

September, 2018

Dear Parent or Guardian,

The Barnesville Elementary School is proud of the fact that all of our teachers are highly qualified in their subjects or grade levels. Because of our school receiving Title I funds, you have the right to know about the teaching qualifications of your child's classroom teacher. The federal No Child Left Behind Act requires that any local school district receiving Title I funds **must notify parents that they may ask about the professional qualifications of their child's classroom teacher.**

These qualifications include the following:

1. Whether the teacher has met the Ohio teacher licensing criteria for the grade level and subject areas in which the teacher provides your child instruction.
2. Whether the teacher is teaching under emergency or temporary status that waives state licensing requirements.
3. The undergraduate degree major of the teacher and any other graduate degree or certification (such as National Board Certification) held by the teacher and the discipline field of the degree or certification.
4. Whether your child is provided services by instructional paraprofessionals and, if so, their qualifications.

**Return this form ONLY if you want to request the information.** You may ask for the information by returning this letter to Melissa McMillen, Title I Coordinator, at Barnesville Elementary School, 210 West Church Street, Barnesville, Ohio 43713. Be sure to provide the following information with your request:

Child's Name \_\_\_\_\_

Parent/Guardian's Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, and Zip Code \_\_\_\_\_

Teacher's Name \_\_\_\_\_

Sincerely,

Melissa McMillen, Title I Coordinator