

Extended Absence Request Form

Barnesville Schools

I, hereby, request to take _____ / _____
(Student's Name) (Grade/Teacher)

out of school for a period of time from _____ to _____ for the
(Date) (Date)

purpose of _____.

According to the State of Ohio, vacations are not an excused absence. Vacations should be scheduled as to not conflict with the school calendar when students are in session. If vacations are taken, please be aware that they will be marked as an unexcused absence. Please see the building principal in advance if you are scheduling a vacation. It is the student's responsibility to make arrangements with their teachers in advance to collect work they will be missing. The time missed for vacations will count towards the eighteen (18) days of accumulated absences.

It will be understood that certain types of classes or assignments cannot be made up. Such assignments and classes would include, for example, group presentations, public speaking assignments, or turning in a constructed model, demonstration, etc. Teachers will not be required to provide alternative assignments that are not in keeping with the nature of the assignment or class work (e.g., a written paper on a public speaking topic).

The student has one day longer than the number of days missed to make up the work. Failure to make up the work will result in a grade of "0" for all unfinished assignments.

Parent/Guardian Signature Date

Principal's Signature Date

June 18, 2015