The athlete is to discuss the issue with the coach. If the situation remains unresolved, the parent contacts the coach to schedule a private conference along with the student athlete.

Attempting to discuss coaching decisions or methods immediately following a contest is not appropriate (24 hour rule) and should not be attempted except in the case of an emergency.

A concern that has not received adequate attention by the coach may be presented to the Athletic Director for further review. This step should only be taken after speaking to the responsible coach.

After the item of interest has been discussed with the Athletic Director, it may be discussed with the responsible building Principal for resolution, if necessary.

NOTE: This does not include punishments arising from a violation of the athletic code of conduct. In those cases, the building administrator holds final authority over the decisions. Due process is not granted in cases of extracurricular and co-curricular activities.

Physical Examination

OHSAA rules mandate that athletic physical forms properly signed by a physician, student, and parent/guardian, must be on file in the Athletic Department before any candidate for a team may participate in a practice. Physicals are valid for 13 months from the date of the exam. Exams taking place from May 1 to June 1 are valid for one year plus through the end of the next school year's spring season.

Risk of Participation

All athletes and parents must realize the risk of serious injury, which may be a result of athletic participation. The Athletic Department will use the following safeguards to make every effort to eliminate injury:

- Coaches must be certified in Ohio Department of Education certified classes for the prevention and care of athletic related injuries.
- Athletes will be instructed of the dangers of participation in the particular sport.

Transportation

The school district provides transportation for participants in extracurricular activities to and from the location of the contest.

Athletes are required to ride the bus to and from events.

All school bus rules will be followed on all athletic trips. Students who choose not to follow transportation rules may lose the privilege of being transported to athletic events. The following rules apply:

- Always obey the driver.
- Don't push or shove on the bus.
- Stay seated until the bus arrives at the appointed location. • Remain silent at railroad crossings.
- Do not eat or drink on the bus.
- Keep aisles and exits clear.

Coaches and bus drivers may provide the opportunity for the team to stop for a meal on the way to or home from a contest. Parents will be notified of a meal stop before the trip is taken and the stop will be made only if the team/parents agree.

Try-Outs

The Coach may excuse or re-schedule a student-athlete from the designated try-out period due to illness, injuries or other extenuating circumstance.

Vacation Policy

At times during the school year, the opportunity for a vacation may become available. The athlete must consider the commitment made to the sports team at the start of the season and realize that fulfilling the commitment may require certain sacrifices. If traveling during the season is unavoidable, the athlete must:

1. Be accompanied by a parent or legal guardian.
2. Inform the coach of vacation plans prior to the start of the season.
3. Be willing to assume the consequences related to their status on the squad as a starter, etc.

Criminal Activity or Violation of Civil Law

An athlete who is arrested, fined, and/or cited, charged with a violation (or violations) of the law and/or criminal activity by duly constituted legal authorities will have that count as a violation of the athletic code of conduct. If the incident falls solely under the athletic code of conduct, the appropriate

penalty will be imposed. If the incident does not relate to the athletic code of conduct above or combines multiple categories of violation of the Code of Conduct, and recognizing the varying degrees of severity of violations (misdemeanors vs. felonies), the penalty imposed will range from the minimum to the maximum under each level of violation (first, second, third, or fourth violations) as determined appropriate by school administrators.

Team Rules

The head coach of each sport will develop team rules for all levels of team competition (varsity, JV/reserve, junior high). Such rules will include the following: (1) repeated truancy from school, class, or practice; (2) acts of vandalism or abuse of persons or property; (3) repeated infractions of school rules or chronic incorrigible behavior; (4) abusive language, gestures, or profanity; (5) behavior, attitude, or unsportsmanlike conduct at or during athletic contests, practice sessions or school sponsored event; and (6) any other issues/behaviors/expectations deemed important by the head coach for that sport. Team rules will be distributed to all participants in said sport at the beginning of the season. The penalties for violations of team rules will be determined by the head coach and will be implemented independently from the conduct rules and penalties listed under athlete code of conduct above. The head coach will be responsible for informing the parent(s) of the athlete of the penalty imposed and the reason for the penalty. The head coach will also inform the athletic director of the incident and penalty imposed.